

St. Francis Catholic School B.Y.O.D. Policy and Guidelines



The following is a list of procedures that will allow children to bring their own mobile devices to school to be used for school work. This is a privilege, not a right, and failure to follow any of these procedures will result in disciplinary action.

1. You will never be required to bring your device to school. There will be technology available for those without a device.
2. Families should set a password/code to secure entry into the device.
3. Charge your device before you bring it to school. You may not charge your device at school.
4. You are responsible for keeping your device safe. No one at the school is responsible for a lost, stolen, or damaged device. It is your responsibility.
5. Students are to keep devices secure at all times and not share or loan them to others.
6. Use a protective case and label it.
7. You must use St. Francis's Wi-Fi. You may not use 3G or 4G at school. We will teach you how to access our Wi-Fi.
8. Devices will only be able to access students' virtual desktops. This allows for tight security where students won't be able to access the internet independently and data will not be saved on personal devices.
9. Your device must stay turned off and kept with your teacher unless your teacher gives you permission to use it for learning.
10. You may not use your device at lunch, during class changes, or during dismissal.
11. Your device may not be used to cheat on assignments or tests.
12. You may not use your device to make phone calls, e-mail, instant message or text, at any time during school hours (8:25am - 3:15pm)
13. You may not take pictures, videos or audio recordings with your device unless the activity is supervised by a teacher.
14. You may not play any games on your device unless they are part of your teacher's assignment.
15. You may not print from your device at school unless the teacher approves.
16. You may not connect your device to any network cable outlet or computer in the school.
17. You must follow any other rules or procedures your teacher may set up for your classroom or it may result in the removal of the device at school.
18. You may not use your device on the school bus.
19. The school can inspect a device if there is reason to believe the student is not following the rules/policies.
20. Devices may not be used to store or transmit illicit materials, harass others, or engage in outside business activities
21. St. Francis will not ask to install anything on your device except an RDP client if one does not already exist.
22. St. Francis is not responsible for any updates, repairs, or configurations changes other than those needed for a Wi-Fi connection to the school's terminal server.
23. St. Francis is not responsible for any damages to the device
24. While unlikely, St. Francis is not responsible for personal data loss and it is your responsibility to backup your personal data.
25. During the school year, additional rules may be added for your device.

Please sign and return to your teacher:

Student's name _____ Teacher _____

Parent's name _____

I understand and will follow the guidelines for using my personal device at school. I understand that any violation of the above may result in the loss of device privileges as well as other disciplinary action.

As a parent I understand that my child will be responsible for abiding by the above policy and guidelines. I have read and discussed them with her/him and they understand the responsibility they have in the use of their personal device.

I absolve the school of any damage liability and I give permission for my child to bring his/her personal device to school.

Parent's Signature

Date