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| **ANNUAL REPORT** ST. AMBROSE FINANCIAL SERVICES, INC. FOR FISCAL PERIOD 7/1/2012 - 6/30/2013 **Parish Name: HOLY FAMILY PARISH    Parish No. 584 City: WILLARD**  **STATEMENT OF GENERAL STATISTICS**  **GENERAL**   |  |  | | --- | --- | |  | What is the Catholic Population of your parish? (Actual)       120 | |  | What percent of the people living within the boundaries of your parish are Catholic? (Estimate)       20 | |  | How many Catholic households/units in your parish?       100 | |  | How many envelope holders contribute $100.00 or more per year?       40 | |  | **(This number is considered for the Diocesan Annual Appeal target)** | |  | Have you taken a complete census of your parish within the last three years?       No | |  | Do you have an index of your parishioners with an up-to-date spiritual record of each?       No | |  | How many lapsed Catholics were reconciled with the Church in your parish last year?       1 | |  | In what year did you last have a mission or special program of spiritual renewal?       0 | |  | Do you have a program in effect for the RCIA?       No | |  | Has your parish had an increased offertory program in the past two years?       No | |  | Do you have a stewardship program in place?       No | |  | If yes, is part of your program a steward of prayer?       No | |  | If yes, is part of your program a steward of time and talent?       No | |  | If yes, is part of your program a steward of treasure/finance?       No | |  | Are parishoners still paying on pledges from a parish capital campaign?       No | |  | Has your parish established an endowment trust?       Yes | |  | If yes, then please complete the separate Endowment Trust Annual Report form |   **FINANCIAL DATA** AS OF JUNE 30, 2013  **I. ASSETS**       1. Cash balance   |  |  |  |  | | --- | --- | --- | --- | |  | A. Parish, School, Religious Education | 5,426.99 |  | |  | B. Societies, Parish Organizations, Scrip | 12,817.22 |  | |  | C. Funds for Works of Charity | 0.00 |  | |  | D. Restricted Funds | 397.08 |  | |  | E. Total Cash |  | 18,641.29 |   **(Must agree with cash balance end of this year on P. 3, Line 137)**       2. Investments with St. Ambrose Financial Services, Inc.   |  |  |  |  | | --- | --- | --- | --- | |  | A. Parish, School, Religious Education | 6,309.72 |  | |  | B. Societies, Parish Organizations | 0.00 |  | |  | C. Total Investments with St. Ambrose Financial Services, Inc. |  | 6,309.72 |         3. Other   |  |  |  |  | | --- | --- | --- | --- | |  | A. Other Investments | 5,180.00 |  | |  | B. Accounts Receivable Other Parishes | 0.00 |  | |  | C. Scrip Inventory | 0.00 |  | |  | D. Other Assets | 0.00 |  | |  | E. Total Other |  | 5,180.00 |  |  |  |  | | --- | --- | --- | | 4. TOTAL OF LINES 1,2,3 |  | 30,131.01 |   **II. LIABILITIES**   |  |  |  | | --- | --- | --- | | 5.   Unpaid bills due suppliers and contractors | 0.00 |  | | 6.   Payroll taxes withheld but not yet paid | 0.00 |  | | 7.   Unpaid bills and quotas due St. Ambrose Financial Services, Inc. | 0.00 |  | | 8.   TOTAL OF LINES 5, 6,7 |  | 0.00 | | 9.   Balance of loans from St. Ambrose Financial Services, Inc. |  | 0.00 | | 10.   Balance of loans from others |  | 0.00 | | 11.   Collections and appeal funds not yet transmitted |  | 635.00 | | 12.   Unpaid high school/grade school subsidies | 0.00 |  | | 13.   Other liabilities (describe) | 0.00 |  | | Describe: | | | | | 14.   TOTAL LINES 12,13 |  | 0.00 |  | | 15.   TOTAL OF LINES 8,9,10,11,14 |  | 635.00 |  |  |  |  |  | | --- | --- | --- | | **Investments all other (from line 3, above)**, List |  |  | |  |  |  | |  |  |  |   **IV. RECEIPTS**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | 16. | (401) | Adult Envelope Receipts (Include Christmas, Easter & Holy days) | 33,022.19 |  | |  |  | **(This number is considered for the Diocesan Annual Appeal target)** |  |  | | 17. | (402) | Youth and Children Envelope Receipts | 127.00 |  | | 18. | (403) | Offertory Plate Collections at Mass or Other Services | 13,780.98 |  | | 19. | (404) | Other Church Support or Income (describe) | 6,606.85 |  | | 22. | (411) | Special Collections for Building Projects and Renovations | 0.00 |  | |  |  | (This amount is deductible for quota determination only if the project is approved by the Diocesan Bishop, the funds are invested with St. Ambrose Financial Services, Inc. and the total cost of the project exceeded $5,000.00. Copies of all Improvement Authorization Request Forms must be attached.) | | | | 23. | (412) | Special Contributions for Loan Retirement | 0.00 |  | | 24. | (431) | Bazaars, Picnics, Scrip, etc. (NET) | 303.00 |  | | 25. | (432) | Societies - Men and Women | 3,000.00 |  | | 27. | (434) | Bequests and Memorials | 2,492.00 |  | | 30. | (438) | The Catholic Times Subscription Receipts | 0.00 |  | | 32. |  | TOTAL OF LINES 16 THRU 30 |  | 59,332.02 | | 33. | (439) | Interest Received from Endowment Fund | 0.00 |  | | 34. | (441) | Interest Received/Earned from St. Ambrose Financial Services, Inc. for Parish Savings Accounts | 25.92 |  | | 35. | (442) | Interest Received from Other - Including from Checking Accounts | 300.00 |  | | 36. |  | TOTAL OF LINES 33 THRU 35 |  | 325.92 | | 37. | (451) | Revenue from Students - School Tuitions and Fees | 0.00 |  | |  |  | **(This number is considered for the Diocesan Annual Appeal target)** |  |  | | 38. | (452) | Revenue from Religious Education Tuitions and Fees | 0.00 |  | | 42. | (456) | All Other Revenues from School and Religious Education | 0.00 |  | | 43. |  | TOTAL OF LINES 37 THRU 42 |  | 0.00 | | 44. |  | TOTAL OF LINES 32,36,43 |  | 59,657.94 | |  |  | (Line 44 is the total regular income, less line 22 if applicable, that is used for quota determination.) | | | | 45. | (461) | Insurance Recovery from Losses | 0.00 |  | | 46. | (466) | Proceeds from Sales of Land, Bldg., Equip. | 0.00 |  | | 47. | (211) | Money Borrowed from St. Ambrose Financial Services, Inc. this Fiscal Year | 0.00 |  | | 48. | (212) | Money Borrowed from Others this Fiscal Year (describe) | 0.00 |  | | Describe: | | | | | | 49. | (111) | Net Funds Withdrawn from Savings Accounts with St. Ambrose Financial Services, Inc. | 0.00 |  | | 50. | (112) | Net Funds Withdrawn from Savings Accounts with Others | 0.00 |  | | 51. | (467) | A. Diocesan Annual Appeal Rebates | 451.00 |  | |  |  | B. Gifts for Fund for Works of Charity | 0.00 |  | |  |  | C. Other Receipts (describe) including WBTC Distributions | 170.00 |  | | Describe:  WBTC | | | | | | 52. |  | TOTAL OF LINES 45 THRU 51 |  | 621.00 | | 53. | (201) | ACCOUNTS PAYABLE |  | 1,420.80 | |  |  | To balance this report, show total amount expensed on page 3 (Disbursements) that has not yet been paid. If expenses were accrued in previous period, the payment of those items should be reported on line 117 on page 3. | |  |   **COLLECTIONS AND APPEAL FUNDS**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | 57. | (231-7) | Diocesan Council of Catholic Women | 0.00 |  | | 62. | (231-61) | Propagation of the Faith - Memberships | 0.00 |  | | 63. | (231-62) | Propagation of the Faith - Mission Sunday | 42.46 |  | | 64. | (231-63) | Propagation of the Faith - Mission Coop | 394.00 |  | | 67. | (231-66) | Propagation of the Faith - Student Lenten | 0.00 |  | | 68. | (231-68) | Retirement Fund for Religious | 241.00 |  | | 69. | (231-69) | Rice Bowl | 0.00 |  | | 70. | (231-69) | Other | 2,049.76 |  | | 71. |  | TOTAL OF LINES 57 THRU 70 |  | 2,727.22 | | 72. |  | **TOTAL OF LINES 44, 52, 53, 71** |  | 64,426.96 | | 73. |  | **ADD CASH BALANCES BEGINNING THIS YEAR 7/1/2012** |  | 25,797.08 | | 74. |  | **TOTAL OF LINES 72 and 73** |  | 90,224.04 | |  |  | **(Line 74 must agree with total on line 138, page 3.)** | |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | |  | | |  |  |  |  | | **V. DISBURSEMENTS** | | | PASTORAL & ADMIN. PARISH | SCHOOL & CONVENT | EVANG & CATECHETICAL PROGRAMS | GRAND TOTAL | | 75. | (501) | Salaries - Parish Priests | 7,524.00 | 0.00 | 7,524.00 | 15,048.00 | | 76. | (502) | Salaries - Other Priests | 315.00 | 0.00 | 0.00 | 315.00 | | 77. | (506) | Salaries - Lay Teachers | 0.00 | 0.00 | 0.00 | 0.00 | | 78. | (507) | Stipends/Salaries - Pastoral Ministers | 0.00 | 0.00 | 0.00 | 0.00 | | 79. | (503) | Salaries - All Others | 2,015.60 | 0.00 | 2,015.60 | 4,031.20 | | 80. | (509) | Professional Fees and Services | 2,500.00 | 0.00 | 75.19 | 2,575.19 | | 81. | (516) | Payroll Taxes - Social Security | 233.08 | 0.00 | 233.09 | 466.17 | | 82. | (517) | Group Insurance and Retirement | 4,399.00 | 0.00 | 4,399.00 | 8,798.00 | | 84. | (519) | Household Expenses - Rectory and Convent | 738.13 | 0.00 | 0.00 | 738.13 | | 85. | (521) | Office Supplies, Postage, Etc. | 423.40 | 0.00 | 423.40 | 846.80 | | 86. | (523) | All Utilities, Telephone | 8,829.62 | 0.00 | 4,408.18 | 13,237.80 | | 87. | (524) | Auto and Travel Allowances | 2,157.86 | 0.00 | 1,077.31 | 3,235.17 | | 88. | (525) | Liturgical & Church Goods & Committees | 3,638.46 | 0.00 | 0.00 | 3,638.46 | | 89. | (528) | Instructional Supplies, Texts | 0.00 | 0.00 | 2,393.06 | 2,393.06 | | 90. | (554) | Janitorial Supplies | 114.08 | 0.00 | 0.00 | 114.08 | | 91. | (555) | Repairs and Maintenance Bldg. and Grounds | 221.83 | 0.00 | 0.00 | 221.83 | | 92. | (557) | Property and Liability Insurance | 3,187.00 | 0.00 | 0.00 | 3,187.00 | | 93. | (559) | Miscellaneous and Rentals Paid | 82.52 | 0.00 | 0.00 | 82.52 | | 94. | (538) | The Catholic Times Subscriptions | 0.00 | 0.00 | 464.98 | 464.98 | | 95. | (591) | Assessment/DAA/Quota | 3,530.00 | 0.00 | 0.00 | 3,530.00 | | 96. | (593) | School Subsidies | 0.00 | 2,750.00 | 0.00 | 2,750.00 | | 98. | (596) | School Tuitions Paid | 0.00 | 0.00 | 0.00 | 0.00 | | 99. | (597) | Society Expenditures | 2,420.05 | 0.00 | 2,420.05 | 4,840.10 | | 102. |  | TOTAL OF LINES 75 THRU 99 | 42,329.63 | 2,750.00 | 25,433.86 | 70,513.49 | |  |  | **The total of columns A + B + C must equal the total of Column D (The total amount of Column B is considered for the Diocesan Annual Appeal Target)** | | |  |  | | 103. |  | PLEASE ADD AMOUNTS LISTED ON LINE 102 FOR COLUMNS B & C | | | 28,183.86 |  | |  |  | **(Line 103 "education" expense considered for quota determination.)** | | |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | | 106. | (151) | Land, Bldg., Renovations, New Construction, Furnishings, Major Equipment, Vehicles | | 0.00 | | 107. | (211) | Principal Payments on Loans from St. Ambrose Financial Services, Inc. | 0.00 |  | | 108. | (212) | Principal Payments on Loans from Others | 0.00 |  | | 109. | (581) | Interest Paid on Loans from St. Ambrose Financial Services, Inc. | 0.00 |  | | 110. | (582) | Interest Paid on Loans from Others | 0.00 |  | | 111. |  | TOTAL OF LINES 107-110 |  | 0.00 | |  |  | **(Line 111 is debt service amount considered for quota determination.)** | |  | | 112. | (111) | Net Funds Deposited in Savings Accounts with St. Ambrose Financial Services, Inc. | 0.00 |  | | 113. | (112) | Net Funds Deposited in Savings Accounts with Others | 0.00 |  | | 114. | (583) | Fund for Works of Charity Disbursements | 0.00 |  | | 115. | (584) | Other Disbursements (describe) including WBTC Distributions/Buyouts | 0.00 |  | | Describe: | | | | | | 116. |  | TOTAL OF LINES 112 THRU 115 |  | 0.00 | | 117. |  | PRIOR YEAR ACCOUNTS PAYABLE PAID THIS FISCAL YEAR |  | 0.00 | |  | **DIOCESAN COLLECTIONS AND APPEAL FUNDS** | |  |  | | 121. | (231-7) | Diocese Council of Catholic Women | 0.00 |  | | 126. | (231-61) | Propagation of the Faith - Memberships | 0.00 |  | | 127. | (231-62) | Propagation of the Faith - Mission Sunday | 1,069.26 |  | | 128. | (231-63) | Propagation of the Faith - Mission Coop | 0.00 |  | | 131. | (231-66) | Propagation of the Faith - Student Lenten | 0.00 |  | | 132. | (231-67) | Retirement Fund for Religious | 0.00 |  | | 133. | (231-68) | Rice Bowl | 0.00 |  | | 134. | (231-69) | Other | 0.00 |  | | 135. |  | TOTAL OF LINES 121 THRU 134 |  | 1,069.26 | | 136. |  | **TOTAL OF LINES 102D,106,111,116,117,135** |  | 71,582.75 | | 137. |  | **ADD CASH BALANCES END OF THIS YEAR 6/30/2013 (Must agree with Total Cash on line 1.E on page 1)** |  | 18,641.29 | | 138. |  | **TOTAL OF LINES 136 AND 137 (Line 138 must agree with total on line 74, page 2.)** |  | 90,224.04 |   **STATEMENT OF SPIRITUAL STATISTICS**   |  |  | | --- | --- | | **BAPTISM** | What was the number of baptisms from the parish?  Adults    0     Infants    2     Total    2 | |  | What was the number of baptisms from outside the parish?  Adults    0     Infants    0     Total    0 | |  |  | | **CONFIRMATION** | What was the number of people who were confirmed?    0 | |  | At what age is the sacrament usually received?    16 | |  | What was the number of already baptized Christians received into full communion with the Catholic Church?    0 | |  |  | | **EUCHARIST** | How many people received their First Holy Communion?  Children    2     Adults    0     Total    2 | |  | What is the average number of laity receiving daily Holy Communion?    10 | |  | Did you have solemn exposition of the Blessed Sacrament for an extended period, or brief periods at any time throughout the year?    Yes | |  | What are the times of Sunday Mass?    NONE | |  | What are the times of Saturday Mass of Anticipation?    4:00 pm | |  |  | | **MARRIAGE** | What was the number of marriages: Both parties Catholic    0     Mixed Religion    0     Total    0 | |  | How many of these were convalidations of invalid marriages?    0 | |  |  | | **HOLY ORDERS** | Number of parishioners in seminary studies preparing for the secular priesthood    0 | |  | Number of parishioners preparing for ordination to the permanent diaconate    0 | |  |  | | **CONSECRATED** | Number of parishioners preparing to be received into an institute of the consecrated life: | | **LIFE** | Religious Priest    0     Religious Brother    0     Religious Sister    0 | |  | Secular institute/other forms    0 | |  |  | | **LAY MINISTRY** | How many parishioners are participating in lay ministry programs?    1 | |  |  | | **PENANCE** | What are the regular times for hearing individual confessions?    Saturday 3:30pm-4:00pm | |  | Do you have regularly scheduled penance services with individual confessions?    Yes | |  | If so, when?    Advent and Lent | | **ANNOINTING OF** | How many of your parishoners received the Anointing of the Sick? (estimate)    12 | | **THE SICK** |  | |  |  | | **DEATHS** | Number of deaths in your parish    3     Number of burials    2     Number of cremations    1 | |  |  |  |  |  |  | | --- | --- | --- | | **EDUCATION** | Students from parish attending parish grade school or an area Catholic school system of which the parish is a member: (K-8) | Total   11 | |  | Students attending Catholic grade school outside parish: (K-8)(not an area Catholic school system) | Total   0 | |  | Students attending public grade school: (K-8) | Total   6 | |  | Students attending Catholic high school of which the parish is a member: (9-12) | Total   0 | |  | Students attending Catholic high school outside area: (9-12) | Total   0 | |  | Students attending public high school: (9-12) | Total   22 | |  | Public grade school students (K-8) attending Religious Education Classes | Total   6 | |  | Public high school students (9-12) attending Religious Education Classes | Total   20 | |  | Number of students home-schooled | Total   0 |   **PARISH PERPETUAL CARE ENDOWMENT TRUST           PARISH CEMETARY NAME: Holy Family Cemetery**  **BALANCE SHEET**   |  |  |  |  | | --- | --- | --- | --- | | ASSETS |  | LIABILITIES |  | | Cash balance | 1,369.28 | Unpaid bills and taxes due | 0.00 | | Parish Perpetual Care Endowment Trust | 0.00 | Other (describe) | 0.00 | | Other Investments | 0.00 |  |  | | Vehicles | 0.00 |  |  | | Other (describe) | 0.00 |  |  | | TOTAL | 1,369.28 | TOTAL | 0.00 | | **PARISH CEMETERY FUND STATEMENT OF RECEIPTS AND DISBURSEMENTS** | | | | | Receipts: |  | Disbursements: |  | | Lot sales | 1,500.00 | Salaries | 2,217.00 | | Grave openings | 0.00 | Payroll Taxes | 0.00 | | Foundations and markers | 0.00 | Supplies and repairs | 591.43 | | Investment income | 0.99 | Utilities | 0.00 | | Other | 0.00 | Group Insurance and Retirement | 0.00 | |  | 0.00 | Property and Liability Insurance | 0.00 | |  |  | Other | 0.00 | | Total Receipts | 1,500.99 | Total Disbursements | 2,808.43 | | Cash balance beginning 7/1 | 2,676.72 | Cash balance ending 6/30 | 1,369.28 | | Total | 4,177.71 | Total | 4,177.71 | |