



Catholic Diocese of Baker- CHILD ABUSE & NEGLECT REPORT FORM

This does not constitute a complete report. AS A MANDATED REPORTER, YOU ARE REQUIRED TO NOTIFY, BY TELEPHONE OR IN PERSON, DEPARTMENT OF HUMAN SERVICES CHILD WELFARE PROGRAM AND/OR LAW ENFORCEMENT IMMEDIATELY (ORS 419.B.010). Please complete all sections that are known to you. If information is not known, please indicate "unknown." Notification of parent(s) is the responsibility of Law Enforcement (LE) or DHS Community Human Services Child Welfare Program. Child abuse/neglect concerns should be kept confidential.

Telephoned DHS-Child Welfare Program (800-232-3020) Phone # called: _____ Date and Time of call to DHS: _____ Name of person talked to at DHS: _____		and/or telephoned Law Enforcement (LE) (911) Phone # called: _____ LE Agency called: _____ Date and Time of call to LE: _____ Name of Person talked to at LE: _____		Please check to who report was delivered and when. Date Delivered: _____ <input type="checkbox"/> DHS-Child Welfare Program _____ <input type="checkbox"/> Principal / Pastor _____ <input type="checkbox"/> Diocesan Chancery Office _____	
Today's date: _____		Reporter's Name/Business Address/Business Phone: _____			
Child's Name (Last, First, Middle) and address: _____			School Name/City: _____ DOB: _____ Sex: M / F		
Parent's/Guardian's Name (Last, First) and Address(es) _____			Phone Number(s) _____		Sibling(s)/other children in home: (DOB): _____
List additional victims/witnesses or others present during disclosure or when behavior/condition was observed- Address (es)/Phone(s), if known: _____					
Person(s) who first told you of incident if appropriate: Name/Address/Phone/Relationship to child: _____					
Alleged Perpetrator(s) Name (last, first, middle) and Address, if known: _____			Location of Occurrence(s): _____		Date(s) Occurred: _____
Brief description of incident and/or concern. You must <u>call</u> DHS Community Child Welfare Program and/or Law Enforcement with details of concern. <input type="checkbox"/> Check here if you are a mandatory reporter.					

Copies to: **1. Pastor/Principal.**

DO NOT FILE IN CHILD'S SCHOOL RECORDS

Diocese of Baker, updated May 5, 2014

2. Keep a copy for yourself.

3. If the reported abuse involves clergy, a school or parish employee, or a volunteer, please send a copy of this report to the Diocesan Chancery Office, attention: "Safe Environment Coordinator." (Confidential fax: 541-388-2566 or mail to: 641 SW Umatilla Avenue, Redmond, OR 97756.

For questions on any matter related to the abuse of minors, please contact the Diocesan Chancery Office, Protection of God's Children, at 541-388-4004.