Aquin Educational System February 2023 Board Minutes
The meeting was called to order on February 21, 2023 at 6:37

Present:

School Board Members: Father Osterhaus, Deacon Mark Otting, Laura Herbers, Melissa King, Kelsi Hosch, Itza Heim, Kathy Beck, Brad Boffeli, Jenny Recker, Kelly Molony, Cody Noonan, Jesse Burkle. Jenny Peiffer was present via Zoom.

Director of Faith Formation: Nicole Casey Director of Aquin Little Angels: Hillary Klein

No community visitors were present.

Mark made a motion to approve December financial report. Kathy seconded. Motion carried.

Kathy made a motion to approve January financial report. Mark seconded. Motion carried.

Kelsi made a motion to approve the January school board minutes. Kelly seconded. Motion carried.

Reports were shared via email. Any questions were brought up at the meeting and discussed. See below.

Faith Formation:

- Covenants for next year were sent to all CCD and RTR families.
- Safe environment training was completed for all students in all grade levels.
- First communion practice is scheduled for March 22 at 6:30. First communion will be held April 16 at noon.
- Confirmation will be held on March 15 at 7pm.

Daycare Report:

- Staffing shortages have been causing the facility to close classrooms at times throughout the week. Hillary is rotating which classrooms are needing closed. 9 full time and 4 part time jobs are available.
- Preparing for DHS survey
- Hillary and Jess Meier are attending Positive Behavioral Interventions and Supports (PBIS) training.
- Hillary is scheduled to complete a medication certification class.

School Report:

- February 2nd Family Night was a success with a large turnout of current and new families.
- Snow make-up days at this time are scheduled for April 6 and April 10.
- School Choice/ESA preparation discussed. Information provided by Archdiocese reviewed.

Finance Report:

- Kelsi provided financial report overview. Food, cleaning supplies, and utility spending at Daycare to be reviewed.

- Mark, Kelsi, and Father Osterhaus discussed parish subsidy at the parish council meeting. The archdiocese provides formulas that are utilized to determine subsidies. Finance committee to review current and other formulas available.
- Finance Committee has made salary/wage recommendations for the 23-24 school year and recommendations will be reviewed in executive session.

Enrollment/Marketing Report:

- Planning to finalize a contract proposal with social media marketing vendor.
- Incubation of development committee is ongoing. Laura recently met with Beckman Development Director.

Old Business:

- Satisfaction survey was emailed to all current parents. Deadline to complete is February 24.

New Business:

- Staffing for 23-24 school year:
    - School counselor has resigned
    - 3rd grade teacher Mrs. Kelchen will be resigning after the current 22-23 school year.
    - Laura will be posting 2 teacher positions: 3rd grade and middle school math
- Bookkeeper position has been filled. Marianne Kluesner has been hired and will start in March.

Kathy made a motion to enter into executive session to discuss salary and wage recommendations for the 23-24 school year. Brad seconded. Motion carried. Executive session entered at 7:25.

Executive session ended at 7:40.

Kelsi made a motion to approve the finance committee recommendation of a 4-5% wage range increase based on department/position. Jesse seconded. Motion approved.

Adjournment:

Kelsi made a motion to adjourn the meeting. Kelly seconded. Motion carried. The meeting was adjourned at 8:07.