**Holy Family Board of Education**

**Minutes of Board Meeting**

**May 22, 2018**

The regular meeting of the Holy Family Board of Education was held on Tuesday, May 22, 2018 at 5:00p.m., in LaSalle Middle School. There were sufficient numbers so that a quorum existed. Fr. Glaser led the group in prayer.

**Members present:** Koleen Janney, Kathryn Karl, Kelly Fulton, Kris Pilcher, Fr. Glaser, Fr. Nienhaus and Fr. Vu.

**Administration Present**: Kimberly Graven, Janet Whitney and Jamie Larson

**Call to Order:**

Kathryn Karl called the meeting to order at 5:00pm.

**Changes to the Agenda:**

There was one change to the agenda. Wait to go over item 7.6 in June. Also let Jeff Henderson present his information before New Business. Fr. Nienhaus motioned to approve the agenda. Kelly Fulton seconded the motion. All voted in favor of the motion.

**Next Board Meeting:**

The next Holy Family Board of Education meeting will be held at LaSalle Middle School on Thursday, June 21, 2018 at 5:00 p.m. Kelly Fulton will lead the group in prayer.

**Approval of the Board of Education February 2018 Meeting Minutes**

There were no changes to the March-April 2018 meeting minutes. Koleen Janney motioned to accept the minutes. Kelly Fulton seconded the motion. All voted in favor.

**Approval of the Combined Finance Statement for the Holy Family School for April 2018**

There were no changes. Fr. Vu made a motion to accept the statement. Kelly Fulton seconded the motion. All voted in favor of the motion.

**5.4 Human Resources**

Resignations: Hannah Richmond, Nancy Hughes

Hires: Zach Zesker – Chief Administrator, Angela Pasker – LA, Lisa Streif – LA, Matt Ehler – Music/Band, Ali Turnquist – Music/Vocal, Robert Newcomer – MS Counselor, Ed Betsworth – PE, Meagan Hoffman – 3rd Grade. Fr. Glaser motioned to accept the new hires. Fr. Vu seconded the motion. All voted in favor.

**7.1 Jeff Henderson – Endowment Info. -** Fr. Glaser motioned to give Jeff permission to start paperwork on endowment. Fr. Vu seconded the motion. All voted yes.

**6.0 Old Business**

**6.1 Long Range Plan Updates – survey results and adjusted timeline– strategic priorities handout presented by Kimberly Graven.**

**-** Money set aside for electronics to buy 7th grade iPads. Board voted yes.

**7.0 New Business**

**7.2** Enrollment Update

As of 5/16/2018: K-8 332 (326 budgeted)

PK 3: 26

PK 4: (3 day): 14

PK 4 (4 day): 15

**7.3** Policy Review of 4000-6000 series – Archdiocese

**7.4** Policy Review of 4000-6000 series – Holy Family

**7.5** Jamie’s Evaluation Review

**7.7** Safety Lock Update – over 40 locks paid for, long list left to help sponsor, hope for all rooms in each building has a lock.

**7.8** New Board Members – Ted Francois – St. Pat’s, Kelly Fulton returning for St. John’s – invite them to the June Board meeting

**7.9 Administrator Updates**

**Chief Administrator Update – Kimberly Graven**

She presented a handout to the board.

**Associate Administrator Update – Janet Whitney**

She provided a written report to the board.

**Principal Update – Jamie Larson**

She updated the board.

**8. Topics for future agenda:**

**June –Budget adjustments, policy review (if needed), handbook approval, set meal prices, elect board officers, and go over policies HF 6145 and 6163.**

**Motion to adjourn:**

Fr. Vu made the motion to adjourn the meeting. Koleen Janney seconded the motion. All voted in favor of the motion.

**Meeting adjourned at 6:20 p.m.**

**Respectfully submitted by, Kris Pilcher**