



Education Committee Meeting Agenda

October 20, 2020

6:30-8:00pm

The mission of Holy Spirit Catholic School is to serve God by providing a challenging academic education within the Catholic Tradition.

Members in attendance: Andrea Hoerner, Peter Lorenzi, Nat Peeters, Meghan Pahl, Katie Renz, Jennifer Vander Loop, Beth Wallace, Kay Woelfel, Mike Zuleger, and Father Carl Schmitt

Members not in attendance:

1. Opening Prayer – Meghan Pahl 6:33 pm
2. Approve September Minutes 6:35 pm
 - a. **Approved**
3. Principal's Report 6:35 pm
 - a. **See attached**
 - b. **CESA 6 – partnered with diagnostic labs to do rapid testing for COVID. \$100 per test. Results in 24 hours.**
4. Liaison Updates 6:50 pm
(if you have anything to share... 5 minutes each)
 - a. Parish Connection – Andrea Hoerner
 - i. **Plan for Advent underway – need for ushers, greeters, etc. Can we support through the school in some way?**
 - ii. **Faith formation heading in the right direction – lower participation at this time.**
 - b. Athletic – Meghan Pahl
 - i. **No update – meeting in December**
 - c. Development/Fundraising – Kay Woelfel
 - i. **Spirit of Christmas and Mardi Gras committees met together. Decided to have separate fundraisers focused on soliciting monetary donations. Mardi Gras is still considering a potential event (Spring?)**
 - d. Finance – Nat Peeters
 - i. **No update – meet in mid/late November**
 - e. Home and School – Katie Renz
 - i. **No trick-or-treating planned**
 - ii. **Football Mania a success**
 - f. Marketing – Beth Wallace
 - i. **No update given current situation**



- g. Policy – Mike Zuleger
 - i. Virtual Attendance Discussion
- h. Technology – Jenny Vander Loop
 - i. Virtual offering and in-person offering is ahead of most schools – technology planning has put us in that position.
- 5. Discussion on Virtual Attendance Policy 7:30 pm
 - a. Fine-tuning the virtual policy in accordance with guidance.
- 6. COVID update... [status of our school](#) potential dashboard discussion 7:40 pm
- 7. Other items? 7:55 pm
 - a. Discussed locking down enrollment for rest of school year. Open to accepting new students on a case-by-case basis.

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Principal's Report

October 20, 2020

1. Choice update

- a. We (Patty, Joan, and I) are currently working on our 3rd Friday in September enrollment audit for the WPCP.
- b. 52 items are due to our auditing firm by October 23, 2020. We've already submitted 23 items.
- c. This is our first big audit for the WPCP for the 2020-21 school year. They are doing most of it virtually, where we are uploading documents to a secure system.

2. Electronic Sign update

- a. The Town of Buchanan updated their sign ordinance to allow a changeable free standing sign at the school location. This will allow the school/parish to display messages of hope and upcoming events within our school/parish. It will be a message to our community that we are here to stay and serve our local community. Install will be 2-4 weeks. See the [attached rendering](#) for more detail as to what it will look like.

3. Personal Space dividers

- a. Thanks to an anonymous donation, we purchased enough personal space dividers for half the number of kids in each classroom. This will allow us to use an extra safety precaution in place for partner work for the students. Students will still have to wear a mask, but this is just an extra barrier for getting closer than 6 feet apart.
- b.



4. Free Hot lunch extended for the entire 2020-21 school year!

- a. U.S. Secretary of Agriculture Sonny Perdue announced Monday that the U.S. Department of Agriculture (USDA) is extending flexibilities to allow free meals to continue to be available to all children throughout the entire 2020-2021 school year. This unprecedented move is part of USDA's unwavering commitment to ensuring all children across America have access to nutritious food as the nation recovers from the COVID-19 pandemic.



5. COVID notifications

- a. I've been working closely with the Communication department from the diocese and Outagamie County Public Health Department with all the notifications I've sent out about positive cases and close contacts, etc.

6. Jaycee Vallier

- a. Please keep Jaycee Vallier in your prayers. Jaycee Rose Sunshine, a 2nd grader here at Holy Spirit fought and beat brain cancer this year and after her treatments ended in May she looked and felt amazing. Unfortunately, in September of this year she relapsed and will be undergoing further treatments that will keep her out of school and away from her friends. As a school community we did our October PUDD day collection for the family and also did a separate donation that the family doesn't know about.