



**ST. MICHAEL**  
Parish and School • Grand Ledge



**2023**  
**STEWARDSHIP DIRECTORY**



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## MISSION STATEMENT

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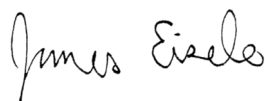
We, the members of St. Michael Parish, are disciples of Jesus Christ. We are a welcoming community in the greater Grand Ledge area, belonging to the Roman Catholic Diocese of Lansing. With the help of the Holy Spirit, we nurture our faith and life-long formation through Word and Sacrament. We grow in holiness by faith-sharing, prayer, worship, stewardship and service. We live by the Gospel, sharing our faith through witness and compassion. We resolve to reach beyond ourselves, dedicated to the spiritual enrichment and needs of each other, our neighbors and the world.

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## NOTE FROM FR. JAMES EISELE

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I hope you find this stewardship directory helpful in getting to know our parish community and how you can become involved in helping us live out our calling as disciples of Jesus Christ. May God bless you and our parish as we seek to love God, love others, and make disciples.

A handwritten signature in cursive script that reads "James Eisele". The ink is dark and the signature is fluid, with a long, sweeping tail on the final letter.

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# STEWARDSHIP PARISH

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*Stewardship is receiving God's gifts gratefully, cherishing and tending them in a responsible and accountable manner, sharing them in justice and love with others, and returning them with increase to the Lord.*

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## OUR PRAYER FOR STEWARDSHIP

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Oh Father, giver of life and source of our freedom, we are reminded by the Psalmist that yours is "the earth and its fullness; the world and those who dwell in it." We know that it is from your hand that we have received all we have and are and will be. Gracious and loving God, we understand that you call us to be the stewards of your abundance, the caretakers of all you have entrusted to us. Help us always to use your gifts wisely and teach us to share them generously. May our faithful stewardship bear witness to the love of Christ in our lives. We pray with grateful hearts, in Jesus' name. Amen.

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# PARISH INFORMATION

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## PARISH OFFICE

345 Edwards Street, Grand Ledge, MI 48837  
517-627-8493      stmichaelgl.org

## OFFICE HOURS

Monday-Friday 8:30am-4:00pm  
closed for lunch noon-1:00pm  
(*Summer Fridays 8:30am-noon*)

## LITURGY SCHEDULE

**Saturday:** 4:30pm  
**Sunday:** 8:30am  
11:00am  
**Tuesday:** 7:00pm  
**Wed-Fri:** 9:00am (*school year*)  
8:30am (*summer*)  
**Reconciliation:** 5:30pm Saturday  
By appointment - contact Parish Office

## PARISH STAFF

**Pastor:** Rev. James Eisele  
**Deacon:** Bob Bauer  
**Deacon:** J. Andre Tardiff  
**Business Manager:** Teri Marshall  
**Director of Adult Faith/Evangelization/Social Ministry/  
RCIA:** Laura Castner  
**Child/Family:** Megan Drake  
**Youth Ministry:** Cary Anderson  
**Parish Secretary:** Melissa Coll-Smith  
**Bookkeeper:** Kellee Birchmeier  
**Communications Coordinator:** Dawn Goodman  
**Music Ministry Leader:** Sue Radwan  
**Maintenance Supervisor:** Mike Sontag  
**Maintenance/Custodial:** Rob Westen



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# ST. MICHAEL CATHOLIC SCHOOL

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***“Where Faith and Knowledge Meet”***

**325 Edwards Street, Grand Ledge, MI 48837**  
**517-627-2167    school.stmichaelgl.org**

**Principal:** Nathan Sweet  
**Secretary:** Laurie Mooney

## **GENERAL INFORMATION**

We serve students in Preschool through eighth grade. We also offer childcare programs, available Monday through Friday from 7:00am until 6:00pm.

St. Michael Catholic School is an integral part of St. Michael Parish, is affiliated with the Diocese of Lansing, and accredited by the Michigan Association of Non-Public Schools (MANS). Students are taught by state certified teachers who serve St. Michael parishioners as well as students of all faiths.

Through the years, one thing remains: our commitment to providing a Catholic education which nurtures a relationship with Jesus Christ along with academic excellence.

## **MISSION**

Our mission at St. Michael Catholic School is to shape each individual to be in union with Jesus Christ by creating a learning community built upon a foundation of Catholic faith.

## **VISION**

As a Catholic learning community we:

- Provide for each student's spiritual, intellectual, emotional and physical growth.
- Demonstrate a personal commitment to the academic success of each student and the continued education of staff.
- Foster a supportive, safe, and loving environment based on mutual respect for all of God's creation.
- Create opportunities for serving the greater community.

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# STEWARDSHIP OF TALENT

## POSITION DESCRIPTIONS

### May 2023 - April 2024

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The following descriptions are provided to help you fill out the Stewardship of Talent form. For additional questions about any ministry or group, please call the listed contact person. Information may also be found at [stmichaelgl.org](http://stmichaelgl.org) under *Time & Talent*.

#### ▪ LITURGICAL MINISTRY ▪

### Worship

#### **ALTAR SERVER**

**Description:** Boys and girls, grades 4 and up; men and women of any age to assist priest and deacons at liturgies

**Time Commitment:** About once a month, and attend initial training (contact below for details - initial training is during the school day for St. Michael students).

**Talent to share:** Willingness to learn about the liturgy and desire to serve

**Contact Person:** John Maurer 517-927-0466,  
[johnmaurerattylaw@comcast.net](mailto:johnmaurerattylaw@comcast.net)

#### **EUCCHARISTIC MINISTER**

**Description:** Assist the priest in distributing the Body and Blood of Christ during liturgy.

**Time Commitment:** Typically one liturgy per month at your time preference. Attend initial training and annual formation (contact below for details).

**Talent to share:** Gift giving and welcoming. Must have received the Sacrament of Confirmation.

**Contact Person:** Cathy Wilhm, 517-303-4683,  
[miwilhm@gmail.com](mailto:miwilhm@gmail.com)

#### **HOSPITALITY MINISTER (St. Anthony Hospitality Guild)**

**Position Description:** Provide friendly welcoming for parishioners and visitors at weekend and special liturgies. Duties include envelope/offertory collection, gift bearers assistance, communion ushering, checking pews and church after Mass, general assistance whenever needed, and final locking of doors.

**Time Commitment:** As scheduled at choice of Mass preference, and other special liturgies. Attend initial training and annual

formation (contact below for details).

**Talent to Share:** Friendly, warm, and caring personality. Responsible for scheduled date/duties.

**Contact Person:** David Galazin 517-649-8895,  
galamull@hotmail.com

## **READER**

**Position Description:** Proclaim scripture at weekend worship and other special and seasonal liturgies

**Time Commitment:** One to two times per quarter at your choice of Masses. *Preparation:* Study, rehearse readings. Attend initial training and attend annual formation event (contact below for details). Responsible to attend liturgy as scheduled or find a substitute.

**Talent to Share:** Public speaking and faith. Must have received the sacrament of Confirmation.

**Contact Person:** Nancy Martin, 517-927-3315  
martinnm810@gmail.com

## **SACRISTAN (Mass Coordinator)**

**Position Description:** Prepare worship space and coordinate all liturgical ministers before, during and after liturgy. First one to arrive, last one to leave liturgy. Initial training and ongoing formation opportunities.

**Time Commitment:** Two to two-and-one-half hours per weekend, once or twice per month, if there are enough sacristans.

**Talent to Share:** Dependable, good at working with people, knowledge of liturgy.

**Contact Person:** Fr. Jim Eisele 627-8493,  
jameseisele@stmichaelgl.org

# **Funeral Ministry**

## **HELP FOR FUNERAL LITURGIES**

**ALTAR SERVER Description:** Boys and girls grades 5 and up, and men and women of any age to assist the priest and deacon at funeral liturgies.

**EUCCHARISTIC MINISTER Description:** Assist the priest in distributing the Body and Blood of Christ during liturgy.

**HOSPITALITY MINISTER Description:** Provide friendly welcome for parishioners and visitors. Duties include seating assistance, communion ushering, checking pews and church after Mass, and general assistance when needed.

**READER Description:** Proclaim scripture at funeral liturgy.

**SACRISTAN Description:** Prepare worship space and coordinate all liturgical ministers before, during, and after liturgy. First one to arrive, last one to leave liturgy.

**Time Commitment:** About 1-3 hours (depending on position) as needed on weekdays and/or weekends throughout the year.

**Talent to Share:** Willingness and desire to serve. Dependable, good at working with people, knowledge of liturgy.

**Contact Person:** Kellee Birchmeier 627-8493,  
kelleebirchmeier@stmichaelgl.org

• **For sacristans:** Fr. Jim 627-8493,  
jameseisele@stmichaelgl.org

## **Music**

### **4:30PM CHOIR**

**Position Description:** Sing/play at Mass on Saturdays

**Time Commitment:** Rehearsal one hour before Mass at 3:30pm

**Talent to Share:** Enjoy singing in public, a quick learner, and ability to read music highly recommended, but not required

**Contact Person:** Sue Radwan, 627-8493

### **11:00AM CHOIR**

**Position Description:** Sing/play at the Mass on Sundays

**Time Commitment:** Rehearse 1 ½ hours weekly, plus holy days such as Christmas and Holy Week.

**Talent to Share:** Enjoy singing in public and ability to read music highly recommended, but not required

**Contact Person:** Sue Radwan, 627-8493

### **CHILDREN'S CHOIR**

**Position Description:** Sing at the 11:00am Mass on Sunday, once a month

**Time Commitment:** Rehearse for 45 minutes weekly, about 3 rehearsals for each Mass

**Talent to Share:** Enjoy singing in a group setting and a willingness to learn

**Contact Person:** Sue Radwan, 627-8493

### **CANTOR**

**Position Description:** Proclaim the Psalm

**Time Commitment:** Train with director 1-2 sessions prior to the

scheduled liturgy. Audition required.

**Talent to Share:** Pleasant singing voice, a good ear, and music reading skills helpful but not required.

**Contact Person:** Sue Radwan, 627-8493

## **FUNERAL CHOIR**

**Position Description:** Sing for funerals

**Time Commitment:** One-and-one-half to two hours per funeral, as needed, Monday through Saturday

**Talent to Share:** Enjoy singing in public - daytime availability

**Contact Person:** Sue Radwan, 627-8493

## **INSTRUMENTALIST**

**Position Description:** Ability to accompany choirs at weekend and special Liturgies

**Time Commitment:** Attend choir practices as needed

**Talent to Share:** Ability to read music and play a musical instrument proficiently

**Contact Person:** Sue Radwan, 627-8493

# **Art & Environment**

## **FABRIC/TEXTILES: Sewing, needlework, etc.**

**Position Description:** Making/mending any fabrics used in the worship space. This would include making banners, altar cloths, gift table, credence, or other table cloths or coverings as needed.

**Time Commitment:** As the need arises.

**Talent to Share:** Sewing and knowledge of fabrics.

**Contact Person:** Linda Shurlow 517-588-8060, Art & Environment Committee

## **INTERIOR PLANT/FLOWER CARE**

**Position Description:** Water and care for plants.

**Time Commitment:** Once or twice a week.

**Talent to Share:** Knowledge and care of plants.

**Contact Person:** Linda Shurlow 517-588-8060, Art & Environment Committee

## **SEASONAL SET UP/TAKE DOWN**

**Position Description:** Church set up and take down is done at the beginning/end of each Liturgical Season (Advent/Christmas/Lent/Easter). There is also set up/take down for some Holy Days and special events during the year. We need people to do light work and people to do the heavy work.

**Time Commitment:** One to three hours, seasonal.

**Talent to Share:** The ability to recreate an environment with the help of instructions and pictures and/or the ability to lift and move heavy objects.

**Contact Person:** Karen & Joe Riley 517-525-5003  
Joe-Karen@outlook.com

## ▪ ADULT MINISTRY ▪

### **Social Ministry**

#### **COMMUNITY SERVICE VOLUNTEERS**

**Description:** Receive emails about upcoming monthly service projects that may include sorting food at the Food Bank, serving meals, or doing outside yard work for a charitable organization. Be the first to know of and sign up for the projects.

**Talent to share:** Service to others and the local community

**Time Commitment:** About two hours for each project of interest

**Contact Person:** Laura Castner 517-627-8493  
lauracastner@stmichaelgl.org

#### **HOT DOGS FOR HOPE**

**Position Description:** This ministry seeks volunteers to assist with our parish's monthly luncheon to raise funds for those in need while serving in a warm and inviting parish community atmosphere. The event lasts less than four hours total from set-up to clean-up with volunteers needed for various aspects of the meal.

**Talent to share:** Hospitality

**Time Commitment:** Anywhere from one to four hours per month, October to March.

**Contact Person:** Cathy Wilhm 517-303-4683,  
miwilhm@gmail.com

#### **LOAVES & FISHES - SERVING THE HOMELESS**

**Position Description:** Dinner volunteers prepare and provide a complete nutritious dinner for 10-12. The dinner is delivered to Loaves & Fishes by 5:30pm. Evening volunteers serve dinner, and once dinner is served, can sit and socialize with the guests. Overnight volunteers spend time with the guests until quiet time, spend the night at the shelter, and have breakfast ready for them in the morning.

**Time Commitment:** Volunteers are typically put into a quarterly rotation and serve each quarter on either the first or second Thursday of the month. The evening (dinner) shift is from 6-10pm; overnight volunteers serve from 10:00pm-8:30am.

**Talent to Share:** Compassion and concern for people who are facing difficult circumstances.

**Contact:** Joe Meszaros (517) 627-6308

### **MATTHEW 25 COMMITTEE**

**Description:** Working with a committee, under the guidance of faith and trust, responsible for identifying/selecting charities that demonstrate dire need and meet the criteria set forth by the parish, to receive a percentage of parish offering funds.

**Talent to share:** Care for the poor, good judgment for selecting appropriate charities.

**Time Commitment:** Four large group meetings, once each quarter, plus charity research and sub-committee commitments involving individual computer research.

**Contact Person:** Fr. Jim Eisele 627-8493,  
jameseisele@stmichaelgl.org or Laura Castner 627-8493,  
lauracastner@stmichaelgl.org

### **RESPECT LIFE ADVOCACY**

**Position Description:** Work on projects and issues related to protecting the dignity of the human person from conception through natural death.

**Time Commitment:** Flexible and variable as needed

**Talent to Share:** Interest in supporting the Catholic Social Teaching on the life and dignity of the human person, including ending the death penalty, euthanasia, and abortion.

**Contact Person:** Laura Castner 517-627-8493  
lauracastner@stmichaelgl.org

### **ST. VINCENT DE PAUL SOCIETY OF ST. MICHAEL**

**Position Description:** Consulting with clients, discerning their needs and how best to meet them.

**Time Commitment:** Bi-monthly meetings one to two hours. Client consultation depends on needs.

**Talent to Share:** Care for the poor, good practical judgment and transportation.

**Contact Person:** Mary Lou Boucher 517-622-5025,  
boucm@aol.com

# **Adult Faith Formation**

## **ADULT FAITH FORMATION SUPPORT**

**Position Description:** Support Adult Faith Formation activities and events in one of several ways: facilitate small group discussions, provide hospitality (greeting and/or ushering), and provide set up/clean up support.

**Time Commitment:** Up to two hours per week for six to twelve weeks for small group sessions; two hours per event for larger parish events.

**Talent to Share:** Ability to help people feel welcome and wanted, and an interest in supporting people as they take steps along their faith journey.

**Contact Person:** Laura Castner 627-8493  
lauracastner@stmichaelgl.org

## **CHILDCARE FOR ADULT MINISTRY EVENTS**

**Position Description:** Childcare to help care for children whose parents are attending Adult Ministry events. Protecting God's Children Virtus training and background check are required.

**Time Commitment:** Typically evenings for 1-2 hours as needed throughout the year.

**Talent to Share:** Must love children and have a willingness to share time.

**Contact Person:** Laura Castner 627-8493,  
lauracastner@stmichaelgl.org

## **DOOR-TO-DOOR MINISTRY**

**Position Description:** Invite community members to our parish by walking the neighborhoods of Grand Ledge, always with at least one other person. We give them some material with our Mass times and other relevant information and ask if there is anything they would like for us to pray for, which we do right away, with them, if they allow us.

**Time Commitment:** Up to two hours at one time, during the day, early evenings, or weekends as volunteers are available.

**Contact Person:** Laura Castner 627-8494,  
lauracastner@stmichaelgl.org

## **EVANGELIZATION TEAM**

**Position Description:** To help each parishioner to fully embrace and own their faith, practice it like a true disciple, and share same with others, thus bringing them to Christ through their word and deeds.



**Time Commitment:** One to four hours per month for meetings and supporting projects.

**Talent to Share:** Creativity and innovation in reaching out to others; an ability to meet people where they are on their faith journey.

**Contact Person:** Thane Belen 517-719-2516,  
tbelen@comcast.net

## **MARRIAGE PREPARATION COUPLE**

**Position Description:** Help engaged couples prepare for the vocation of marriage

**Time Commitment:** Varies depending on number of parish weddings

**Talent to Share:** Faith, listening, willingness to share living out the sacrament of marriage.

**Contact Person:** Thane and Patt Belen or Fr. Jim

**Contact:** tbelen@comcast.net

## **WELCOMING COMMITTEE**

**Position Description:** Assist visitors at events such as the craft bazaar by greeting at the door and providing directions as needed.

**Time Commitment:** One to two hours per month

**Talent to Share:** Friendliness, kindness, detailed knowledge of the parish ministries and events

**Contact Person:** Laura Castner 627-8493,  
lauracastner@stmichaelgl.org

## **TOPICS/PROGRAMS** You would like to see offered at St. Michael

**Position Description:** We are always looking for new Adult Faith initiatives. Please share with us which topics or programs you would attend if the opportunity was offered.

**Contact Person:** Laura Castner 627-8493,  
lauracastner@stmichaelgl.org

# **Christian Service**

## **BEFRIENDER MINISTRY**

**Position Description:** Visit parishioners to provide a listening and caring presence.

**Time Commitment:** Training - 24 hours spread over four days.  
Service - at least two years with an average of two to four visits per month. Meetings - Every 6 weeks to provide spiritual direction and continuing education.

**Talent to Share:** Ability to be a non-judgmental, compassionate and confidential listener

**Contact Person:** Laura Castner 627-8493,  
lauracastner@stmichaelgl.org

### **BRING HOLY EUCHARIST TO HOMEBOUND AND NURSING HOMES**

**Position Description:** Available and free to service the schedule of the homebound.

**Time Commitment:** Varies

**Talent to Share:** Love of the Eucharist and understanding of its importance to the homebound

**Contact Person:** Kellee Birchmeier 627-8493,  
kelleebirchmeier@stmichaelgl.org

### **CO-WORKER IN PRAYER**

**Position Description:** A co-worker in prayer makes a personal commitment to pray for the needs of our parish and community on a regular basis.

**Time Commitment:** Each Co-Worker is given a prayer manual which they can use for prayer whenever they wish. They will also receive monthly prayer requests from parish staff, as well as online access to our Prayer Board for the sick and deceased.

**Talent to Share:** A trust in the power of God's promise, "Ask and you shall receive."

**Contact Person:** Laura Castner 627-8493,  
lauracastner@stmichaelgl.org

### **FUNERAL NOTIFICATION AND PRAYER**

**Position Description:** Allows us to send you an email when funeral arrangements for a parishioner are made, so prayer and other support can be extended to the grieving family.

**Time Commitment:** Varies

**Talent to Share:** Compassion and care for others

**Contact Person:** Kellee Birchmeier, 627-8493,  
kelleebirchmeier@stmichaelgl.org

### **FUNERAL LUNCHEON - PREPARE A DISH**

**Position Description:** Bring a salad or dessert to the church on the day of the funeral.

**Time Commitment:** Requests as needed. You may be called a few times a year.

**Talent to Share:** Baking and cooking

**Contact Person:** Kellee Birchmeier 627-8493,  
kelleebirchmeier@stmichaelgl.org

## **FUNERAL LUNCHEON - SERVER**

**Position Description:** Assist the regular luncheon preparers in the kitchen.

**Time Commitment:** Four or five hours on the days that you assist.

**Talent to Share:** Enjoy working with others and following directions; ability to stand for a long period of time.

**Contact Person:** Kellee Birchmeier 627-8493,  
kelleebirchmeier@stmichaelgl.org

## **LETTER AND CARD WRITING TO THE HOMEBOUND**

**Position Description:** Send correspondence to homebound supplied by parish coordinator.

**Time Commitment:** Send cards/correspondence at least four times a year.

**Talent to Share:** Caring and willingness to remember someone.

**Contact Person:** Kellee Birchmeier 627-8493,  
kelleebirchmeier@stmichaelgl.org

## **WILLING TO OFFER A RIDE TO SUNDAY MASS**

**Time Commitment:** Minimal, as we will try to match up riders with drivers who live close by or on the way to church.

**Talent to Share:** Friendly, ability to operate a motor vehicle safely

**Contact Person:** Melissa Coll-Smith 627-8493,  
melissacollsmith@stmichaelgl.org

## **RCIA (Rite of Christian Initiation of Adults)**

### **RCIA SPONSOR**

**Position Description:** Sponsors mentor an adult who is preparing for Baptism or completing his or her Christian initiation. It is a wonderful opportunity to share your faith and to welcome a new member to our parish community.

**Time Commitment:** RCIA meets weekly from September into May and includes some weekends. The actual number of weeks depends on each individual person's needs, as well as the timing of Easter.

**Contact Person:** Laura Castner 627-8493,  
lauracastner@stmichaelgl.org

### **RCIA TEAM MEMBER**

**Position Description:** Walk the faith journey with our RCIA participants. Includes a variety of possible options for

involvement in assisting with the RCIA process.

**Time Commitment:** RCIA meets weekly from September into May and includes some weekends. Your commitment will depend on how you wish to help.

**Talent to Share:** Willingness to share your faith and learn more about it.

**Contact Person:** Laura Castner 627-8493,  
lauracastner@stmichaelgl.org

## ▪ CHILD, YOUTH, AND FAMILY MINISTRY ▪

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*Note:* Our parish participates in the VIRTUS Program, Protecting God's Children. All who work with children are to complete the requirements set forth by the Diocese of Lansing, including a background check and attending a Protecting God's Children session. For further information on what is required, please see the Diocese of Lansing website [www.dioceseoflansing.org](http://www.dioceseoflansing.org) or contact Teri Marshall 627-8493 or [terimarshall@stmichaelgl.org](mailto:terimarshall@stmichaelgl.org).

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## Childcare

### **FIELD TRIP HELPERS and/or CLASSROOM HELPERS**

**Position Description:** Assist with children at field trips, during meetings and trainings.

**Time Commitment:** Various times throughout the school year. Fieldtrip assistance occurs mainly during the summer and occasionally outside of school hours.

**Talent to Share:** Love of children, ability to work with childcare staff and willingness to share time.

**Contact Person:** Danielle Sleight  
627-2167 ext. 21, [daniellesleight@stmichaelgl.org](mailto:daniellesleight@stmichaelgl.org)

### **SPECIAL SPEAKERS FOR SUMMER PROGRAM**

**Position Description:** Share information with the children about your career and/or hobbies.

**Time Commitment:** Various times throughout the summer.

**Talent to Share:** Willingness to share time.

**Contact Person:** Danielle Sleight  
627-2167 ext. 21, [daniellesleight@stmichaelgl.org](mailto:daniellesleight@stmichaelgl.org)

# **School**

## **FUNDRAISING ASSISTANCE**

**Position Description:** Help with various fundraising efforts during the school year. Examples of annual fundraisers include: Golf Outing, Winter Carnival, and Race for Faith.

**Time Commitment:** Varies depending on the committee/fundraising event.

**Talent to Share:** Organized and works well with others.

**Contact Person:** Nathan Sweet, Principal 627-2167, nathansweet@stmichaelgl.org

## **LUNCH DUTY/PLAYGROUND ASSISTANT**

**Position Description:** Help monitor students during lunch and on playground.

**Time Commitment:** One hour and ten minutes Monday through Friday; one to five days per week.

**Talent to Share:** Patience with children, work as a team with other lunch aides.

**Contact Person:** Nathan Sweet, Principal 627-2167, nathansweet@stmichaelgl.org

## **PARTNERS IN EDUCATION (PIE) - IMPROVEMENTS/ MARKETING**

**Position Description:** Attend monthly meetings to discuss and plan promotional ideas and school functions. Contact Grand Ledge Independent, Lansing State Journal, Catholic Times, and Faith Magazine about activities and accomplishments of St. Michael students. Distribute school brochure to realtors, preschool and childcare facilities.

**Time Commitment:** One hour per month

**Talent to Share:** Basic writing and good interpersonal skills - school provides camera

**Contact Person:** Nathan Sweet, Principal 627-2167, nathansweet@stmichaelgl.org

## **OFFICE ASSISTANT/SUBSTITUTE SECRETARY**

**Position Description:** Help with clerical duties in the absence of the school secretary, help with special projects.

**Time Commitment:** Varies

**Talent to Share:** Have a "smile" in your voice, be personable and take messages accurately

**Contact Person:** Nathan Sweet, Principal 627-2167, nathansweet@stmichaelgl.org

### **SPECIALS ASSISTANT (PE, Library, Special Projects)**

**Position Description:** Help teacher by working directly with students or other duties.

**Time Commitment:** Varies

**Talent to Share:** Ability to follow teacher's directions and have patience with children

**Contact Person:** Nathan Sweet, Principal 627-2167,  
nathansweet@stmichaelgl.org

### **TEACHER ASSISTANT**

**Position Description:** Help teacher by working directly with students. Duties may also include copying, laminating, and cutting out materials.

**Time Commitment:** Varies

**Talent to Share:** Ability to follow teacher's directions and have patience with children

**Contact Person:** Nathan Sweet, Principal 627-2167,  
nathansweet@stmichaelgl.org

### **TUTORING/HOMEWORK HELP**

**Position Description:** Assist students with their homework and give academic support in all subject areas.

**Time Commitment:** Before, during, or after school. Hours vary.

**Talent to Share:** Dependable, knowledge of subject matter, patience with children and the ability to follow teacher's directions.

**Contact Person:** Nathan Sweet, Principal 627-2167,  
nathansweet@stmichaelgl.org

## **Religious Education/Formation (Sept-May)**

### **CATECHIST (K-8th grades)**

**Position Description:** K-8th Catechists participate in the mission of Christ by teaching the truths of the faith and helping children develop a relationship of faith in Jesus that will last a lifetime.

**Time Commitment:** Leading weekly classes on Sunday mornings (9:40-10:50 am) from the end of September to the beginning of May, one or two catechist meetings, and orientation in August.

**Talent to Share:** Basic knowledge of the faith, willingness to share the truths of the faith with children and a love for teaching children how to pray and how to develop friendship with Jesus.

**Contact Person:** Megan Drake 627-8493,  
megandrake@stmichaelgl.org

## **CATECHIST AIDE (K-8th grades)**

**Position Description:** Catechist aides participate in the mission of Christ by assisting the catechist to ensure that the environment is suitable for learning and adequate preparation is completed as needed.

**Time Commitment:** Sunday mornings (9:40-10:50 am) from September through May.

**Talent to Share:** A spirit of service, a willingness to contribute to conversation when necessary and lead small group discussions.

**Contact Person:** Megan Drake 627-8493,  
megandrake@stmichaelgl.org

## **CATECHIST SUBSTITUTE**

**Position Description:** Catechist substitutes participate in the mission of Christ by being available to fill in for our primary catechists, ensuring that each class can continue to grow in knowledge and love of Christ each week.

*(Lesson plans provided)*

**Time Commitment:** As needed. Catechists will usually call in advance, though on occasion a substitute may be needed at the last minute.

**Talent to Share:** Flexibility and the aptitude to teach without a lot of preparation. Talents also include those listed above for regular Catechists.

**Contact Person:** Megan Drake 627-8493,  
megandrake@stmichaelgl.org

## **FAITH FORMATION AIDE**

**Position Description:** Faith formation aides participate in the mission of Christ by assisting the coordinator/catechist to ensure that the environment is suitable for learning and adequate preparation is completed as needed during 3<sup>rd</sup> Sunday Faith Formation meetings and Sacrament Preparation workshops and retreats.

**Time Commitment for 3<sup>rd</sup> Sunday Aide:** 3<sup>rd</sup> Sunday morning of the month (9:40-10:50 am) from September through May.

**Time Commitment for Sacrament Preparation Aide:** 1-2 Thursday evenings a month (6:00-7:00pm) &/or various Saturday afternoons from September through May.

**Talent to Share:** A spirit of service, a willingness to contribute to conversation when necessary and lead small group discussions.

**Contact Person:** Megan Drake 627-8493,  
megandrake@stmichaelgl.org

## **RCIA FOR CHILDREN TEAM MEMBER**

**Position Description:** Our team members prepare children for initiation into the Catholic Church.

**Time Commitment:** Lesson planning (with a set curriculum) every week (classes likely held on Monday evenings) from September through April, attendance at the Rite of Sending and Election (usually the first Sunday of Lent) and the day of the Easter Vigil.

**Talent to Share:** Knowledge of the faith, familiarity and love for the Church's traditions, and a love for helping children encounter and follow Christ.

**Contact Person:** Megan Drake 627-8493,  
megandrake@stmichaelgl.org

## **VACATION BIBLE SCHOOL PLANNING COMMITTEE**

**Position Description:** VBS committee members participate in the mission of Christ by making it possible for children in our parish to have a week-long summer experience. Teens and adults are needed to help recruit volunteers and plan every aspect of VBS (group leaders, crafts, snacks, music, drama, set-up, take-down).

**Time Commitment:** January-June monthly planning meetings, 2-3 days of set-up: and 4-5 days of VBS: 9:00am-12:00pm (Mon-Fri) in mid-June or July.

**Talent to Share:** Love of children and willingness to share your faith with them, excitement for VBS and a desire to provide a memorable VBS experience.

**Contact Person:** Megan Drake 627-8493,  
megandrake@stmichaelgl.org

## **VACATION BIBLE SCHOOL CREW**

**Position Description:** VBS helpers participate in the mission of Christ by making it possible for children in our parish to have a week-long summer experience. Teens and adults are needed to help with every aspect of VBS (group leaders, crafts, snacks, music, drama, set-up, take-down).

**Time Commitment:** 2-3 days of set-up: 9:00am-12:00 pm (mid-June or July)

VBS Week: 9:00am-12:00pm, (mid-June or July, Mon-Fri)

**Talent to Share:** Love of children and willingness to share your faith with them.

**Contact Person:** Megan Drake 627-8493,  
megandrake@stmichaelgl.org



## **Youth**

### **ADULT YOUTH GROUP TEAM**

**Position Description:** Looking to make up a team of adults who are interested in the lives of young people. They work along with the Youth Minister to implement the program night for Middle & High School Youth Group. They act as teacher, friend, chaperone, and spiritual leaders for the young people. VIRTUS training required.

**Time Commitment:** September-May: Monthly planning meetings along with weekly meetings. Day/Time TBD

**Talent to Share:** Love of children/teens. Fun personality, creative, and organized.

**Contact Person:** Cary Anderson 627-8493 x16,  
caryanderson@stmichaelgl.org

### **CHILDCARE FOR ADULT MINISTRY EVENTS**

**Position Description:** Assist adult volunteers in caring for children whose parents are attending Adult Ministry events.

**Time Commitment:** Typically evenings for 1-2 hours as needed throughout the year.

**Talent to Share:** Must love children and have a willingness to share time.

**Contact Person:** Laura Castner 627-8493,  
lauracastner@stmichaelgl.org

### **MIDDLE/HIGH SCHOOL LEADERSHIP TEAM (7th-12th)**

**Position Description:** High schoolers looking to foster leadership skills and serve underclassmen. They will help with planning retreats, brainstorming ideas for service opportunities, and being examples for younger students to emulate.

**Meeting Time/Place:** Meeting as needed, depending on what is coming up on the schedule.

**Contact Person:** Cary Anderson 627-8493,  
caryanderson@stmichaelgl.org

## **▪ PARISH LIFE & MINISTRIES ▪**

### **Administrative & Specialized Volunteering**

#### **BULK MAILINGS**

**Position Description:** Fold forms, stuff envelopes, label, and seal letters.

**Time Commitment:** Two to three hours when mailings occur

**Talent to Share:** Organizational skills, willingness to work with others

**Contact Person:** Melissa Coll-Smith 627-8493,  
melissacollsmith@stmichaelgl.org

### **OFFERTORY COLLECTION COUNTER**

**Position Description:** Sort, open and record offertory envelopes, count collection, and make deposits.

**Time Commitment:** Two to three hours one Monday per month or substitute

**Talent to Share:** Organizational skills, attention to detail, accuracy, experience with adding machine helpful

**Contact Person:** Teri Marshall 627-8493,  
terimarshall@stmichaelgl.org

### **PARISH RECEPTIONIST SUBSTITUTE/HELPER**

**Position Description:** Cover for Parish Receptionist: answer phones, greet and assist people at the counter, sell SCRIP certificates, and perform miscellaneous clerical duties.

**Time Commitment:** Once per month on Tuesday, Wednesday or Thursday afternoons or as needed to substitute.

**Talent to Share:** Cheerful, organized, attention to detail and works well with others

**Contact Person:** Melissa Coll-Smith 627-8493,  
melissacollsmith@stmichaelgl.org

### **PROFESSIONAL /SKILL TRADE EXPERTISE**

**Position Description:** Varies depending on skills needed: accounting, painting, contractor, electrician, lawyer, nurse, doctor, plumber, consulting, providing services and/or information for various projects/events that arise.

**Time Commitment:** Varies

**Talent to Share:** Willingness to share your expertise and experience

**Contact Person:** Teri Marshall 627-8493,  
terimarshall@stmichaelgl.org

### **SPECIAL PROJECTS**

**Position Description:** Varies according to projects: computer work, putting labels in books, typing, etc.

**Time Commitment:** Varies depending on project

**Talent to Share:** Willingness to learn, computer skills, typing, other clerical skills

**Contact Person:** Melissa Coll-Smith 627-8493,  
melissacollsmith@stmichaelgl.org

## **Event Hospitality**

### **PROVIDE REFRESHMENTS FOR PARISH EVENTS**

**Position Description:** Provide cookies or other snacks for parish events/meetings.

**Time Commitment:** Requests may be frequent

**Talent to Share:** Baking and cooking

**Contact Person:** Melissa Coll-Smith 627-8493,  
melissacollsmith@stmichaelgl.org

### **PROVIDE REFRESHMENTS FOR RCIA**

**Position Description:** Provide cookies, etc. for RCIA meetings and Easter Vigil celebration

**Time Commitment:** Requests are infrequent

**Talent to Share:** Baking and/or donations

**Contact Person:** Melissa Coll-Smith 627-8493,  
melissacollsmith@stmichaelgl.org

### **SERVE REFRESHMENTS AT PARISH EVENTS**

**Position Description:** Help with set-up, serving and clean-up of refreshments for parish events/meetings.

**Time Commitment:** Requests are infrequent

**Talent to Share:** Hospitality

**Contact Person:** Melissa Coll-Smith 627-8493,  
melissacollsmith@stmichaelgl.org

## **Fundraising & Festival (AUG26/27)**

### **PARISH FESTIVAL CHAIRPERSON/CO-CHAIRPERSON**

**Position Description:** Responsible for the event:

- Recruiting, assisting, organizing, overseeing and ensuring completion of all individual committee chair responsibilities.
- Coordinating all activities before, during and after the festival.

**Time Commitment:** Hours vary and depend greatly on the involvement of individual committee chairs. Two to ten hours per week from June to August. Time commitment is generally shared between Chairs and Co-Chairs. Must be available the weekend of festival—fourth weekend of August. Ideally, a two year commitment - 1st year Co-Chair, 2nd year Chair with newly selected Co-Chairs

**Talent to Share:** Enthusiasm! Delegation/organizational skills and detail oriented.

**Contact Person:** Jay & Kellee Birchmeier 517-881-4511  
kelleebirchmeier@stmichaelgl.org

## ***Festival Committee Chairpersons:***

### **AUCTION CHAIRPERSON(S)**

**Position Description:** Responsible for Festival auction, including procuring items for auction, soliciting local businesses, school classes, and parishioners for donations, and arranging for pick up of items. Publicize all auction related information in the parish bulletin. Provide log sheets for the parish office and maintain donation records of items for the auction. Decide on live auction and silent auction items, prepare items for auction. Call on volunteers to help set up auction items on Saturday of the festival. Also make sure volunteers assist with registration and sales of auction items. Coordinate with auctioneer to set opening bids, minimum bids, etc.

**Time Commitment:** Approximately 30 hours + attending all festival planning meetings

**Talent to Share:** Creativity, marketing, outgoing, organized, not afraid to ask for donations.

**Contact Person:** Jay & Kellee Birchmeier 517-881-4511  
kelleebirchmeier@stmichaelgl.org

### **CONCESSIONS CHAIRPERSON(S)**

**Position Description:** Oversee all food and beverage service of festival. Order, purchase and oversee preparation of all festival food. Ensure accurate records are maintained to provide purchase/consumption history. Contact all volunteers to schedule hours to work. Make sure all food sanitation standards maintained when preparing, serving, and storing food items. Ensure that alcoholic beverages are served responsibly by volunteers. And that all licensing requirements for alcohol and food service are met. Mentor a co-chair to take on chairperson responsibilities.

**Time Commitment:** Hours include: attending festival planning meetings, shopping for and preparation of food and food service area. Festival weekend, approximately 40 hours. (Thursday-Sunday)

**Talent to Share:** Organizational skills, works under pressure well, works well with a variety of personalities.

**Contact Person:** Jay & Kellee Birchmeier 517-881-4511  
kelleebirchmeier@stmichaelgl.org

### **ENTERTAINMENT/SOUND CHAIRPERSON(S)**

**Position Description:** Set up all sound equipment to be used by festival musicians, and during mass. Arrange for daytime entertainment and also assist in getting entertainment for Friday

and Saturday night.

**Time Commitment:** Approximately 10 hours + attending all festival planning meetings

**Talent to Share:** Knowledge of sound systems, power needs.

**Contact Person:** Jay & Kellee Birchmeier 517-881-4511

kelleebirchmeier@stmichaelgl.org

### **EUCHRE CHAIRPERSON(S)**

**Position Description:** Organize and oversee Friday night Euchre Tournament. Arrange for and prepare registration forms to be placed in parish bulletin, organize teams for play, keep financial records of income and balance with business manager. Arrange for volunteers to help with set up and running of Euchre tournament. Provide system for accurate score keeping. Use loudspeaker to provide progress updates during game. Make sure sufficient supplies are on hand for tournament. Modify rules if necessary.

**Time Commitment:** Approximately ten hours

**Talent to Share:** Organized, ability to speak to a crowd, work well under pressure

**Contact Person:** Jay & Kellee Birchmeier 517-881-4511

kelleebirchmeier@stmichaelgl.org

### **GAMES CHAIRPERSON(S)**

**Position Description:** Oversee and plan all children's games and activities for festival. Order prizes and games. Ensure that games vary for different ages and skill levels. Make sure games currently owned by the church are in good working order and have all necessary supplies on hand. Schedule all volunteers to help run the games. Maintain records of purchases. Oversee games during festival to ensure fair prize redemption and worker honesty. Ensure safety of equipment and children participating in game play. Be available to set up and take down games and schedule workers to assist. Mentor a co-chair to take on chairperson responsibilities.

**Time Commitment:** Hours include attending festival planning meetings. Time spent calling volunteers and Festival weekend. Approximately 16 hours including set up and clean up.

**Talent to Share:** Fun personality, creative, easily works with teens and a variety of personalities.

**Contact Person:** Jay & Kellee Birchmeier 517-881-4511

kelleebirchmeier@stmichaelgl.org

### **PUBLICITY CHAIRPERSON(S)**

**Position Description:** Provide written communication to

advertise festival. Work with parish secretary to communicate to the parish, contact news stations, community newspapers, and other venues to take advantage of free advertising. Arrange for a paid ad to run in the community newspaper. Order yard signs if committee agrees this is a sound advertising strategy. Order fliers for distribution in the bulletin. Distribute flyers to area businesses.

**Time Commitment:** Approximately 20 hours + attending all festival planning meetings

**Talent to Share:** Creativity, able to use email, publishing and or word processing software.

**Contact Person:** Jay & Kellee Birchmeier 517-881-4511  
kelleebirchmeier@stmichaelgl.org

### **RAFFLE CHAIRPERSON(S)**

**Position Description:** Before Festival: Ensure all licensing regulations are met, file raffle license application with the state, order tickets, prepare distribution letter with pastor, publicize all raffle related announcements in the parish bulletin, and prepare raffle tickets for distribution. Coordinate early bird drawings and notification of winners. Recording and Accounting: Coordinate all recording, financial and accounting procedures before and during implementation with Business Manager. Create list (in Excel) to record and monitor individual distribution and return of tickets, maintain record of receipts of ticket returns. During Festival: Monitor, process and record ticket sales, announce and collect final time for return tickets, be present for Raffle drawings. Ensure winning tickets collected and marked for prize. After Festival: Ensure raffle winners are notified, notify bookkeeper with raffle winner information and prize awarded, balance raffle return records and deposits with Business Manager, compile information for reporting to the State, give copies of all records to Business Manager.

**Time Commitment:** Begins in March with license application, ordering tickets, and preparing mailing. Some hours will be spent in June and July recording ticket sales for early bird drawings. Be available on the Saturday of Festival to sell tickets or arrange for volunteers. Assist in the drawing and recording of winners. Approximately 30-40 hours + attending all festival planning meetings

**Talent to Share:** Great attention to detail, accurate with financial records and details

**Contact Person:** Jay & Kellee Birchmeier 517-881-4511  
kelleebirchmeier@stmichaelgl.org

## **PARISH FESTIVAL WORKER**

**Position Description:** Varies according to Committee: sell tickets, serve food, assist in games, set up, clean up, etc. Ages ten and up are needed.

**Time Commitment:** One to three hours during festival weekend.

**Talent to Share:** Friendliness, people skills, “brute” strength, math skills, and willingness to work wherever needed.

**Contact Person:** Jay & Kellee Birchmeier 517-881-4511  
kelleebirchmeier@stmichaelgl.org

## **SEMI-ANNUAL RUMMAGE & BAKE SALE VOLUNTEER**

**Position Description:**

- Rummage Sale-unpack donations and set out on tables, help with the sale of merchandise, pack up unsold merchandise.

- Bake Sale-donate baked goods/help with sale of baked goods.

**Time Commitment:** Two to four hour shift as your schedule permits

**Talent to Share:** Enjoy working with others and an ability to work where needed.

**Contact Person:** Glenna Woodworth 517-256-5182  
Kelli Waldo 517-649-8918 or 517-881-7544

## **Care for Building & Grounds**

### **ADOPT A FLOWER BED**

**Position Description:** Take responsibility for one of the flower beds at St. Michael parish. Involves planning, planting, watering, weeding, and pulling at the end of the season.

**Time Commitment:** Varies depending on the flower bed and how beautiful you want it to be!

**Talent to Share:** A love for plants and a desire to create a welcoming exterior environment for parishioners and visitors alike.

**Contact Person:** Teri Marshall 627-8493,  
terimarshall@stmichaelgl.org

### **BUILDING & GROUNDS COMMITTEE**

**Position Description:** Member of group of four to eight people to help identify maintenance needs and wants of parish buildings and grounds. Committee would work closely with Business Manager and Maintenance Supervisor. Committee would help to identify and compile a list of projects, improvements and/or maintenance issues with costs, possible time lines, etc.

**Time Commitment:** One to two days to walk through facilities

and grounds at least two times per year, Fall and Spring. Four to eight meetings per year depending on projects.

**Talent to Share:** Willingness to help care for our facilities & grounds, sharing your expertise and experience in a specific field

**Contact Person:** Teri Marshall 627-8493,  
terimarshall@stmichaelgl.org

### **EXTERIOR GENERAL MAINTENANCE**

**Position Description:** Help to maintain and improve our buildings. Involves painting, cleaning, minor repairs and other various duties.

**Time Commitment:** Varies

**Talent to Share:** Willingness to help care for our facilities, sharing your expertise and experience in specific field

**Contact Person:** Teri Marshall 627-8493,  
terimarshall@stmichaelgl.org

### **EXTERIOR LAWN/TREE CARE**

**Position Description:** Help to maintain and improve our lawns, trees and shrubbery. Involves lawn mowing, tree trimming/ planting, weed control, etc.

**Time Commitment:** Varies

**Talent to Share:** Willingness to help care for our grounds, sharing your expertise and experience in a specific area

**Contact Person:** Teri Marshall 627-8493,  
terimarshall@stmichaelgl.org

### **INTERIOR GENERAL MAINTENANCE**

**Position Description:** Help to maintain and improve our buildings and equipment. Involves painting, cleaning, minor repairs, and other various duties.

**Time Commitment:** Varies

**Talent to Share:** Willingness to help care for our facilities, sharing your expertise and experience in a specific field

**Contact Person:** Teri Marshall 627-8493,  
terimarshall@stmichaelgl.org



## Councils & Commissions

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*Note: 2023 Council and Commission Discernment Night:*

*Tuesday, May 16 at 7:00pm*

*New members are selected by lot on Pentecost, May 28.*

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### **FINANCE COUNCIL**

**Position Description:** Together with the pastor, share the responsibility for the prudent administration of parish financial affairs. Assist in formulating policies and procedures for the effective management of parish assets. Recommend short-term and long-range financial plans in conjunction with pastoral council planning. Appointed by pastor.

**Time Commitment:** Attend Discernment Night. Six to eight meetings a year, typically weekday evenings, and one Saturday morning meeting with Pastoral Council in May. Three-year term with option for renewal for a second term by mutual agreement with the pastor. Assist in developing next year's budget for Church, School, Religious Education and Daycare.

**Talent to Share:** Special competence and prudent judgment in financial affairs including accounting, business, risk management, facility management, construction, and human resources. Willing and able to share the responsibilities of administering the temporal goods of the parish.

**Contact Person:** Current Chairperson: Jim Twarozynski  
616-902-0442, [jjtwaro@comcast.net](mailto:jjtwaro@comcast.net)

**Pastor:** Father Jim Eisele 627-8493,  
[jameseisele@stmichaelgl.org](mailto:jameseisele@stmichaelgl.org)

### **PASTORAL COUNCIL**

**Position Description:** Primary and formal means for pastor and parishioners to meet and discuss the needs and hopes of the parish community. The Pastoral Council has the responsibility to set parish direction in a process of pastoral planning that will:

- Define the mission of the parish
- Discern the needs and concerns of the parish community
- Develop goals and priorities that will address the needs and concerns
- Call all members of the parish to participate in the mission of the parish
- Support and encourage pastoral staff/commissions/groups in carrying out their responsibilities

**Time Commitment:** Attend Discernment Night. Six meetings a year, including joint meeting with finance council to recommend

new budget and a yearly retreat. Some council members act as liaison to the other commissions. Three-year term with option of renewal for a second term by mutual agreement with pastor.

**Talent to Share:** A desire for spiritual growth in oneself and the parish. Willing and able to share responsibility for setting the vision and direction of the parish. Enthusiasm, integrity and flexibility with parish decisions and the ideas of other members.

**Contact Person:** Current Chairperson: Eric Dean  
517-449-0590, ericjdean1@yahoo.com

**Pastor:** Father Jim Eisele 627-8493,  
jameseisele@stmichaelgl.org

## **EDUCATION COMMISSION**

**Position Description:** Commission offers advice and assistance to those persons entrusted with the task of administering the education and formation programs of the parish including Adult Faith Formation and Child/Youth Faith Formation. Develop and uphold education policies, serves as a source of public relations, and is instrumental in strategic and financial planning.

**Time Commitment:** Attend Discernment Night. Three-year term with option for renewal for a second term by mutual agreement with the pastor. Five meetings a year scheduled by the group members, usually on a weeknight.

**Talent to Share:** Willing and able to share responsibility in developing and setting the vision for the educational and spiritual formation of the parish community.

**Contact Person:** Current Chairperson: Helene McNeilly  
517-626-6585, heldan6@frontier.com

**Principal:** Nathan Sweet 627-2167,  
nathansweet@stmichaelgl.org

**Director of Adult Faith:** Laura Castner 627-8493,  
lauracastner@stmichaelgl.org

**Coordinator of Youth Ministry:** Cary Anderson 627-8493,  
caryanderson@stmichaelgl.org

**Coordinator of Child & Family Ministry:** Megan Drake  
627-8493, megandrake@stmichaelgl.org

## **STEWARDSHIP COMMISSION**

**Position Description:** The mission of the Stewardship Commission is to promote the Stewardship Way of Life at St. Michael Parish. This means to live a life of gratitude to God and giving back our first fruits to God, with service to God and others.

**Time Commitment:** Attend Discernment Night. Five meetings a year scheduled by the group members, usually on a weeknight.

Three-year term with option for renewal for a second term by mutual agreement with the pastor.

**Talent to Share:** Willingness to learn more about stewardship, desire to live it in one's own life, creative skills in helping to share the stewardship message with other parishioners.

**Contact Person:** Current Chairperson: Melissa Parseghian  
517-862-4722, mparsegh@hpsk12.net

## **WORSHIP COMMISSION**

**Position Description:** The Worship Commission seeks to encourage the full, active, and conscious participation of the worshipping assembly.

**Time Commitment:** Meetings are held for an hour or two usually on weeknights, five times a year. Three-year term with option for renewal for a second term by mutual agreement with the pastor. Additional time for meeting preparation and occasional volunteer opportunities.

**Talent to Share:** Active in the sacramental life of the parish community, willingness to learn about liturgy

**Contact Person:** Current Chairperson: Annelie Hogan,  
anneliehogan@yahoo.com

## **Parish Organizations & Groups**

### **BOY SCOUTS/CUB SCOUTS**

**Description:** Positive, adult, volunteer role models encouraged to assist in developing youth of our community and developing citizens for tomorrow. Through experiential, interactive activities boys build and develop character, personal responsibility, citizenship, personal management, moral and physical fitness, along with many other valuable life skills.

**Meeting time/place:** St. Michael School, time determined by group

**Contact Person:** Cub/Boy Scouts: Andy Tardif  
321-8719, josephandretardif@gmail.com

### **EARTH CARE TEAM**

**Description:** To plan and implement activities for our parish community that call us to be good stewards of God's creation by promoting and implementing energy conservation, energy efficiency, renewable energy, and sustainable practices.

**Meeting time/place:** Meetings held quarterly, plus time spent on ECT-sponsored activities. Meetings are generally held in the Siena Room; time & dates vary

**Talent to Share:** Knowledge of and/or interest in learning about

best practices and skills to help promote earth care among parishioners and to implement on our parish grounds

**Contact Person:** Dave Smith 627-2814,  
dsmithgl88@gmail.com

### **K OF C - KNIGHTS OF COLUMBUS**

**Description:** Fraternal order of Catholic men dedicated to family and community service

**Meeting time/place:** 2nd and 4th Thursday of each month, 7:00pm Church Fellowship Hall

**Contact Person:** Dave Trakul 517-256-2112,  
www.knights7311.org

### **SENIORS 55+**

**Description:** All youngsters 55 and older: Be bold and join us! We offer spiritual, social, service, and educational activities and experiences.

**Contact Person:** Andy Tardif 321-8719,  
josephandretardif@gmail.com

### **SEW -N- SEWS**

**Description:** Parishioners gather to socialize while engaging in their favorite hobbies such as quilting, sewing, knitting, crocheting, embroidering, etc.

**Meeting time/place:** 9:30am on Thursdays; Off-site

**Contact Person:** Danita Brandt, 517-627-3981

## NOTES







## ST. MICHAEL CATHOLIC CHURCH

345 Edwards Street  
Grand Ledge, MI 48837  
517-627-8493