

Sarnia Bluewater Roman Catholic Family of Parishes

CORE LEADERSHIP TEAM

ACTION ITEM MINUTES

- **DATE:** August 13, 2024, **TIME:** 2:00pm
- **ATTENDANCE:** Fr. Brian Jane, Rev. Edward Okorie, Fr. Jose Montepeque, Fr. Joseph Oghenejabor, Louis Guimond, Leonia Downie, AJ Barrows, Annie Ferrera, Cathy Smith,
- **REGRETS:** Rev. Jan Burczyk, Vera Lawlor, Nelly Kelders,

	TOPIC	DESCRIPTION	WHO	ACTION TAKEN
	<u>OPENING PRAYER</u>	Fr. Brian led us in prayer		
B)	<u>APPROVAL</u> and <u>BUSINESS ARISING FROM MINUTES</u> of July 16, 2024.	<u>B.1</u> ● Minutes accepted		
C)	<u>VISIONING</u> When and where we have seen incidences that indicate the Family of Parishes is moving towards the intended long-term goals.	<u>C.1</u> ● Vacation Bible School was very successful. 56 children and 50 leaders (youth and adult) along with clergy and pastoral team took part in the weeklong VBS at Sacred Heart. Lots of enthusiasm. Photos to be posted on website. ● Family of Parishes picnic saw over 500 people participating. Special thanks to the Knights for manning the grills, to the Latin American community for the music and entertainment, to Dino Petrucci for setting up and running the games and to the many volunteers who helped in so many ways. A very successful event.	All	
D)	<u>AGENDA ITEMS & TEAM UPDATES</u>	● Church bulletin boards and welcome desks ● Pew cards		
1.	<u>COMMUNICATIONS TEAM</u>	● The new generic Family of Parishes banner is ready to be used for all Family of Parishes events ● Lambton College open house for new international students if August 26 & 27. Fr. Joseph and Nelly will be attending. Julia Monteiro will represent FoP youth and representation from French and Latin Amerian communities will be confirmed next week.	Nelly	

Sarnia Bluewater Roman Catholic Family of Parishes

CORE LEADERSHIP TEAM

ACTION ITEM MINUTES

- **DATE:** August 13, 2024, **TIME:** 2:00pm
- **ATTENDANCE:** Fr. Brian Jane, Rev. Edward Okorie, Fr. Jose Montepeque, Fr. Joseph Oghenejabor, Louis Guimond, Leonia Downie, AJ Barrows, Annie Ferrera, Cathy Smith,
- **REGRETS:** Rev. Jan Burczyk, Vera Lawlor, Nelly Kelders,

		- Doors Open Sarnia Lambton is set for the end of September. St. Joseph volunteers are preparing information to share with visitors to the church. Photos and being gathered for displays. - Waiting for more details for the electronic signage for Our Lady of Mercy. Chris Burley is looking into municipal permits and cost of the project. - Communications team met and discussed the possibility of producing a religious calendar. Annie will meet with Leo Mayer for advice and details. - The team agrees with Fr. Brian that the Family of Parishes needs to reach out to young people and more presence on social media. Perhaps we need to look at hiring a person for this role. Communication team will put a proposal together for further discussion.		
2.	SOCIAL TEAM UPDATE	September will see the social team focus on the Santa Claus parade float with active recruiting of a convener and volunteers.	Annie	
3.	SOCIAL JUSTICE TEAM	No report	Vera	
4.	FAMILY AND YOUTH	- Summer activities are winding down. Looking at holding one last Encounter evening at St. Michael's. - Ministry team gathering is planned.	AJ	
5.	LITURGY TEAM LEM TEAM	- Successful VBS; great planning team, volunteers and leaders - The Feast of the Assumption, August 15th at 9:30am Mass at St. Benedict. Exposition of the Blessed Sacrament, Rosary, Reconciliation begin at 8:30am followed by Mass at 9:30am.	Leonia	
6.	EVANGELIZATION TEAM	Registrations for ALPHA and women and men's retreats are now open. Active promotion has begun.	Cathy S.	

Sarnia Bluewater Roman Catholic Family of Parishes

CORE LEADERSHIP TEAM

ACTION ITEM MINUTES

- **DATE:** August 13, 2024, **TIME:** 2:00pm
- **ATTENDANCE:** Fr. Brian Jane, Rev. Edward Okorie, Fr. Jose Montepeque, Fr. Joseph Oghenejabor, Louis Guimond, Leonia Downie, AJ Barrows, Annie Ferrera, Cathy Smith,
- **REGRETS:** Rev. Jan Burczyk, Vera Lawlor, Nelly Kelders,

8.	FINANCE AND HUMAN RESOURCES TEAM	• 2025 Diocesan assessment is set at 15% of collection. This is a reduction for 5 parishes and an increase for 1. • Catholic Mutual Insurance is doing an inspection of all churches • The boilers at St. Joseph will be replaced through an insurance claim. • The cheque issued by the Diocese of London to the Divine Mercy store was reissued because the Diving Mercy store does not have a bank account. The cheque will be issued to St. Vincent de Paul and held in trust to be used for clothing and for purchases by the Divine Mercy store • Painting and caulking of windows at St. Benedict's will begin soon. Cost is \$30,000. • St. Benedict Bingo now has a convener and a new team of volunteers. Start up in September	Louis	
E)	OTHER BUSINESS	• Jenn Stewart who has been hired full time as a pastoral worker. Jenn has been the catechist for First Reconciliation and First Communion for the last 2 years. She will also be responsible for Confirmation. She begins full time on September 3rd. The announcement will appear in the August 18/24 bulletin. • Prayers after Mass: Discussion around praying the St. Michael prayer or prayer for vocations. Liturgically this is not allowed after the dismissal. The Diocese policy states that announcements are to be made prior to dismissal. • Posters and advertising that has not been vetted by the office is still showing up on bulletin boards and welcome desks. All advertising will now have an approved sticker on the front. Anything not approved will be removed. • A special handout for parents with small children has been produces to encourage parents and reassure them that their family is welcome in our churches. These handouts will be placed in the church pew book holders. Sacristans/ushers will be asked to check pews after Mass to pick up stray cards and replenish supplies.	All	Leonia will contact the Diocese for clarification and report back for next meeting.

Sarnia Bluewater Roman Catholic Family of Parishes

CORE LEADERSHIP TEAM

ACTION ITEM MINUTES

- **DATE:** August 13, 2024, **TIME:** 2:00pm
- **ATTENDANCE:** Fr. Brian Jane, Rev. Edward Okorie, Fr. Jose Montepeque, Fr. Joseph Oghenejabor, Louis Guimond, Leonia Downie, AJ Barrows, Annie Ferrera, Cathy Smith,
- **REGRETS:** Rev. Jan Burczyk, Vera Lawlor, Nelly Kelders,

F)	<u>PRAYER. INTENTIONS</u>	• Prayers and Intentions were shared.		
G)	<u>CLOSING PRAYER</u>	• Meeting was closed with prayer		
H)	<u>NEXT MEETING DATE</u>	• Tuesday, September 2, 2024; 2PM		
F)				
G)				