



After Care Staff

- Part-Time: Subs 7:30 AM to 3:45 PM and After Care Staff 3:30 PM to 5:30 PM
- Oversee the implementation of all aspects of Bulletin 137
- Follow hygiene practices outlined in Bulletin 137
- Change the diapers of infants and toddlers as outlined in Bulletin 137
- Greet/Dismiss each child and call him/her by name when dropped off or picked up
- Watch for signs of emotional/developmental concerns in children
- Communicate with parents consistently regarding safety issues, bumps, and/or bruises
- Attend all professional developments, faculty meetings, and required faculty in-service days
- Dependability is essential
- Other duties and meetings as specified by the Director

Please submit resume and cover letter to Kirsch Williams at kwilliams@hnjschool.org.