

LCAB Meeting (School Advisory Board)

9.9.25

Call to Order

Meeting called to order at 5:33 pm by John Dobbins.

Attendees

John Dobbins, Megan Venz, Lindsay Thomas, Anja Williams, Annika Otto, Father Dave Pinto, Ben Williams

Prayer

Father Dave said a prayer.

Mission Statement

The mission statement was read: Saint Mary School provides a safe and loving Catholic learning environment where faith and knowledge meet.

Approval of the Agenda and Minutes

Agenda for 9.9.25 and minutes from 8.12.25 approved by John Dobbins, seconded by Megan Venz.

Concerns/comments from visitors and communicators

There were no visitors at tonight's meeting.

Reports

a. Principal's Report (High level-see written report for details)

- a. Mission & Catholic Identity
 - i. Annika has started a Faith and Knowledge at Home newsletter. This will be helpful for accreditation.
- b. Academic Excellence
 - i. PreK Aid has been hired
 - ii. We have potential teachers lined up for Art and PE.
 - iii. Students are doing MAP testing.
- c. Governance & Leadership
 - i. School and mass scheduling is still being determined but we should have a final decision in tomorrow's staff meeting.
- d. Operational Vitality
 - i. Making progress in having FACTS up and running. Credit card payments will be coming soon.
 - ii. Crisis plan for church is in place.
- e. Financial Report
 - i. General discussion over the budget.
 - ii. Work is needed to better understand some of the line items of the general ledger to determine how to better budget. Father will request general ledger for all of last year and this year to date. It will be sent to the LCAB members to review prior to the next meeting.

- iii. Takeaway to look into available grants and apply for them. We have a parent that could possibly help with this.
- b. PTO Report & PTO Financial Report
 - a. Wine and Harvest fundraiser was this past weekend. Check from St Julian is expected this week.
 - b. Mum Sale is this weekend.
 - c. Most of the expenses to date are teachers classroom startup.
 - d. Anja will reconcile the previous auction paddle raise funds and work with Annika on what items are needed that could be purchased from previous ear marked paddle raise funds.
 - e. Father Dave encouraged the PTO to publish the monthly treasurer's report. Megan suggested including an explanation of the "transfer to parish" line item.

Approval of Reports

John Dobbins motioned to approve reports. Megan Venz seconded.

Old Business

- a. Bylaws: Approved bylaws have now been signed by Ben Williams and are fully adopted.
- b. Enrollment: 51 students. 13 are PS/PK and 38 are K-5.
- c. Continual enrollment: this will be addressed mid-year.

New Business

- a. LCAB vacancies. We do not have any leads at this time. It would be ideal to fill the position with a parent from a lower grade, to promote longevity on the board.
- b. Discussion was had over recruiting to LCAB, do people know what LCAB means, and adding in parentheses "School Advisory Board". Megan to make a flier.

Closed Session

No closed session.

Upcoming Meeting

Next regular meeting is currently scheduled for **Tuesday, October 14th @ 5:30 pm** in the school library. In the event that we cannot meet in person, a link for a virtual meeting on Google Meet will be shared.

Closing Prayer

Father Dave ended with a closing prayer.

Adjournment

John Dobbins motioned to adjourn the meeting at 6:45 pm, Annika Otto seconded.