

Sarnia Bluewater Roman Catholic Family of Parishes

CORE LEADERSHIP TEAM

ACTION ITEM MINUTES

- **DATE:** May 28, 2024, **TIME:** 2:00pm
- **ATTENDANCE:** Fr. Brian Jane, Fr. Jose Montepeque, Rev. Jan Burczyk, Louis Guimond, Annie Ferrera, Nelly Kelders, Cathy Smith
- **REGRETS:** Fr. Joseph Oghenejabor, Fr. Rob Renaud, Leonia Downie, AJ Barrows, Vera Lawlor

	TOPIC	DESCRIPTION	WHO	ACTION TAKEN
	<u>OPENING PRAYER</u>	Fr. Brian led us in prayer		
B)	<u>APPROVAL</u> and <u>BUSINESS ARISING FROM MINUTES</u> of MAY 14, 2024.	<u>B.1</u> • Minutes accepted		
C)	<u>VISIONING</u> When and where we have seen incidences that indicate the Family of Parishes is moving towards the intended long-term goals.	<u>C.1</u> • Fr. Jan did a great job with the First Communion Mass at St. Joseph. He made a point of coming down and speaking directly to the children, asking questions and interacting with them. • Lots of people attending the KofC breakfast at St. Benedict. Many came from other parishes to Mass at SB just to enjoy breakfast. • Confirmation Mass went very well; the music was great; all went as planned; good turnout. • 2 received Confirmation at St. Thomas d'Aquin during the Spanish Mass; this was the first time Confirmation was celebrated in Spanish for the Latin American community; well received.	All	

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D)	<u>AGENDA ITEMS & TEAM UPDATES</u>			
1.	<u>COMMUNICATIONS TEAM</u>	• Mtg was held last week. • Question boxes were introduced at all churches • Discussed developing bulletin and newsletter protocols to be introduced to all groups in the Fall; approved leaflets to be handed out by welcomers to families with children – seek approval from CLT before printing. • Invitation to participate in Lambton County Open Doors in Sept. St. Joseph Church is on board. Application submitted, waiting to hear if we have been approved as one of the destinations for this event. • Lambton College new student open house is on August 26 & 27. We have committed to being present on both days. • Discussed the need for a generic banner for these types of events. Asking CLT for approval. Annie will get a quote. • The synod presentation was very good; 35 people attended; the talk was recorded and will be posted on the website and YouTube channel with links in this week's bulletin. • Discussed the recent changes made to font size in bulletin; feedback from parishioners and Fr. Brian that it was too small; going back to original size; it was also agreed that we continue with colour for the bulletin and newsletter.	Nelly	Annie will get a quote for the printing of these leaflets Annie to report back at the next meeting.
2.	<u>SOCIAL TEAM UPDATE</u>	• Plans are going well for Family of Parishes BBQ, Aug. 10 at Sacred Heart; Advertising and planning under way; SB Knights of Columbus have offered to look after food.	Annie	
3.	<u>SOCIAL JUSTICE TEAM</u>	• No report		
4.	<u>FAMILY AND YOUTH</u>	• No report		

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5.	LITURGY TEAM LEM TEAM	No report		
6.	EVANGELIZATION TEAM	Men and Women retreat dates have been booked for the Fall. Teams meet weekly to prepare.	Cathy S.	
8.	FINANCE AND HUMAN RESOURCES TEAM	- The June newsletter will show that all parishes are in the black at this time. Insurance premiums are due so that will be reflected in totals next month. - HR changes are coming in the Diocese. Lots of change is in the air on how things are done in London - Although St. Benedict has a good reserve fund, high utility costs affect the expenses. Systems are old and difficult to maintain and operate efficiently. - The Family of Parishes should look at holding gatherings to explain the need to contribute regularly to our parishes especially to our new immigrants. Parishioners arriving from countries where weekly contributions to the church are not the norm do not understand the needs. We must encourage them to register in the parish they attend and contribute what they can.	Louis	
E)	<u>OTHER BUSINESS</u>	- VBS registrations are slow; another blast to the schools needed before schools close for summer - Ministries involving children must be vetted through Leonia before booking a hall or holding activities; leaders need to fill out the documentation required by the Diocese of London and provide police checks - All groups must contact the office to obtain Facilities Usage forms and to book a hall; Once approved the event can be entered on the calendar. These requirements are mandated by the Diocese of London. - Equipping the Saints: Father Brian is attending a meeting at the Diocese to discuss how to involve parishioners in ministry, especially Youth Ministry and how to bring out youth to church.	All	Ask Leonia to follow up with info to schools. Annie will contact organizers to follow up on required paperwork.

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		Round table discussion included ideas from CLT members (forming a youth council to seek young people's ideas on what they are looking for at Mass, and/or having a weekly youth Mass) that Father will bring with him to the meeting in London. CLT review & Assessment: John Barnfield was asked to present a draft for a review of the Core Leadership Team. The draft was approved and a date for a full day retreat will be set for the end of August.		Fr. Biran will consult with John Barnfield about dates.
F)	<u>PRAYER. INTENTIONS</u>	Prayers and Intentions were shared.		
G)	<u>CLOSING PRAYER</u>	Father Jan led us in prayer		
H)	<u>NEXT MEETING DATE</u>	Tuesday, June 11, 2024 - 2 PM		
F)				
G)				