

Sarnia Bluewater Roman Catholic Family of Parishes

CORE LEADERSHIP TEAM

ACTION ITEM MINUTES

- **DATE:** March 4, 2025, **TIME:** 2:00pm

ATTENDANCE: Fr. Brian Jane, Rev. Edward Okorie, Rev. Jan Burczyk, Fr. Joseph Oghenejabor, Louis Guimond, Jenn Stewart, Alyssa Minten, Annie Ferrera, Cathy Smith, Nelly Kelders, Vera Lawlor, Leonia Downie

- **REGRETS:**

	TOPIC	DESCRIPTION	WHO	ACTION TAKEN
	<u>OPENING PRAYER</u>	Fr. Brian led us in prayer		
B)	<u>APPROVAL</u> and <u>BUSINESS ARISING FROM MINUTES</u> of January 21, 2025.	<u>B.1</u> No minutes recorded for February 18, 2025 minutes		
C)	<u>VISIONING</u> When and where we have seen incidences that indicate the Family of Parishes is moving towards the intended long-term goals.	<u>C.1</u> - Very successful training for St. Benedict Extraordinary Ministers of Holy Communion and Altar Servers. Two Altar Servers have asked to become readers at Sunday Mass. - SM: Homily was excellent (Fr. Brian); Wednesday morning Mass with school was really good with grade 7 & 8 students being asked to move to front of church allowing for greater participation by students.; recent KofC breakfast – all those who attended had their breakfast paid by a fellow parishioner	All	
D)	<u>AGENDA ITEMS & TEAM UPDATES</u>			
1.	<u>COMMUNICATIONS TEAM</u>	- Easter schedule leaflet was successful, everything in one place for reference. Suggestion by Fr. Edward to produce these types of leaflets in French as well as English - Alyssa is doing a great job with social media, seeing more engagement - Next meeting March 19th	Nelly	
2.	<u>SOCIAL TEAM UPDATE</u>	- St. Patrick's Day Card/Game Night on Friday, March 14th - Big push after Easter to recruit a leader and team for parish BBQ	Annie	

Sarnia Bluewater Roman Catholic Family of Parishes

CORE LEADERSHIP TEAM

ACTION ITEM MINUTES

- **DATE: March 4, 2025, TIME: 2:00pm**

ATTENDANCE: Fr. Brian Jane, Rev. Edward Okorie, Rev. Jan Burczyk, Fr. Joseph Oghenejabor, Louis Guimond, Jenn Stewart, Alyssa Minten, Annie Ferrera, Cathy Smith, Nelly Kelders, Vera Lawlor, Leonia Downie

- **REGRETS:**

3.	SOCIAL JUSTICE TEAM	• Development & Peace. Posters will go up and distribute Prayer Cards in the pews (to remain there throughout Lent) in all 7 churches. Greg sent in weekly bulletin notices + weekly prayer for Prayers of the Faithful. Envelopes to go in pews for March 29/30 weekend. Solidarity Soup Lunch scheduled for April 6th (Solidarity Sunday) @ St. Michael's. Excellent D&P Video 1.5 minutes for wide distribution (link in bulletin & social media). • Migrant Workers Ministry. Huge Thank You for all the promotion for Toonie Collections. Lambton County held a 2nd collection that brought in \$2500. We will be on solid ground financially following these collections. First Spanish mass is April 13th – St. Christopher church, Forest. • Held a productive Annual General Meeting - Feb. 22. Have good plans for the 2025 season, including expanding Faith Formation for the migrant workers. • Had a lot of discussion/information on Called, Gifted & Sent – volunteer forms, police checks, etc. Ministry specialists are compiling list of volunteers and forms required. • Catholic Caribbean workers wish to attend weekend masses. Envirofresh workers live on Alice St., Sarnia. Best church option for these workers? Arrangements are being made for County workers to attend weekend mass at St. Christopher Church. • Homelessness & Affordable Housing Ministry – speaker event with Myles Vianni very informative, positive & hopeful. The Inn of the Good Shepperd provides so much support for those who are unhoused or needing support to stay in their current homes. Plans for a Community Owned Initiative coming late May or early June. Coldest Night Walk was very successful. Habitat reached its goal of \$60,000; River City Vineyard reached goal of \$30,000. (Vera for Habitat \$4200; Jim for River City \$4475). • SJ/Missions meeting – Monday, March 10th (4-6 pm) @ St. Michael church.	Vera	
5.	LEM TEAM	• Reconciliation is set for March 23rd; French children will be on March 4th; date for Spanish children not available • 60 have registered to date for Confirmation • Muskoka Woods: registration will be through Plenty; goal is to start advertising early next week followed by social media blitz 2 weeks later	Jenn	

Sarnia Bluewater Roman Catholic Family of Parishes

CORE LEADERSHIP TEAM

ACTION ITEM MINUTES

- **DATE:** March 4, 2025, **TIME:** 2:00pm

ATTENDANCE: Fr. Brian Jane, Rev. Edward Okorie, Rev. Jan Burczyk, Fr. Joseph Oghenejabor, Louis Guimond, Jenn Stewart, Alyssa Minten, Annie Ferrera, Cathy Smith, Nelly Kelders, Vera Lawlor, Leonia Downie

- **REGRETS:**

		• Lambton College: working with the College to have a Catholic presence in the College • Blessed Carlos: Jenn is looking into the details for this event • Vacation Bible School: will take place at Holy Trinity School for children in grade 1 to 8; Pete Aarssen will be asked to take leadership of VBS with Lee • RCIA: rite of elect coming up	Leonia	
6.	LITURGY TEAM	• Training for Mass ministers has started. This will bring everyone in line with new Diocesan policies • Father Joseph will continue to meet with SB Altar Servers monthly • Rehearsals for the Spring Canata have started. The date has been confirmed for Sunday, May 25, 2pm, St. Michael Church. Event will be livestreamed • Fr. Edward suggests the FoP orders the large hosts for Mass	Fr. Joseph	
8.	EVANGELIZATION TEAM	• CLT formation: Tuesday, March 25th at St. Benedict; 10am to 2pm • 5 short videos, conversations by Fr. James Mallon, centered on the book Divine Renovation, will be presented with discussion after each video • Suggestion: we need to share our Vision, which is tied to our parish pastoral goals and to make sure our Mission statement appears in all documentation. Fr. Edward suggested reviewing the French version of the Mission statement to ensure it translates accurately from the English	Cathy S.	
9.	FINANCE AND HUMAN RESOURCES TEAM	• Mike Tanner recently addressed the St. Benedict shortfall at St. Benedict Masses • Lay staff performance reviews are complete • New accounting system is coming, which means more work for the Finance team as the system is unfolded • Plently: looking at new ways we can use this system to run more efficiently	Louis	
E)	<u>OTHER BUSINESS</u>	• St. Benedict Closing Procedure: everyone was reminded to follow the procedure when closing after meetings/events. The binder is located on the shelf outside the office.	All	

Sarnia Bluewater Roman Catholic Family of Parishes

CORE LEADERSHIP TEAM

ACTION ITEM MINUTES

- **DATE: March 4, 2025, TIME: 2:00pm**

ATTENDANCE: Fr. Brian Jane, Rev. Edward Okorie, Rev. Jan Burczyk, Fr. Joseph Oghenejabor, Louis Guimond, Jenn Stewart, Alyssa Minten, Annie Ferrera, Cathy Smith, Nelly Kelders, Vera Lawlor, Leonia Downie

- **REGRETS:**

		• Reservation of halls must be confirmed through the office; it cannot be assumed that a hall is available for any function • Clergy is reminded that they have to arrive early for all weekday Masses now that confessions before and after weekday Masses are offered.		
F)	<u>PRAYER. INTENTIONS</u>	• Prayers and Intentions were shared.		
G)	<u>CLOSING PRAYER</u>	• Meeting was closed with prayer		
H)	<u>NEXT MEETING DATE</u>	• Tuesday, March 25, 2025; 10am		
F)				