

Christ the King Parish

Mass Intention Guidelines

It is the tradition of the Catholic Church that Masses can be offered to pray for a special intention or for the souls of our deceased loved ones.

All requests must adhere to the following guidelines:

- Scheduling of Mass intentions begins in October for the upcoming year. The request form is printed in the bulletin throughout October and is available at church offices or on our website at ChristtheKingpgh.org/forms-and-downloads.
- Intentions are scheduled only through our administrative office located at Saint Joseph Church, 342 Dorseyville Rd, Pittsburgh PA 15215.
- To request a Mass you may complete the form below and return it to the administrative office or place it in the collection basket.
- **Please note—We have a limited number of Masses available. To ensure Masses are available to all who request them:**
 - Initial requests are limited to ONE weekend Mass and TWO weekday Masses per household.
 - To schedule for a recently deceased individual, please contact the parish office for availability.
 - Upon the death of a loved one, the immediate family may schedule up to three Masses for the deceased. Additional Masses will be scheduled on available dates throughout the year if possible. Any Masses we are unable to accommodate will be sent to St. Paul Seminary to be celebrated there.
- Masses will be scheduled on a first-come, first-served basis. If your first or second choice is not available, you will be given the closest day. To receive a notification of your scheduled date, you must include a phone number, email address, or self-addressed stamped envelope.
- The stipend for a Mass intention is \$10. Please include a check made out to **Christ the King Parish** with your request form.

The requested intention will be printed our weekly bulletin.

Please contact the Parish Office at 412-963-8885 or Parish@ChristtheKingpgh.org with any questions.

Christ the King Parish

Mass Intention Request Form

Return this form to: **St. Joseph Administrative Office, 342 Dorseyville Rd, Pittsburgh PA 15215**
along with the \$10 stipend (checks made out to “**Christ the King Parish**”) for each Mass.

- Masses are scheduled on a first-come, first-served basis. If your first or second choice of date and time is not available, you will be given the closest day.
- Due to high demand, initial requests for are limited to three Masses per household: two on a weekday and one on a weekend.
- To receive a notification of your scheduled date, you must include a phone number, email address, or self-addressed stamped envelope.

Your Name _____

Phone _____ Email _____

WEEKEND MASS INTENTION

Intention for _____ Deceased? (Y /N)

Requested by _____

Church Requested: ☐ St. Edward ☐ St. Joseph ☐ St. Mary ☐ St. Scholastica

Date and Time of Mass

1ST Choice _____ 2ND Choice _____

WEEKDAY MASS INTENTION

Intention for _____ Deceased? (Y /N)

Requested by _____

Church Requested: ☐ St. Edward ☐ St. Joseph ☐ Madonna ☐ St. Scholastica

Date and Time of Mass

1ST Choice _____ 2ND Choice _____

WEKDAY MASS INTENTION

Intention for _____ Deceased? (Y /N)

Requested by _____

Church Requested: ☐ St. Edward ☐ St. Joseph ☐ Madonna ☐ St. Scholastica

Date and Time of Mass

1ST Choice _____ 2ND Choice _____

***** Parish Office Use Only *****

_____ Amount Paid _____ Date _____ Notified _____