



Go Make Disciples

ARCHDIOCESE OF OKLAHOMA CITY

7501 Northwest Expressway, Oklahoma City, OK 73132

PO Box 32180, Oklahoma City, OK 73123

rev. 05.2024

School/Parish: _____

DRIVER INFORMATION

This form must be completed and returned to the Parish/School listed above by each driver and for each vehicle the driver may use.

Driver:

Name _____ Date of Birth _____

Address _____ City _____ State _____

Driver's License # _____ Date of Expiration _____ Phone # _____

Vehicle Driver Will Use:

Name of Owner _____

Address of Owner _____ City _____ State _____

Make of Vehicle _____ Model of Vehicle _____

Year of Vehicle _____ Registration Expiration Date _____ License Plate # _____

Insurance Information:

When using a privately-owned vehicle, the insurance coverage is the limit of the insurance policy covering that specific vehicle.

Insurance Company _____

Policy # _____ Date of Policy Expiration _____

Liability Limits of Policy* _____

Please note: As a volunteer driver, your personal insurance carrier is the primary insurer. The minimal acceptable liability limit for privately owned vehicles in the State of Oklahoma is \$100,000/\$300,000/\$100,000. Drivers must verify that they have the State of Oklahoma minimum insurance. Drivers are encouraged to carry insurance in excess of the minimum. Minimum requirements may be increased in the future by the Archdiocese.

Certification:

I certify to the above-named Parish/School that the information given on this form is true and correct to the best of my knowledge, that I am 21 years of age or older and possess a valid driver's license. I further represent and certify to the Parish/School that the vehicle I will use is in good condition, has the proper and current license and vehicle registration, and has the required insurance coverage in effect on any vehicle used to transport students.

Signature

Date Signed ("Effective Date")

Document Retention Policy: Archdiocesan Entities are required to store and otherwise retain this document for a period of two (2) years from the Effective Date. A digital copy of this document is sufficient for the purposes of this retention policy. This document, hard copy or digital, may be provided to the Chancery for storage at the discretion of the Archdiocesan Entity.