BLESSED TRINITY CATHOLIC PARISH
204-25 ROCKAWAY POINT BOULEVARD – ROCKAWAY POINT, NY 11697
718-634-6357 WWW.BTPARISH.ORG

MARRIAGE REQUIREMENTS
STEP ONE IN PREPARING FOR YOUR UPCOMING WEDDING

It is our prayer that this period of engagement will not only be beneficial spiritually, but that the process does not overshadow this happy time in your life and in the life of the Church.

Please find a checklist of documents and forms that will be required for you to marry in the Catholic Church. We need at least 6 months to prepare for your wedding. Some situations may require more documents and time, especially those in which one or both parties have been previously married (in any matter, way, form and in any state).

Please complete these steps and return the requested documents back to the Rectory Office with a non-refundable deposit of $150.

You will be required to meet with the priest/deacon at least twice during the period of your engagement. This is at the discretion of the priest or deacon and also the couple may request further meetings they feel it is to their benefit.

BRIDE		GROOM	
❑	**BAPTISM CERTIFICATE** *(**MUST** be dated no more then 6 months from the time you hand it in. If you have been Baptized and are not Catholic, please provide us with the Certificate from your church.)* ❑ Check if you are **Not** a Baptized Christian in any church	❑	**BAPTISM CERTIFICATE** *(**MUST** be dated no more then 6 months from the time you hand it in. If you have been Baptized and are not Catholic, please provide us with the Certificate from your church.)* ❑ Check if you are **Not** a Baptized Christian in any church.
❑	**CONFIRMATION CERTIFICATE** *(This is normally indicated on the back of your Baptism Certificate. If it is not, please request a Confirmation Certificate from the church where you received this sacrament.) If you have never been Confirmed, please let the priest/deacon know that).*	❑	**CONFIRMATION CERTIFICATE** *(This is normally indicated on the back of your Baptism Certificate. If it is not, please request a Confirmation Certificate from the church where you received this sacrament.) If you have never been Confirmed, please let the priest/deacon know that).*
❑	**TESTIMONIAL LETTERS OF FREEDOM TO MARRY** *(This must be notarized by a Notary Public)*	❑	**TESTIMONIAL LETTERS OF FREEDOM TO MARRY** *(This must be notarized by a Notary Public)*

Revised May 2020

Turn Page Over

❑ Fill-out and return the **Information Sheet**.

❑ Indicate the Date you are planning to attend **PRE-CANA** _____ (See attached Pre-Cana Brochure for details on registering and dates.

❑ $150 non-refundable deposit payable to *Blessed Trinity RC Church.*

Upon receiving your package, we will confirm and lock-in your date of marriage. The Parish Secretary will follow-up with you and give you an appointment to meet with a priest or deacon to continue to STEP TWO of this process.

We strongly recommend that NO arrangements be made with a catering hall until you have a confirmation from the parish on your date AND time. This is to guarantee that no other paperwork is needed. We cannot always accommodate specific dates, but will do our best. If you choose not to follow our recommendation, then we will not be able to help you if a problem occurs.

ONCE AGAIN, CONGRATULATIONS FROM YOUR BLESSED TRINITY PARISH FAMILY!

GUIDELINES THAT YOU MUST ACCEPT:

- Flowers may be brought into Church for the service. Flowers are limited to basket to be placed at the steps of the Sanctuary and/or in front of the altar. No flowers are permitted on stands next to the altar. (No flowers are permitted in church during the seasons of Advent and Lent).
- No open candles are permitted in the Church, especially on pews or in the aisle.
- If a Flower Girl will be part of your wedding, **ONLY silk rose petals** are to be used. Real Rose petals stain the floor and are not permitted.
- **The total Wedding Fee** is
    - $500 for Parishioners only. ($150 Deposit + $350 Balance due one week before).
    - $750 for non-parishioners (not registered or outside canonical boundaries or unknown to parish clergy. $150 Deposit + $600 Balance due one week before).

  This includes an offering to the Church and the Contracting of our professional music staff to accompany your wedding. If you would like additional instruments, we can help you with those arrangements at your expense.
- Absolutely **no confetti, bird seed, rice** of any kind is to be thrown after the wedding in front of the Church. You may use bubbles.

DIOCESE OF BROOKLYN — PRE-NUPTIAL INVESTIGATION

Important! Please use *in conjunction with* the DIALOGUE GUIDELINES form.

Groom _____

Bride _____

Church _____

Place of Wedding *(if other than Church of preparation)* _____

Day of Wedding _____ **Date** _____ **Time** _____

Wedding date should not be set until all information required in Session One is gathered, including the completion of the Interrogation of the Parties. If there are less than six (6) months between Session One and the proposed wedding date, please consult the Chancery.

Marriage License # _____ **County** _____

SESSION ONE – DATE: _____

I. BASIC INFORMATION:

GROOM		BRIDE
	Name	
	Address	
	City, State, Zip Code	
	Home Phone	
	Work Phone	
	Occupation	
	Date of Birth	
	Place of Birth	
	Present Religion	
	Parish	
	In Parish Since When?	
	Extent of Religious Practice	
	Father's Name	
	Father's Religion/Rite	
	Mother's Name	
	Mother's Religion/Rite	

DIOCESE OF BROOKLYN
310 PROSPECT PARK WEST
BROOKLYN, NEW YORK 11215

TESTIMONIAL LETTERS OF FREEDOM TO MARRY

N.B. These affidavits are required for every marriage.

A. FOR THE GROOM:

I hereby swear that _____

1) has never been married before;
2) is not related to the party he intends to marry; and
3) is not affected by any other impediment to marriage.

_____ _____
Signature of 1st Witness Relationship/ Years of Friendship

_____ _____
Signature of 2nd Witness Relationship/ Years of Friendship

_____
Notary

_____
Date

This affidavit may be notarized by a priest or deacon if it is signed in his presence; otherwise, it should be attested to by a Notary Public.

If convenient, the persons making the affidavit should do so at their local Catholic parish; for reasons of conscience, non-Catholics may choose to appear before a Notary Public.

Please return to: Rev. **Rev. Fr. Michael Louis Gelfant**

Church Blessed Trinity Catholic Parish
204-25 Rockaway Point Boulevard
Rockaway Point, NY 11697

Address _____

City _____
State Zip

DIOCESE OF BROOKLYN
310 PROSPECT PARK WEST
BROOKLYN, NEW YORK 11215

TESTIMONIAL LETTERS OF FREEDOM TO MARRY

N.B. These affidavits are required for every marriage.

B. FOR THE BRIDE:

I hereby swear that _____

1) has never been married before;
2) is not related to the party he intends to marry; and
3) is not affected by any other impediment to marriage.

_____ _____
Signature of 1st Witness Relationship/ Years of Friendship

_____ _____
Signature of 2nd Witness Relationship/ Years of Friendship

_____
Notary

_____
Date

This affidavit may be notarized by a priest or deacon if it is signed in his presence; otherwise, it should be attested to by a Notary Public.

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