



Holy Family CCD Program 2023 - 2024 IMPORTANT INFORMATION

Dear Parents,

This letter contains important information you will want to keep in a convenient location so that you may refer to it as needed.

Please note: **Students entering our program for the first time are required to bring a copy of their Baptismal Certificate. If any student is not Baptized, please inform Heather Kallus as soon as possible.**

Holy Family's CCD Program stresses the importance of our children sharing their faith with their family. Celebrating at Mass on the weekend, praying as a family, and encouraging your children to talk about what they have learned in their CCD class helps the whole family to build a relationship with God. Learning together helps us to recognize Him at our side.

**If you have any questions, please call the CCD office at 573-5398
or email**

Heather Kallus, Director of Religious Education at hkallus@hfccvic.org

I sincerely look forward to serving you and your family!

Heather Kallus

- CCD Classes Begin: **Wednesday, September 6, 2023:** 5:30 - 6:30 p.m. (Kinder thru 5th grade)
7:00 - 8:00 p.m. (6th thru 12th grade)
- **Students should arrive no earlier than 15 minutes before class time.**
- Students should be picked up promptly after class.
- All CCD students are expected to attend Mass weekly on Saturday evenings or Sundays.
- Please do not send your child to CCD if they are not feeling well.

Review the Dress Code and Discipline Policy for CCD Classes

Students are expected to exhibit self-discipline and cooperative behavior, which helps create an environment conducive to learning about God and the Church. Therefore, students should be polite and respectful to the teachers, volunteers, and other students.

Conduct unbecoming to a Christian student will not be tolerated.

Dress Code

All students should dress modestly and according to public school dress code.

No low-cut dresses or blouses. No midriffs showing.

No caps inside the building.

No shoes with rollers.

Obey Building/Classroom Rules

1. No running. Walk on the right side of halls/staircases.
2. Quiet, orderly behavior is expected in all areas of the building, including the restrooms.
3. Keep hands, feet, and objects to yourself.
4. Profane language and unkind comments are not allowed.
5. Obey and respect your teacher(s). Pay attention, work quietly, and bring proper materials to class.
6. Do not sit on tables or desktops.
7. Give cell phones to the teacher at the beginning of class.
8. Use markers on board only during class.
9. Holy Water, which reminds us that we are baptized members of God's family, must be treated with respect.
10. Door safety latches, window curtains, & fire extinguishers are life-safety devices and should not be touched, unless instructed to do so by a teacher.

Discipline Policy for CCD Classes

When a student does not follow the code of conduct, the teacher is to follow the below avenue of discipline:

- 1) First verbal warning – remind student of the code of conduct
- 2) Second verbal warning – inform the student that another infraction will result in being sent to the office
- 3) Student is sent to the office the first time
 - a. An incident report marked as "First Offense" is filled out for documentation
 - b. Student brings his/her books to continue work in the office
 - c. Student must fill out a form stating his reason for being sent to the office
- 4) Student is sent to the office the second time
 - a. An incident report marked as "Second Offense" is filled out for documentation
 - b. The parents/guardians are notified by phone or email that one parent/guardian must sit in the next class with the student and that the student will not be admitted to the next class without their supervision.
- 5) Student is sent to the office the third time
 - a. An incident report marked as "Third Offense" is filled out for documentation
 - b. The student, teacher, parent/guardian, pastor, and CCD coordinator schedules a time to meet in person. The student's documentation is presented to the parent/guardian who is also informed that another infraction will result in the expulsion of the student from the CCD program for the rest of the year.
- 6) Student is expelled from the CCD program for the rest of the year.

CCD SCHEDULE 2023-2024

5:30—6:30 p.m.

7:00—8:00 p.m.

****November 1, 2023 All Saint's Day**

****February 14, 2024 Ash Wednesday**

Please attend Mass with your child on the above dates. This will count as a CCD class.

WEDNESDAY CLASS SCHEDULE

SEPT.	6
SEPT.	13
SEPT.	20
SEPT.	27
OCT.	4
OCT.	11
OCT.	18
OCT.	25
NOV.	**1
NOV.	8
NOV.	15
NOV.	29
DEC.	6
DEC.	13
JAN.	3
JAN.	10
JAN.	17
JAN.	24
JAN.	31
FEB.	7
FEB.	**14
FEB.	21
FEB.	28
MAR.	6
MAR.	20

May Crowning
Saturday, May 4, 2024
Procession - 5:15 pm
Mass - 5:30 pm

MANDATORY MEETINGS

*FOR THOSE WHO HAVE
CHILDREN RECEIVING FIRST CONFESSION,
FIRST HOLY COMMUNION, OR CONFIRMATION*

Meetings held in the church

FIRST CONFESSION MEETING @ 5:30pm
(for parents & children)

Wednesday, November 8, 2023

CONFIRMATION MEETING @ 7:00pm
(for parents & sponsors)

Wednesday, March 27, 2024

FIRST HOLY COMMUNION MEETING @ 5:30pm
(for parents & children)
Wednesday, April 3, 2024

FIRST CONFESSION &

FIRST HOLY COMMUNION

FIRST CONFESSION: (during 5:30pm CCD Class)
Wednesday, November 15, 2023

FIRST HOLY COMMUNION PRACTICE:
Wednesday, April 10, 2024 at 5:30pm in church
(not wearing First Communion attire)

FIRST HOLY COMMUNION:

Sunday, April 14, 2024
Group Pictures at 2:00pm
Mass at 3:00pm

*Reception hosted by
the Holy Family Altar Society
following Mass in the Activity Center*



Confirmation Student Retreat



Sunday, February 18, 2024
12:30pm-4:00pm in St. Donald's
Lunch provided

CONFIRMATION

Sunday, April 7, 2024

1:30 p.m. Confirmation Sponsors & Candidates
practice for Confirmation

2:00 p.m. Pictures with Bishop

3:00 p.m. Confirmation Mass

**Banquet meal following the 3:00pm Mass
in the Activity Center**