



2026 MASS INTENTION REQUEST FORM

Due to the limited availability of Masses, **All Saints Parish will schedule two (2) intentions per requester PER CALENDAR YEAR, ONE (1) weekday and ONE (1) Sunday (includes Saturday vigil).**

REQUESTER— Are you a member of All Saints Parish? Yes No

Name of person requesting the Mass _____

Address: _____

Phone Number: _____ Email: _____

By submitting this request, I am acknowledging that I have read and agree to the guidelines on the reverse side of this form.

CONFIRMATIONS WILL ONLY BE SENT IF REQUESTED. SEND CONFIRMATION (PLEASE CHECK ONE): YES NO

WEEKDAY MASS

Requested for: _____ Deceased Living Requested by: _____
(must include first & last name)

Date: (First Choice): _____ (Second Choice): _____ Next Available

St. Andrew 12:05 PM - Thursday	St. Conrad 12:05 PM - Wednesday	St. Michael the Archangel 12:05 PM - Tuesday
St. Paul 8:00 - Mon. thru Sat.	St. Peter 12:05 PM - Friday	St. Paul Seminary/St. Vincent Seminary

Mail Confirmation to:

Name: _____ Address _____
or
Email: _____

SUNDAY MASS (Includes Saturday Vigil)

Requested for: _____ Deceased Living Requested by: _____
(must include first & last name)

Date: (First Choice): _____ (Second Choice): _____ Next Available

St. Andrew 11:00 AM - Sunday	St. Conrad 5:30 PM - Saturday Vigil	St. Conrad 8:30 AM - Sunday
St. Conrad 11:30 AM - Sunday	St. Michael the Archangel 4:00 PM - Saturday Vigil	St. Paul 6:00 PM - Sunday
St. Peter 8:00 AM - Sunday	St. Paul Seminary/St. Vincent Seminary	

Mail Confirmation to:

Name: _____ Address _____
or
Email: _____

MASS INTENTIONS WILL NOT BE SCHEDULED FOR HOLY THURSDAY (MASS OF THE LORD'S SUPPER), GOOD FRIDAY, EASTER VIGIL, EASTER, MOTHER'S DAY, FATHER'S DAY, CHRISTMAS EVE OR CHRISTMAS DAY.

Please send your \$10 stipend along with this request to All Saints Parish, 128 N. McKean Street, Butler, PA 16001-4938

FOR OFFICE USE ONLY:

Date Received: _____ Payment Received: _____ Cash _____ Check # _____

Information Recorded: Mass Intention Book Daily Mass Record Online Spreadsheet Tracking Spreadsheet

Confirmation Sent:

USPS EMAIL on _____ by _____ (initials)

Mass Intention Guidelines for All Saints Parish

St. Andrew + St. Conrad + St. Michael the Archangel + St. Paul + St. Peter

1. We will accept requests for Mass intentions in the order in which the Mass Intention Request Forms are received for January-December 2026. The form (on the reverse side) may be dropped off at the Saint Paul Church office, the Saint Conrad Church office, placed in the weekly collection basket at any of our five (5) churches, or mailed to the Saint Paul Church office at 128 N. McKean St, Butler, PA 16001-4938. Forms are available on the parish website www.allsaintsbutler.org, at the two (2) church offices, and all churches.

MASS INTENTIONS WILL NOT BE TAKEN OVER THE PHONE OR BY EMAIL

2. Due to the large number of Mass intention requests we receive, we will accept **no more than two (2) intentions per parish household per year, one (1) weekend and one (1) weekday**. If you request more than two (2) Masses, the additional Mass intentions may be sent to a seminary to be fulfilled.
3. A significant number of Mass intentions are requested following the death of a loved one. The immediate family may schedule a maximum of three (3) Mass intentions for the deceased. Additional Masses requested for the deceased will be scheduled during the year if possible (this depends on the number of requests received). Non-family members of the deceased may schedule one (1) Mass intention. Additional Masses requested from non-family members may be sent to a seminary to be fulfilled.
4. ***Mass confirmations will only be sent to those requests submitted on a Mass Intention Request Form. Please indicate on the reverse side if you would like a confirmation. If requested, confirmations will be sent at least two (2) weeks prior to scheduled Mass date.***
5. *After one year, unscheduled Mass intentions will be sent to a seminary to be fulfilled.* Canon Law does not permit Mass intentions to be kept beyond what can be scheduled in a year's time. **Once a Mass date is scheduled, it cannot be changed.**
6. A \$10 stipend, as determined by Diocesan policy, is to accompany each Mass request. No one will be denied a Mass intention because of inability to pay. Simply note on the form if this is the case.
7. Mass intentions will not be scheduled for Holy Thursday (Mass of the Lord's Supper), Good Friday, Easter Vigil, Easter, Mother's Day, Father's Day, Christmas Eve or Christmas Day, and the Sunday 10 am Mass at Saint Paul Church (see #8 below). These Masses will be celebrated for the general intentions of our parish.
8. As required by Canon Law, the parish must schedule one (1) Mass every Sunday and Holy Day of Obligation for the intentions of our living and deceased parishioners. The "Pro Populo" (for the people) Mass designated for All Saints Parish is the Sunday 10 AM Mass at Saint Paul Church.
9. We will do our best to fulfill your Mass intention request. If we cannot do so, we will schedule the Mass as close to the requested date, time, and location as possible. PLEASE print your contact information clearly!
10. Lengthy intentions cannot be published in the bulletin and will be edited for the sake of brevity.
11. **All intentions must include first and last name(s).**