

Our Lady Queen of Apostles Regional Catholic School

Notice of Absence

***Although you may have called the school/teacher/nurse to report an absence, or made a comment in our pick up patrol system, a written note (or email to the school nurse) is required by our school policy and NYS Education Law. Our records indicate that we do not have a note (or email) on file. In addition, an absence that exceeds five consecutive days requires a physician's note to consider the days out as legally absent due to illness.***

Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Date(s) Absent: \_\_\_\_\_

Reason: (check one):

- ☐ Sick: (explain) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- ☐ Death in family/funeral
- ☐ Medical/Dental appointment
- ☐ Family sickness/emergency (explain): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- ☐ Religious observance: \_\_\_\_\_
- ☐ No district bus transportation due to weather/impassable roads
- ☐ High school visit
- ☐ Vacation
- ☐ Other (explain): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parent's/Guardian's signature: \_\_\_\_\_