

School Emergency Drills Documentation Form

Type of Drill

Type of Drill

- ☒ Fire (5 required)
- ☐ Tornado (2 required)
- ☐ Lock Down/Shelter in Place (3 required)
- ☐ Standard
- ☐ Recess
- ☐ Other Events

St. Rose of Lima School, 707 S. Jefferson St., Hastings, MI 49058

Date of Drill 10-24-23 Time of Drill 10:15 AM/PM (AM)

Exact time required to evacuate, shelter, or secure:

2:21.14

Total Participants (children, parents, and staff):

60

Remarks:

include 3 preschoolers, 2 absent students

Drill # 2 of 5 for the school year 23-24

Person Conducting Drill:

Kelly M. Maurer

Title:

Admin. Asst.

Signature:

Kelly M. Maurer

Lock Down/Shelter in Place Drill was COORDINATED with:

☐ Emergency Management Coordinator

Name and Title:

☐ Law Enforcement (sheriff, police, MSP, etc)

Name and Title:

☐ Fire (chief or designee)

Name and Title:

School Emergency Drills Documentation Form

Type of Drill

Type of Drill

- ☒ Fire (5 required)
- ☐ Tornado (2 required)
- ☐ Lock Down/Shelter in Place (3 required)
- ☐ Standard
- ☐ Recess
- ☐ Other Events

St. Rose of Lima School, 707 S. Jefferson St., Hastings, MI 49058

Date of Drill

9-28-23

Time of Drill

12:30

AM/PM

Exact time required to evacuate, shelter, or secure:

2:10.24

Total Participants (children, parents, and staff):

53

Remarks:

3 students absent

Signature:

Kelly Maurer

Title:

Admin. Asst.

Person Conducting Drill:

Kelly Maurer

Drill #

1

of

5

for the school year

23-24

Lock Down/Shelter in Place Drill was COORDINATED with:

☐ Emergency Management Coordinator

Name and Title:

☐ Law Enforcement (sheriff, police, MSP, etc)

Name and Title:

☐ Fire (chief or designee)

Name and Title:

School Emergency Drills Documentation Form

Type of Drill

Type of Drill

- ☐ Fire (5 required)
- ☒ Tornado (2 required)
- ☐ Lock Down/Shelter in Place (3 required)
- ☐ Standard
- ☐ Recess
- ☐ Other Events

St. Rose of Lima School, 707 S. Jefferson St., Hastings, MI 49058

Date of Drill 1-30-24 Time of Drill 10:00 AM/PM (AM)

Exact time required to evacuate, shelter, or secure: 49.6

Total Participants (children, parents, and staff): 71

Remarks:

Drill # 1 of 2 for the school year 23-24

Person Conducting Drill: Kelly Maurer

Title: Admin Hst.

Signature: Kelly Maurer

Lock Down/Shelter in Place Drill was COORDINATED with:

☐ Emergency Management Coordinator

Name and Title:

☐ Law Enforcement (sheriff, police, MSP, etc)

Name and Title:

☐ Fire (chief or designee)

Name and Title:

School Emergency Drills Documentation Form

Type of Drill

Type of Drill

- ☐ Fire (5 required)
- ☐ Tornado (2 required)
- ☒ Lock Down/Shelter in Place (3 required)
- ☐ Standard
- ☐ Recess
- ☐ Other Events

St. Rose of Lima School, 707 S. Jefferson St., Hastings, MI 49058

Date of Drill 10-27-23 Time of Drill 1:00 AM/PM

Exact time required to evacuate, shelter, or secure: 2 1/4 sec.

Total Participants (children, parents, and staff): 53

Remarks: 3rd graders @ middle school bang

Drill # 1 of 3 for the school year 23-24

Person Conducting Drill: Officer Sensibq

Title: HPD

Lock Down/Shelter in Place Drill was COORDINATED with:

☐ Emergency Management Coordinator

Name and Title:

☒ Law Enforcement (sheriff, police, MSP, etc)

Name and Title: Officer Josh Sensibq HPD

☐ Fire (chief or designee)

Name and Title:

School Emergency Drills Documentation Form

Type of Drill

Type of Drill

- ☐ Fire (5 required)
- ☐ Tornado (2 required)
- ☒ Lock Down/Shelter in Place (3 required)
- ☐ Standard
- ☐ Recess
- ☐ Other Events

St. Rose of Lima School, 707 S. Jefferson St., Hastings, MI 49058

Date of Drill 5-4-23 Time of Drill 9:30 AM/PM

Exact time required to evacuate, shelter, or secure:

Total Participants (children, parents, and staff): 62

Remarks:

Drill # 1 of 1 for the school year 22/23

Person Conducting Drill: A. Messelino #413

Title: H.P.D.

Signature: [Signature]

Lock Down/Shelter in Place Drill was COORDINATED with:

☐ Emergency Management Coordinator

Name and Title:

☐ Law Enforcement (sheriff, police, MSP, etc)

Name and Title:

☐ Fire (chief or designee)

Name and Title: