

10.14.25 LCAB Meeting (School Advisory Board)

Call to Order

Meeting called to order at 5:34 pm by John Dobbins.

Attendees

John Dobbins, Megan Venz, Lindsay Thomas, Ben Williams, Anja Williams, Annika Otto, and Father Dave Pinto

Prayer

Father Dave said a prayer to begin the meeting.

Mission Statement

The mission statement was read: Saint Mary School provides a safe and loving Catholic learning environment where faith and knowledge meet.

Approval of the Agenda and Minutes

Agenda for 10.14.25 and minutes from 9.9.25 approved by Annika Otto, seconded by Ben Williams.

Concerns/comments from visitors and communicators

There were no visitors at tonight's meeting.

Reports

a. Principal's Report (High level-see written report for details)

- a. Mission & Catholic Identity
 - i. School mass starts on October 15. Classes will rotate, with Kindergarten not being added until January.
 - ii. Hallow App: Info sent home on Monday.
- b. Academic Excellence
 - i. Afternoon kids club position filled
 - ii. Art teacher: Waiting on paperwork
 - iii. PE Teacher: Waiting for PPPS.
 - iv. Fall MAP testing is complete. The board reviewed the overall school results. November professional development will be focused around using these results to make improvements and enhancements.
- c. Governance & Leadership
 - i. We will focus on some of the items that we scored lower on in our recent accreditation. We will choose one item to discuss per meeting.
- d. Operational Vitality
 - i. FACTS is set up to take tuition payments for all families

b. Financial Report

- a. General discussion over the budget.
- b. PTO contribution to the church was deposited today so will be on October's financials.

c. PTO Report & PTO Financial Report

- a. PTO contribution for \$15,000 was sent.
- b. Mum Sale was a success, with net profit increasing \$250 over last year with the same inventory.

- c. We received a check from St Julian for our Wine Fest volunteer efforts.
- d. Expenses were still mainly classroom setup.
- e. Summary of PTO financials will be in the church bulletin in November. The "transfer to parish" line item will be called "School Operations" for better understanding.

Approval of Reports

John Dobbins motioned to approve reports. Megan Venz seconded.

Old Business

- a. Bylaws: Original signed version of the LCAB Bylaws given to Ms Otto. Copy retained in Secretary's records.
- b. FACTS implementation is complete
- c. Enrollment: 51 students. 13 are PS/PK and 38 are K-5. This is unchanged since last month.
- d. Continual enrollment: this will be addressed mid-year.

New Business

- a. Diocese is doing parish and school audits and we need to make sure our records are in order prior to that.
- b. LCAB vacancies. We do not have any leads at this time. We are hoping to fill it with a younger grade parent. Megan has put fliers up and put it in the bulletin one time. Annika will ask teachers for suggestions of possible parents.
- c. Recruiting and Retention Ideas:
 - a. Annika will include benefits of multi-age classrooms in communication.
 - b. Alumni spotlight and Parent testimonials. Callout in church bulletin to get these stories.
 - c. Follow up to baptisms with info about school/preschool
 - d. Revive playgroup at school.
 - e. Community outreach (walk in parades, etc)
- d. Fundraising Ideas:
 - a. Grants
 - b. Funeral home to remind parishioner families that St Mary School could be a possible recipient of memorial donations
 - c. Alumni connection via FB page for both fundraising and spotlight, above.
- e. Drop off: There has been some chaos at dropoff time. WE will keep this on the agenda and Annika will make a mention of this in the newsletter.

Closed Session

No closed session.

Upcoming Meeting

Next regular meeting is currently scheduled for **Tuesday, November 11th @ 5:30 pm** in the school library. In the event that we cannot meet in person, a link for a virtual meeting on Google Meet will be shared.

Closing Prayer

Father Dave ended with a closing prayer.

Adjournment

John Dobbins motioned to adjourn the meeting at 6:58 pm, Annika Otto seconded.