



Education Committee Meeting Minutes

February 18, 2020

6:30-8:00pm

The mission of Holy Spirit Catholic School is to serve God by providing a challenging academic education within the Catholic Tradition.

Members in attendance: Andrea Hoerner, Jenn Hopkin, Katie Jensen, Nat Peeters, Meghan Pahl, Beth Wallace, Leah Dobrinska, Kay Woelfel, Mike Zuleger

1. Opening Prayer – Jen Hopkin 6:30 pm
2. Approve January minutes... post on website with Principal's Report 6:32 pm
3. Principal's Report 6:42 pm
 - a. See attached
 - b. Purchasing early literacy and early math curriculum/learning activities
 - c. School Choice – Joan and Mike attending training in March. Presentation to school families Thursday 2/20.
 - d. Open House – better attendance than previous year.
 - e. Current Registration update for next year - 19 new students (15 preschool)
 - f. 2/25 Town of Buchanan Board meeting – new sign approval looks promising
 - g. 2/26 Step-up Day (children visit the grade that they'll be in next year)
4. Liaison Updates 6:55 pm
 - a. Parish Connection/Family Life Ministries – Leah Dobrinska
 - b. Athletic – Meghan Pahl
 - i. Unexpected donation for 30 new basketball uniforms
 - c. Development/Fundraising – Kay Woelfel & Andrea Hoerner
 - i. Help Needed for Fish Fry's
 - ii. Mardi Gras – After Expenses \$175k!!! Date change for 2021 due to Women's Celebrate date change.
 - d. Finance – Nat Peeters
 - i. Next Meeting – Schedule for March
 - e. Home and School – Jenn Hopkin

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- i. Family Dance 2/21
 - ii. Bingo in March
- f. Marketing – Beth Wallace
- g. Policy – Katie Jensen
 - i. Progress is being made on the Policy review/revisions
- h. Technology – Mike Zuleger
- 5. Parent Survey discussion 7:30 pm
 - a. Lengthy discussion with feedback shared. Updated version with revisions will be provided to committee for review
- 6. Knight News communication discussion 7:50 pm
 - a. Unanimous vote to move to bi-weekly distribution
- 7. Other items... 7:55 pm

*The Education Committee has set a **goal for the 2019-2020 school year:** to increase K-8th grade enrollment from 168 in 2019-20 to 185 students for the 2020-21 school year.*

Additional Information: We will have copies of this agenda for all attendees, please print any other supporting documents if you would like them during the meeting.



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Principal's Report

February 18, 2020

1. Curriculum update

- a. We are NOT going to purchase Wilson Language Phonics program: 'Foundations' for K-grade 2. Too time consuming for what we were looking for. We will continue to figure out what program will best fit our needs.
- b. We did purchase several phonological awareness materials, other early literacy materials for our 4K-grade 2 and resource teachers to help students in the beginning stages of reading.

2. Choice update

- a. Mike and Joan will be attending a DPI in person training on March 6 to discuss budgets, audits, etc. WPCP/Affordable Education info session is set for February 20 at 6:00 pm. Plan is to have a 15-20 presentation, Q&A, then allow parents to either register for Holy Spirit or the WPCP in the computer lab.

3. Mindset Mission – teaching kids to have a growth mindset

- a. We have a free opportunity for a 45-minute assembly that we're going to have on March 24 for 4K-grade 8. Here is the link: <http://mindsetmission.com/> Program uses a fictional character named "NED" which stands for

Never ever give up – understand the Power of Yet

Encourage others – spark courage in other people

Do your best – always be learning and growing

Program teaches students why it's important to have a growth mindset. How this assembly is free is that it's a pay it forward type of program. The presenters use yoyos and other entertainment to get their message across. After the assembly the school is required to sell yoyos and the profits made from this sale goes to pay for the next school to have this program come to their school. Therefore, we are having this assembly to teach this important growth mindset still at no cost to the school. There are also follow up lesson plans and posters that we could purchase if we wish.

4. Marketing Plan Update

- a. Open House – We had 11 new families sign in for Open house
- b. Peek into Preschool – We had 8 families come to the Peek into Preschool days
- c. Several of these families have already registered or have said they will be registering

5. PowerSchool Registration/Enrollment update

- a. New and Returning students registrations have begun. Returning students – parents are going into their PowerSchool parent account and registering. New students – parents are going on a link to register. I'll bring updated enrollment numbers to the meeting.

6. Letter of Intent

- a. Letters of intent for the 2020-21 school year will be going out to all staff members the beginning of March with a return date of middle/end of march. Teacher contracts will go out April 15, with a return date of May 15.

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7. Upcoming Events:

- a. February 14 – No school/Professional Development
- b. February 18 – optional parent/teacher conferences
- c. February 18 – Education Committee meeting at 6:30 pm
- d. February 20 (Thursday) – WPCP Parent info session from 6:00-7:00 pm in library
- e. February 21 – PUDD Day for American Heart Association
- f. February 25 – Mike Town of Buchanan meeting about school sign
- g. February 26 – Ash Wednesday mass at 10:00 am
- h. February 26 – Step up day... students step up to the next grade to see what it's like
- i. February 28 – No School Parish/School Fish Fry
- j. March 2 – End of Trimester 2 for middle school
- k. March 6 – Mike and Joan meeting in Madison for WPCP
- l. March 13 – MS Breakfast Club
- m. March 16 – Mike Building and Grounds meeting to discuss elementary playground
- n. March 17 – Education Committee meeting
- o. March 20 – End of Quarter/Early Dismissal/Fish Fry
- p. March 24 – NED show on mindset mission assembly from 10:00-10:45