

### Minutes of May 6, 2022 CSGK Board Meeting

**Attendees:** Msgr. Osborn; **Fathers:** Creagan, Hanley, Haro, Kemboi, Redmond, Vyverman, **Lay Members:** E. Brown, A. Riker, M. Ogrin; **LAC Reps:** L. Toweson, M. Yanik; **Principals:** J. Beery, A. Zommers; **Superintendent:** M. Erich; **CSGK Staff:** M. Anderegg, K. Hammis

**Call to Order:** 3:34 p.m.

**Opening Prayer:** Fr. Hanley

**Approval of Agenda:** May 6, 2022

Motion to approve by Fr. Redmond. Second by M. Yanik. Motion passes

#### **Approval of Consent Agenda:**

Motion by to approve Fr. Vyverman. Second by Fr. Redmond. Motion passes

#### **Business Manager/Financial Review – E. Brown**

- Review of the February 28, 2022 financial statements.
  - Motion by Fr. Haro to approve. Second by L. Toweson. Motion passes.
- St. Augustine Capital Item (ceiling tile and track)
  - Motion to approve Gardner Group by A Riker. Second by M. Yanik. Motion passes

#### **Building Updates:**

##### **Hackett update – M. Erich**

Business as usual at Hackett. Capstone presentations at HCP yesterday. Office of Schools has been in building daily. Staff continues to do an excellent job. School is up for accreditation with site visit next week and report within a few weeks thereafter. Letters of intent sent to teachers and most teachers has responded and are planning to return next school year.

Principal job has been posted and search committee has been formed, which includes Hackett LAC members, parents, and CSGK Board representatives. Principal Search Committee: Anne Mullally, Ed Amat, Ellen Brown, Ian Kennedy, Gina Kling, Mike Ogrin, Michael Willis, and Andra Zommers.

May 18 is Hackett's next LAC meeting. It will be held in Hackett's cafeteria from 5-6:30 p.m. Interested parents have been invited to attend. Communication was sent to the Hackett community.

#### **Adjournment:**

Motion by to adjourn M. Yanik at 4:02 p.m. Second by L. Toweson. Motion passes.

Next meeting May 27, 2022 at 3:30 pm

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*Principal Reports*

**Hackett Catholic Prep Principal Report – NO REPORT**

**Administrative Position:** Hackett Catholic Prep Principal

**Administrator:** Office of Schools – Margaret Erich

**Month Report:** June

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**St. Augustine Principal Report – NO REPORT**

**Administrative Position:** St. Augustine Principal

**Administrator:** Andra Zommers

**Month Report:** June

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**St. Monica Principal Report – NO REPORT**

**Administrative Position:** St. Monica Principal

**Administrator:** Jordon Beery

**Month Report:** June

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**Local Advisory Council Reports**

**Hackett Catholic Prep LAC Representative —NO REPORT**

**Administrative Position:** Hackett Catholic Prep LAC Representative

**LAC President:** Ian Kennedy

**Month Report:** June

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**St. Augustine LAC Representative – NO REPORT**

**Administrative Position:** St. Augustine LAC Representative

**LAC President:** Maureen Yanik

**Month Report:** June

Stewardship:

- We have one change to our LAC roster for the 2022-2023 school year.

Beth Yozzo has joined our LAC. She knows about the LAC training for new members and plans to complete in the late summer/early fall.

- We have nine members on our LAC and do not foresee any additional changes for the 2022-2023 school year.

Maureen Yanik (President), Tony Van Es (Vice President), Sarah Morgan (Secretary), Emily Hollman, Sarah Kennedy, Alicia Ochoa, Elizabeth Ratti, Jeanne Blondia, and Beth Yozzo.

- We are beginning an initiative with the Cathedral to welcome newly baptized children/families and those moving into the area.

We will supply a "Mass bag," with the CSGK logo, containing information on the schools, notes/websites to help support the Catholic family, and an age-appropriate gift for the child. Every year they will receive an additional gift to recognize the anniversary of their baptism. These items will be appropriate for Mass (quiet and Catholic) and additional materials will be included, such as notes from the principal, resources, invitations to events/gatherings, etc.

Our hope is to welcome/recognize the newly baptized, engage the parish community, encourage/support Catholic families, and help families to easily find information on our Catholic Schools.

We will use Legacy funds to support this venture.

We will keep data on our findings.

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**St. Monica LAC Representative – NO REPORT**

**Administrative Position:** St. Monica LAC Representative

**LAC President:** Rebecca Waurio

**Month Report:** June

## **CSGK Report**

**Administrative Position:** CSGK Board President

**Board Member:** Michael Ogrin

**Month Report:** June

The end of June typically brings changes to our pastor group and school LAC members and this year is no different. While most of this information may be “old news”, I want to be sure everyone is up-to-date.

Effective July 5, 2022, we welcome Fr. Homic as the new pastor at St. Monica Catholic Church and Fr. Pinto as new pastor (he has been serving as temporary administrator) of St. Ann Parish. I hope they both can join us for our August meeting. We typically do not meet in July.

Thank you Fr. Jeff Hanley for your service to Hackett Catholic Prep as chaplain.

Welcome back Fr. Tom McNally as chaplain.

Finally, Laura Toweson has completed her time on the Hackett LAC – thank you Laura for all you have done for St Augustine Cathedral School and Hackett Catholic Prep. The new Hackett LAC president is Ian Kennedy. Ian is traveling for business and will not be at the June meeting but I hope he can join us in August.

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## **Staff and Committee Reports Advancement Director**

**Staff Member:** Kate Hammis

**Month Report:** June

### **School Funding:**

The Advancement Report is presented as a financial update in a PDF near the back of this Board packet.

## **Finance Review**

**Staff Member:** Melissa Anderegg

**Month Report:** June

Report will be provided during the meeting

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## **CSGK and CSGK School Mission Statements**

### **CSGK Mission Statement**

The Catholic Schools of Greater Kalamazoo is an unparalleled school system formed to develop hearts as well as minds through Gospel values, character formation, and Catholic faith experiences in an environment that nurtures life-long learning, commitment, and service to our church and civic community.

### **Hackett Catholic Prep Mission Statement**

Hackett Catholic Prep is committed to preparing our students for lifelong success by promoting and developing faith, character, and academic achievement in a supportive and challenging Catholic faith-based environment.

### **St. Augustine Cathedral School Mission Statement**

St. Augustine Cathedral School, in partnership with parents and the Catholic Church, welcomes and shapes young people as they grow in faith, knowledge and stewardship.

### **St. Monica Catholic School Mission Statement**

A Mission Ordered towards Reaching Eternal life.

"In the spirit of Saint John Paul II's call for a New Evangelization, Catholic Schools of the Diocese of Kalamazoo desire to respond to this transformative invitation to holiness with a firm and renewed zeal. As a multi-culturally diverse institution, we joyfully embrace the universal vocation to holiness. We are a community centered in the Eucharistic Christ and an educational system of the highest standards, rooted in our Catholic faith. Our goal is to equip students with an excellent education and a solid faith formation so each student may know the faith confidently, live the faith in a community where families and teachers work together to advocate for each other's salvation and Sainthood, and share the faith with relevance and loving courage throughout their lives."

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# Catholic Schools of Greater Kalamazoo

## Statement of Revenues and Expenditures For The Eleven Months Ended May 31, 2022

	<u>Amount</u>	<u>Budget</u>	<u>% Budget</u>	<u>Prior Year</u>	<u>% Budget</u>
<b>Revenues</b>					
Total Tuition, Fees and Parish Support	\$ 4,317,077	\$ 5,160,287	83.7%	\$ 4,433,344	82.5%
Total Extra Curricular/Ancillary	<u>217,917</u>	<u>117,700</u>	<u>185.1%</u>	<u>102,664</u>	<u>91.1%</u>
<b>Total Revenues</b>	<u>\$ 4,534,994</u>	<u>\$ 5,277,987</u>	<u>85.9%</u>	<u>\$ 4,536,008</u>	<u>82.7%</u>
<b>Expenditures</b>					
Total Instructional	\$ 2,400,032	\$ 2,692,266	89.1%	\$ 2,444,482	88.8%
Total Support Service	2,351,328	2,153,446	109.2%	1,781,754	77.7%
Total Extra Curricular/Ancillary	<u>324,058</u>	<u>428,650</u>	<u>75.6%</u>	<u>311,904</u>	<u>70.9%</u>
<b>Total Expenditures</b>	<u>\$ 5,075,418</u>	<u>\$ 5,274,362</u>	<u>96.2%</u>	<u>\$ 4,538,140</u>	<u>82.7%</u>
<b>Revenues Over (Under) Expenses</b>	<u>\$ (540,424)</u>	<u>\$ 3,625</u>		<u>\$ (2,132)</u>	