



**SAINT PAUL CATHOLIC CLASSICAL SCHOOL
SCHOOL ADVISORY COUNCIL MEETING AGENDA
JANUARY 10, 2024**

- I. Opening Prayer and Call to Order
- II. Open Session
- III. Routine Matters
 - I. Roll Call
 - II. Approval of Minutes
 - i. approved
 - III. Acceptance of Agenda
 - i. accepted
- IV. Communications
- V. Administration Reports
 - I. Pastor's Report
 - II. Principal's Report
 - i. New Smart Boards were installed throughout the school and networked over the break.
 - 1. New IT company came in a programmed.
 - 2. Teachers were trained during a faculty meeting over a webinar.
 - 3. Next Tuesday there will be additional training in person.
 - 4. Can send system wide messages all at once.
 - 5. All are touchpoint with up to 20 touches at once on the whiteboard.
 - 6. Can immediately jump to the web.
 - 7. Teachers can login immediately.
 - ii. Teachers have brand-new laptops.
 - iii. Worked on the budget and met w/ the superintendent and it was approved.
 - 1. Tuition rates were set.
 - 2. Budgeted for 145 students.
 - 3. Line items added for additional students.
 - iv. Have 4 open houses scheduled.
 - 1. Jan 29th is for the parishioners.
 - a. Starts with Mass

- b. After will move to the Gym for a presentation on the school and what to expect.
 - c. Student representatives will then provide towards
 - d. Leave then open to explore and sit in on classes.
 - e. Back to the gym for recitations.
 - f. Then they'll be served lunch.
 - g. RSVD's on the website and on the bulletin.
 - v. Catholic Schools Week
 - 1. Sunday 28th – all School Mass @ 930.
 - 2. Faculty will serve coffee and donuts after 930 mass and then stick around through the 11 mass to provide towards.
 - 3. Monday is the open house – announced Teacher of the Year.
 - 4. Tuesday celebrates the students – Student service day.
 - 5. Wednesday celebrate vocations day and go to mass.
 - 6. Thursday celebrates our Nation. That night, open house for prospect families beginning at 630.
 - 7. Friday is a half day to celebrate the staff.
 - 8. Saturday special treat going home for the families.
 - vi. Submitted the Catholic Foundation grant to upgrade the doors.
 - vii. Received an anonymous \$25,000 donation at the end of the year. Put it in the general fund.
 - viii. Applied for the Cramer foundation grant and received notice that it was received.
 - ix. Hosting our first Archery Tournament, Feb 23 & 24th
- III. Home and School Report
- VI. Committee Reports
 - I. Membership Committee
 - i. Working list is in progress.
 - ii. If anyone has any recommendations, please provide.
 - II. Marketing Committee
 - i. We continue to send out birthday cards.
 - ii. Will send a blast out with invitations for the Open House
 - III. Development Committee
 - IV. Catholic Identity Committee
 - V. Finance Committee
 - VI. Technology Committee
 - i. Setting a meeting with a company for VOIP phones
 - 1. Need to be able to be able to pay through grant.
 - ii. Would also like walky-talkies for the teachers.
 - iii. Upgraded the Microsoft licenses.
 - 1. Will allow for student licenses.

VII. Old Business

Board Projects –

Enrollment:

- i. Pre K mailings.
- ii. Day Care contacts.
 - 1. Reviewed Bill's spreadsheet.
- iii. Expand Open house and parish awareness.
- iv. Bus acquisition and usage support.
- v. advertising and promotion employee.
 - 1. City of Richardson and Richardson Today
 - a. richardsontoday@cor.gov
 - 2. Community Impact of Richardson and S. Plano
 - a. ricnews@communityimpact.com

Facility Review- Clemente

- i. Tour of the facility doors done, and assessment completed.
- ii. Sent out for bids to a few contractors, pending response.

VIII New Business

Enrollment, Fundraising and Security Ideas – Michael Darling

- i. First thought was at Casino night have a special ask for the downpayment of the bus.
- ii. Over break a survey was sent to the surrounding parishes asking if there was a bus would they travel for school, etc.
- iii. The survey will go out in their bulletins.
- iv. The superintendent recommend we sit down with Bishop Lynch/bus companies and see if they would run the bus for us for a year to make sure it's successful.
- v. Searching for a Marketing Intern from UTD.
- vi. Reached out to Ask Genius to assist with a fundraising campaign.
Would be \$1,500 to assist in completing a review of our database and assigning a custom amount to ask for of each party.
- vii. Talk to Father about a development program and our lists.

VIII. Adjournment and Closing Prayer