

ST. MATTHIAS GUIDELINES FOR STUDENTS AND PARENTS ~ St. Hugh CCD (Elementary)

1. **CLASSES BEGIN PROMPTLY AT 4:30 PM.** Please be a few minutes early but NOT before 4:20 PM.
2. **PLEASE DROP-OFF YOUR CHILD IN THE BACK PARKING LOT TO ENSURE THE SAFETY OF OUR CHILDREN.**
3. **DISMISSAL IS AT 5:40 PM.** Please be prompt when picking up your child. Students will NOT be dismissed into the parking lot. Parents must sign out their child with the child's teacher at the orange cones. In case of rain/snow, we will dismiss inside the church.

*If your child is attending Junior Choir, they will be dismissed from their teacher to the choir loft. Choir schedule TBA and will end at 6:10PM.
4. **A NOTE FROM HOME IS REQUIRED FOR YOUR CHILD TO BE DISMISSED EARLY.**
5. **ATTENDANCE IS OF UTMOST IMPORTANCE TO YOU CHILD'S RELIGIOUS EDUCATION**
A student must attend 70% of class instruction to move on to the next grade level. Students with inconsistent or chronic lack of attendance will not be permitted to progress to the next level unless sufficient catechetical formation appropriate to that grade level is demonstrated to the pastor.
6. **WRITTEN EXCUSES ARE NEEDED FOR DAYS ABSENT.**
During winter/inclement weather, road conditions to CCD are at the parent's discretion.
7. **EACH CHILD IS EXPECTED TO BRING HIS/HER BOOK TO CLASS ALONG WITH ANY COMPLETED HOMEWORK ASSIGNMENTS.**
Your donations to CCD help pay for textbooks and other classroom supplies.
8. **PARENTS ARE RESPONSIBLE FOR THEIR CHILD'S SACRAMENTAL ELIGIBILITY.**
The Sacraments of First Reconciliation and First Communion are received in Grade 2 CCD under normal circumstances (i.e. the child is baptized and has attended 1st grade CCD classes regularly).

**Please attend Sunday Mass with your child and receive the sacraments often.
Your good example is the best teacher!**

****PREVENTATION of the SPREAD of COVID-19:**

- NO child with symptoms should attend CCD. *For more information on COVID-19, visit websites: [CDC](https://www.cdc.gov), [PA.gov](https://www.pa.gov), or [DioPitt.org](https://www.diofepitt.org).*
- Please follow the most up-to-date guidelines for masks, social distancing, etc. at [CDC](https://www.cdc.gov), [PA.gov](https://www.pa.gov), or [DioPitt.org](https://www.diofepitt.org).

CCD Students & CCD Staff: *Anyone who contracts COVID-19 or becomes exposed to someone with COVID-19 will need to be isolated or quarantined pursuant to CDC guidelines before returning to parish premises. Please notify ASAP our CCD Site Coordinator, Rachael Pratt, at rpratt@stmatthiasgreene.org. Your personal information will be kept confidential.*

IMPORTANT: if there are NO onsite classes for Carmichaels Area School District due to weather, then there will be NO onsite CCD classes

Visit our parish website, www.stmatthiasgreene.org, for CCD updates under "Faith Formation, Religious Education."