



POSITION ANNOUNCEMENT PRINCIPAL

Seattle, WA -- Start date July 1, 2026 (negotiable)

Seattle Preparatory School is a thriving co-ed high school looking for its next academic leader. Strong candidates will have experience that demonstrates the ability to combine strategic vision with emotional intelligence, enabling them to build trust, nurture relationships, and lead with both heart and clarity.

About Seattle Preparatory School

Seattle Preparatory School is a leading Jesuit high school serving 800 students in grades 9–12 from over 100 feeder schools across the region. Founded in 1891, Seattle Prep offers a rigorous academic program, a vibrant and diverse student body, and more than 300 opportunities for leadership, service, and personal growth.

Guided by the Jesuit value of *cura personalis*—care for the whole person — Seattle Prep forms students to be intellectually curious, spiritually grounded, and committed to justice. With a legacy of excellence and a focus on developing transformational leaders, Seattle Prep prepares graduates to make a meaningful impact in their communities and the world.

Prep's rigorous academic program is guided by its [Graduate at Graduation](#) (Grad @ Grad), a set of values and expectations that is shared by all Jesuit secondary schools. Likewise, instruction reflects the [Ignatian Pedagogical Paradigm](#), which involves four critical areas: context, experience, action and evaluation.

About the Position

The Principal oversees the day-to-day operations of the school and serves as its instructional and academic leader, collaborating with fellow administrators, faculty and staff, and parents to ensure a school environment and instructional program that is aligned with the Seattle Preparatory School mission and vision. The Principal is a member of the Executive Leadership Team and chairs the Administrative Leadership Team and School Leadership Council.

The Principal will be hired by, and report to, the President. The Principal will lead a team that includes the following eight direct reports: Assistant Principal for Teaching and Learning/Dir. of Adult Faith Formation, Assistant Principal for Community and Belonging, Dean of Students, Dean of Student Academic and Learning Resource Center Services, Director of Athletics, Director of Information Technology, Director of Alumni Service Corps, and the Assistant to the Principal. Prep has approximately 130 faculty and staff.

Professional Qualifications and Personal Qualities

- A practicing Catholic who can model and animate faith in the school community
- Minimum of 5 years in an administrative leadership role
- Master's degree (required) or a combination of education and experience sufficient to perform the essential functions of the job
- Experience in a Jesuit institution is a plus

The next Principal at Seattle Prep will need to demonstrate the ability to lead the school in the areas of:

- Academic excellence and innovation
- Communication and relationship building
- Implementation of the strategic plan

Application Process

Lester Consulting Group, Inc. has been hired to facilitate the search process. Inquiries and applications may be directed to Courtney Kassakhian, Executive Search Consultant, at ckassakhian@lbginc.net or (323) 252-7019. Applications are due November 14, 2025. For more information on the opportunity and the application process, please see the more detailed *Candidate Profile* Under the "About Prep" tab at <https://seaprep.org/>.