

School Advisory Board Committee Meeting

September 9, 2025

6:15PM

Good Shepherd Room

Current Members:

Attendee Names	Term Expires	Term #	Occupation	Current Position	In Attendance
Fr. Michael Warden				Pastor	Yes
Jim Brown				Principal	Yes
Brian Plamann	6/30/26	1 st	Risk Manager	Chairperson	Yes
Teresa Whitt	6/30/26	2 nd	HR	Co-Chairperson, St. Peter/St Paul Rep	No
Anna Schmitz	6/30/27	1 st	Copywriter	Secretary	Yes
Melissa Wloszczynski	6/30/26	1 st	3 rd grade teacher	Member	Yes
Miranda Nikolai	6/30/27	1 st	1 st grade teacher	Member	Yes
Linda Enriquez	6/30/26	2 nd	Speech Pathologist	Member	Yes
Luke Gietman				Faith Formation Director	No
Diane Cross				Trustee	No
Kip Wenninger				Trustee	No

Also in attendance: Elizabeth Hirschy, Monica LaCoursiere, Donna Ratchman, Cindy Krueger, Jill Harrikkala, Hailey Wright, Alethia Schroth

Meeting Norms:

Start on Time

End on Time

Be open and honest

Respect the ideas, thoughts, and opinions of others

Model good character

Stay on task

Know when to hold off on a decision

Respect confidentiality when stated

“St. Mary of the Immaculate Conception School: Forming disciples of Jesus Christ through quality Catholic Education.”

AGENDA

6:15	Call to Order	Brian Plamann
6:16	Opening Prayer	Fr. Michael Warden
6:20	Approval of Previous Meeting Notes	Anna Schmitz

- 7 approved
- 0 disapproved
- No changes made

6:20 REPORTS

Faith Formation

Luke Gietman

- St. Mary Religious Education starts Wednesday 9/10.
- There are many new RE catechists for this year of RE.
- 250 children are registered for RE this year.
 - 13 in First Penance/First Communion
 - 27 in Confirmation
- RE Events for 2025-2026
 - 2 Family Nights scheduled for Oct and Feb.
 - Lessons in Carols - December
 - Family Stations/Potluck - March
- There are a number of adult programs for this Fall beginning in Sept.
- OCIA currently has 5 people signed up and begins 9/8.

Pastoral Report

Fr. Michael

- Playground equipment is scheduled to arrive the second week of October.
- Professional installation for equipment is planned.
- Discussed timeline of highway 76 construction.

Principal's Report

Jim Brown

- The new school year is off to a great start with 175 students enrolled.
- Fall sports underway: Cross Country and Volleyball.
- There is a strong interest for band among younger students.
- Back-to-School Open House was a success.
- Color Run scheduled for September 26th at the end of the school day.
- First Fire Drill of the year completed Sept. 9.

St. Peter and Paul

Teresa Whitt

- N/A

"St. Mary of the Immaculate Conception School: Forming disciples of Jesus Christ through quality Catholic Education."

6:30

COMMITTEE REPORTS

Marketing and Outreach Committee

Monica LaCoursiere

- The Committee is looking to recruit new people for marketing/outreach.
- Created a list of giveaways for future parades, to be re-visited before summer of 2026.
- Monica will design postcards to invite the community to the Open House during Catholic Schools week to be sent around the first week of January.
- Discussed ideas for Alumni Engagement
 - Exploring alumni events (Alumni Day at school)
 - Creating an alumni contact list and newsletter
- Discussed promoting the half-day 3K program, especially to families new to the area.

PTO

Elizabeth Hirschy

- Open House was a great success.
- Fun Run: first PTO event
 - Pledge money goes back to fund PTO.
- Discussed fundraising plans:
 - Simple Simon fundraiser
 - Herd Game
 - Dine-out events
- Focus on making holidays special (in ways other than food).
- Strong attendance at PTO meetings.

6:40

NEW BUSINESS

Brian Plamann

- Open Forum to discuss how new school year is progressing:
 - CLA Training being implemented this year in the school, involving the whole staff.
 - The first lesson went very well.
 - Designed personal mission plans.
 - CLA meetings for staff to be held monthly after school.
- The school is gathering information for accreditation. We will discuss how the school board can assist with this at the next meeting 10/14.

7:00

OLD BUSINESS

Brian Plamann

“St. Mary of the Immaculate Conception School: Forming disciples of Jesus Christ through quality Catholic Education.”

- Revisited school safety discussion in light of Minnesota catholic school event.
 - Cindy Krueger attended safety training over the summer in Las Vegas.
 - Exploring safety grants to support key upgrades:
 - Working walkie-talkies in every classroom.
 - Protective film for windows.
 - Barracuda barricades for classrooms.
 - Police have reviewed the new building for safety.
 - Discussed adding additional security cameras and identifying and practicing a reunification spot outside of the building.

7:10

CLOSING PRAYER

Fr. Michael Warden

7:15

ADJOURN

NEXT MEETING: October 14, 2025 at 6:15pm

Notes Taken By: Anna Schmitz

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