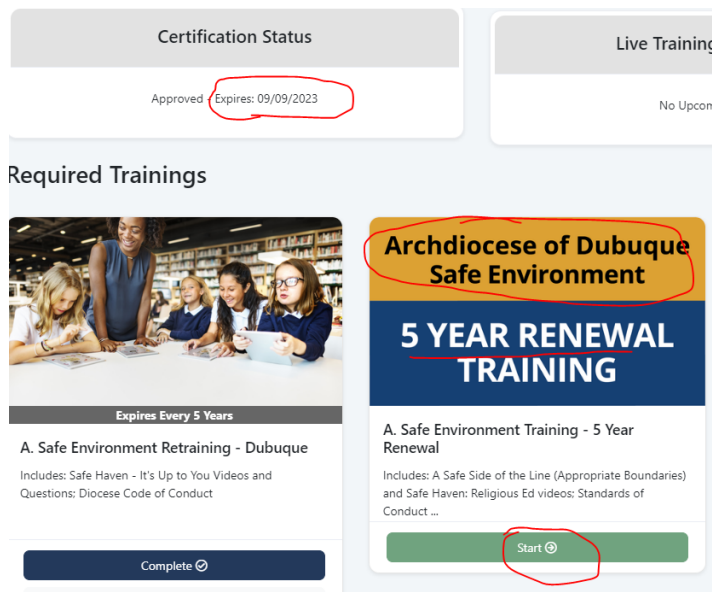


Archdiocese of Dubuque

5 Year Renewal Training Instructions

Option 1:

Catholic Mutual Group (CMG) will send a reminder email to you when you are within 60 days of your 5 year renewal (from when you originally completed the CMG Retraining OR the New Employee/Volunteer training. It will go to the email that you have on record in your CMG account. If you do not have an email on record in your CMG account for a reminder email, then you can follow the instructions in Option 2 below. The email reminder from CMG looks like this:



Follow the link in the email to log back into your CMG account to complete the "5 Year Renewal" curriculum. It will take about 30 minutes.

OR

Option 2:

You can go directly to: <https://dubuque.cmgconnect.org> to log into your account and complete the training.

The Renewal training curriculum will not show up until they are within 60 days of their renewal date.

NEED HELP?

Forgot my Username – Either click on “Forgot Username” or Contact your Safe Environment Coordinator (SEC) in your parish or school office or email DbqCOPC@dbqarch.org

Forgot my Password – Either click on “Forgot Password” or Contact your Safe Environment Coordinator (SEC) in your parish or school office or email DbqCOPC@dbqarch.org