



Mary, Queen of Saints Roman Catholic Parish

115 Trinity Drive, Aliquippa, Pennsylvania 15001

- St. John the Baptist - St. Titus - St. Frances Cabrini - Our Lady of Fatima -

Job Title: Maintenance / Janitorial

Status: Full-Time

Job Description:

Mary, Queen of Saints Parish is looking to fulfill a Full-Time Maintenance / Janitorial position. This position will work with the Parish Facilities Manager to ensure that the parish buildings, grounds, and equipment are well kept and maintained.

Key Responsibilities:

- Basic maintenance of parish buildings and equipment
- Groundskeeping tasks such as trash removal, trimming and snow removal
- Set-up & clean-up of church halls for various parish events
- Custodial duties such as mopping, trash removal in church/halls & restrooms
- Position will require travel to all four church sites

Qualifications & Skills:

- High School Diploma or equivalent
- Must receive the Diocese of Pittsburgh's Safe Environment Clearances
- Ability to lift, carry, or move heavy items
- Plumbing, electrical, and mechanical experience is preferred
- Ability to follow procedures and instructions given by the Facilities Manager

Interested Candidates:

This position offers health benefits, pension 403 (B) and vacation.
Please send your resume to the Parish Facilities Manager via US Mail or by email:

Mary, Queen of Saints Parish
% Dave Deiter
115 Trinity Drive
Aliquippa, PA 15001

Dave Deiter: ddeiter@maryqueenofsaints.org