

Music Director – St. Mary's Parish & School, Alton  
Job Description

Overview:

Come to Alton, Illinois...

Come to a well-established, historic parish and school to direct our Music Ministry at St. Mary's Parish and School in Alton, Illinois.

This position is responsible for music at all liturgical and non-liturgical celebrations; the training, development, and preparation of cantors, musicians and choir members; and all administrative functions associated with the position.

Job Responsibilities:

- Plans and prepares all music for liturgical activities, in keeping with the preferences of the pastor.
- Leads music with our beautiful, majestic pipe organ, or our fine Steinway piano.
- Leads three Sunday morning Masses and Holy Days, Funerals, Weddings, and various other special Masses
- Plans and leads rehearsals with cantors, choirs, and musicians to prepare for all liturgies and non-liturgical concerts/performances.
- Works with staff to coordinate bulletin announcements, publicity, etc.
- Participates in staff and liturgy meetings
- Maintains organized and updated music files
- Provides accurate copyright information and coordinates all financial responsibilities.
- Organizes and maintains all equipment used by musicians, including but not limited to organ, piano, microphones, stands, sound system
- Arranges for all substitute musicians as necessary
- Performs any other duties as directed by the Pastor/Administrator

Requirements

Qualifications:

- Master's Degree, degree in Music preferred
- Experience in a Catholic Church setting
- Preferably be a practicing Catholic

Interested and qualified candidates please call 618-465-4284 or send a resume to [cuhlomv@msn.com](mailto:cuhlomv@msn.com).