FAITH FORMATION-SERVICE-LITURGY-STEWARDSHIP-EVANGELIZATION

**ST. STEPHEN PARISH PASTORAL COUNCIL**

**Wednesday, November 4th, 2020 Meeting Minutes**

**LOCATION: Zoom Meeting**

**In Attendance:** Fr. George Gannon, Pat Budzynski, Drew Bonthron, Jim Kalinosky, Nicole Kalinosky, Bob Melewski, Kellie Reynolds, Isabelle Schucker, Tim McNamara, Frank Laws, Craig Bryant, Rene Monaghan

**Members Unable to Attend:** Mary Morgan, Mary Patrick, Rob Hott, Andrew Bateman, Fr. Paul Breczinski, Sam Miller, Sr. Angela DeFontes

**Opening:**

* Jim Kalinosky began the meeting at 7:00 p.m.
* Pat Budzynski led our opening prayer.
* All members read our Parish Mission Statement.

“We, the parish of St. Stephen, will carry out the mission of Jesus Christ, as a welcoming, worshipping, Catholic Community by sharing, growing and living the Gospel.”

**Routine Council Business:**

* Meeting Notes from October 7, 2020 were approved without changes.

**Introductory Comments:**

* Jim Kalinosky welcomed everyone to the meeting.
* Craig led us in singing “Happy Birthday” to those with recent birthdays.

**Pastor’s Comments:**

* Father George Gannon discussed the All Souls’ Day Celebration on November 2, and the outcomes of both the 7:30 a.m. mass and the evening mass were wonderful. A blessing of the Cemetery also took place.
* Two Thanksgiving masses will occur at 7:30 a.m. in the Church as a livestream and at 9:30 a.m. in the Hall.
* The Christmas Mass schedule has been approved, and it will be sent out to parishioners by mail around the Thanksgiving holiday. The schedule includes:
  + Christmas Eve - 12 noon and 2 p.m. in the Hall, 4 p.m. outdoors, 6 p.m. and 8:30 p.m. in the Hall, and 12 midnight outdoors.
  + Christmas Day - 8 a.m. and 10:30 a.m. in the Hall, 12;15 p.m. outdoors, and a 9:15 a.m. live streamed and closed mass.
* Rob Hott is also working on getting music at all of the Christmas masses.
* The Parish put in an offer for the house adjacent to the church, but the offer was not accepted officially, and counteroffers were refused. The Parish decided to withdraw their offer.
* Other options include moving the rectory building somewhere else on campus or building a one-story rectory for the priests; both options are cost prohibitive.
* The option of renovating the convent and the price is being discussed.
* Another option would involve renovating the parish center for the Sisters.
* Contractors have come onto campus to estimate the costs, but everyone is trying to figure out the best option for the Parish.

**Financials:**

* Bob Melewski discussed the differences in income and expenses from July-September in 2019 and in 2020. Most of the expenses have gone down due to many people not being physically on campus, and some incomes from donations and religious education have increased.
* The Archdiocese is converting from using Parish Software to Ministry Platform. Training is being done for staff to learn how to use this new program.
* The school is also holding its own financially even with new safety measures.

**New Business:**

* Pat discussed a new Ministry, called Friendly Caller Ministry. Its goal is to reach out to those parishioners over 70 through phone calls once a month. This ministry is a continuation of calling parishioners when Covid-19 left everyone in isolation.
* Any training needed has been researched, and now they are working on ways to get the word out about the new ministry.

**Committee Reports:**

Service -

* Many events are coming up in November including the Catholic Campaign for Human Development on 11/22 and World Day of the Poor on 11/17. These events and their outcomes will be discussed in the next meeting.
* Information for Advent Angels has also been sent out; the process is also slightly different because of the pandemic, but the outcome will be the same.
* Youth Ministry and the Parish are collecting non perishable food items for the Food Pantry Baskets for families.
* The Parish is also working with St. Benedict on if there is a way to do the Coat and Blanket Project in an efficient and safe way.

Liturgy -

* The schedules for lectors, eucharistic ministers, and ushers for the different masses has been running smoothly.
* There will not be a Book Giveaway due to the safety of the parishioners.

Faith Formation -

* Both the Scripture and the Bereavement Ministries have begun, and they are going great so far.

Evangelization -

* October 25 was the virtual Community Sunday for those families who have recently entered or completed sacraments in the parish. Around 15 people were able to participate in this event.
* The Parish theme is the “Prayer of St. Francis”, and this ministry is working on plans to incorporate this theme into the Parish.

**Closing Prayer:**

* All members said the “Our Father” together.

**Future PPC Meetings:**

* Wednesday, December 2, 2020
* Wednesday, January 6, 2021
* Wednesday, February 4, 2021

The meeting adjourned at approximately 8:15 pm.

Submitted,

Isabelle Schucker, Secretary

November 4, 2020