

ST. WILLIAM THE ABBOT ROMAN CATHOLIC SCHOOL



2025-2026 SCHOOL YEAR PROGRAM GUIDE



Dear St. William the Abbot Families,

At St. William the Abbot, our school community is built on the foundation of Catholic values, including the vital virtues of Faith, Hope, and Charity. These three pillars are at the heart of our Volunteer Service Program, which reflects our mission to engage families, support our educators, and enrich the student experience.

As a Catholic school, we rely not only on tuition, but also on the time, talent, and generosity of our families to thrive. Each act of service—whether visible at school events or behind the scenes, strengthens our shared mission and directly benefits our children.

To support this effort, **participation in the Faith, Hope & Charity Volunteer Service Program is mandatory for all families with a full-time student enrolled in any grade from Nursery through 8th.** We recognize that families have varying schedules and resources, which is why the program offers three flexible participation tiers. Each tier offers a different path to participation, but every family's commitment is valued. Whether you give your time, resources, or both, you are contributing to the strength and spirit of St. William the Abbot School.

We've also made the program more flexible than ever by expanding the list of what counts toward volunteer hours. In addition to traditional roles like event staffing and class parent duties, families can now earn hours by contributing behind the scenes, organizing fundraisers, coaching, or even offering their time and talents for one-time or ad hoc needs. If you're contributing to the life of the school, we want it to count!

Please read through this packet carefully as it contains important information regarding the program.

Together, we live our mission—rooted in faith, driven by hope, and shared in charity.

We are St. William's!

Peace,

A handwritten signature in black ink, appearing to read "Elizabeth Bricker".

Mrs. Elizabeth Bricker, Principal

TIMELINE AND TIERS

The program runs from **June 1, 2025 through May 1, 2026**. All volunteer hours earned during this time period will be counted towards your family's tier for the **25-26 school year**. Depending on your tier of participation, monetary contributions will be added to your FACTS account in May 2026.

The **Family Acknowledgement Form is required** for all families to acknowledge their understanding of the program and indicate the tier in which they wish to participate. Please note that this is a preliminary intention, and tiers will be finalized based on actual service hours earned.



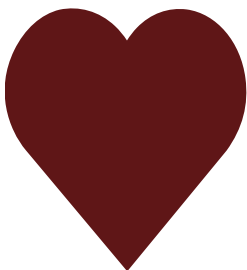
FAITH: 12 VOLUNTEER HOURS; \$0 CONTRIBUTION

This tier is for families who prefer to fulfill their entire service commitment through active volunteerism. Your time and presence make a meaningful impact across all aspects of school life.



HOPE: 6 VOLUNTEER HOURS; \$250 CONTRIBUTION

This hybrid option allows families to balance their time with financial support. It recognizes that some families may have limited availability but still wish to be involved.



CHARITY: 0 VOLUNTEER HOURS; \$500 CONTRIBUTION

This tier offers a way for families with limited time to fully support the school through a financial contribution in lieu of volunteer hours.

Please note that there will be no prorating of hours. For instance, if your family earns 10 hours, you will be in the Hope Tier for the program.

EARNING VOLUNTEER SERVICE HOURS

To honor the many ways families contribute to the student experience, the Faith, Hope & Charity Volunteer Service Program offers a broad and flexible list of qualifying activities.

IN-PERSON VOLUNTEERING

The heart of our program is hands-on involvement. Volunteer opportunities are posted regularly on Cervis and are open to all VIRTUS-trained adults.

Examples

- Dance chaperones
- Uniform closet assistance
- Recess monitors
- Support during fairs, events, and fundraisers

Volunteers must register and sign in/out via Cervis to receive credit.

HSA AND SCHOOL BOARD

- School Board Member - 6 hours/year
- HSA Board Member - 6 hours/year
- Fathers Club Coordinator - 6 hours/year
- HSA Committee Chair - 5 hours/year
- HSA Program Coordinator - 5 hours/year

In recognition of the time and leadership these roles require, flat-rate hours will be granted in addition to any event-specific hours logged through Cervis.

HSA Executive Board and Committee Chairs may request 1-3 hours to be granted to individuals who plan events or fundraisers. These hours would be in addition to the service hours earned during the event and recorded via Cervis.

CLASSROOM PARTICIPATION

- Class Parent - 5 hours/year
 - Field Trip Chaperone - 2 hours/trip
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COACHING AND SCOUTING

- Middle School Coach - 6 hours/sport/year
 - St. William the Abbot CYO Coach - 6 hours/sport/year
 - St. William the Abbot affiliated Troop, Den or Pack Leader - 6 hours/year
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OTHER WAYS TO EARN (AD HOC)

We recognize that not all contributions fit into predefined categories. That's why we've introduced a new request system for families to submit hours for non-listed volunteer efforts. You can submit a request for up to 3 hours per activity using our **Volunteer Service Hours Request Form**.

Examples

- Made costumes for the school play?
- Helped a teacher with a classroom project?
- Filled in for a class parent on Field Day?

FAMILY RESPONSIBILITIES

NOW

- Complete and return the **Family Acknowledgement Form** to your oldest/only child's homeroom teacher by **Friday, September 26, 2025**.
- Ensure all parent/grandparent profiles in Cervis are complete and accurate, including the **"Oldest/Only Child"** field.

Update Volunteer Information

Volunteer Last Name:*
Reichart

Volunteer First Name:*
Jennifer

Oldest/Only Child Name:*
Reichart, Liam

- Ensure all parent/grandparents who will be completing volunteer service hours are **VIRTUS trained** and the office has a copy of the certificate on file.

THROUGHOUT THE YEAR

- Check for and register for volunteering opportunities on Cervis.
- Ensure Cervis accurately reflects volunteer service hours completed.

Report Management

[View or Print Volunteer Activity History](#)

Display activity between these dates:

06/01/2025 - 05/01/2026

Filter History

- Submit Volunteer Service Hour Requests via the **Volunteer Service Hour Request Form (form coming soon)** for:
 - Field-Trips
 - CYO Coaching
 - Scout Leader Roles
 - Ad Hoc Services

WE ARE IN THE PROCESS OF UPDATING THE RESOURCES UNDER THE VOLUNTEER SERVICE PROGRAM LINK ON THE SCHOOL'S SITE. THANK YOU FOR YOUR PATIENCE!

ABOUT US SWS TOURS **PARENTS**

FOR YOUR CHILD
Extended Day Program
Student Handbook
Beyond the Classroom

GET INVOLVED
Home School Association
School Board
Volunteer Service Program

ST. WILLIAM THE ABBOT SCHOOL
FAITH, HOPE & CHARITY VOLUNTEER SERVICE PROGRAM
FAMILY ACKNOWLEDGEMENT FORM
2025-2026 SCHOOL YEAR

I, _____, hereby state that I have been informed of
First and Last Name
the requirements of the Faith, Hope & Charity Volunteer Service Program for the 2025-
2026 school year. _____
Please Initial

I acknowledge that, as the parent or guardian of a full-time student(s), I am responsible for participating in the program by fulfilling the volunteer and/or contribution requirements in accordance with one of the tiers listed below. I have checked the box for the tier my family intends to fulfill, however, I understand that all determinations will be made based on actual service hours completed and recorded between June 1, 2025 and May 1, 2026. _____
Please Initial

	Tier	Volunteer Service Hours	Financial Contribution
☐	Faith	12 Hours	\$0
☐	Hope	6 Hours	\$250
☐	Charity	0 Hours	\$500

I agree to fulfill my family's financial contributions for the program through a charge that will be added to my FACTS account in May 2026. _____
Please Initial

I understand that it is my family's responsibility to ensure that the information for all volunteers in the Cervis volunteer website is accurate and up-to-date, including recorded service hours, and that no changes to my account can be made after 5/1/26. _____
Please Initial

Signed: _____

Date: _____

Oldest/Only Child Name: _____

Homeroom: _____