

> Welcome to PaySchools Central!

Our school has selected the PaySchools Central payment portal for parents.

Now you can pay for your children's school lunches online, securely and quickly. No more lost cash or checks!

1. Create your account using your computer or tablet at:
www.payschoolscentral.com
2. If you want to use your phone, download the PaySchools Central app on the Apple App Store or Google Play.
3. Complete account registration by selecting register, entering your profile details, setting up your password via the email link we'll send you, then logging in.
4. Add your children to your account using their student ID numbers.
5. If you'd like, enter credit card and/or banking information as forms of payment to use with your PaySchools account, or simply plan to use guest checkout when the time comes.
6. Manage school payments with ease!

NOW YOU CAN:

- **Manage** all your children's accounts in one place!
- Set up **auto-replenish** to automatically refill lunch accounts when they're running low.
- Set up **reminders** and **alerts**.
- **Review** your children's purchases.
- **Handle payments 24/7**, at your convenience, on any device.

Rest assured that PaySchools is PCI-compliant and maintains industry-standard SSL certificates, ensuring all your family's data is **safe and secure**.

Need help with your PaySchools Central account?

Email psc_help@payschools.com or call **877-393-6628**.

Support center hours:
8:30 a.m. – 7:30 p.m. ET (M-F)





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Helpful Hints for PaySchools Central

1. Student ID numbers are found on your student's schedule. They are 6 digit numbers that begin with the last 2 digits of the class year. If you are unsure of your student's ID number, please contact the main office.
2. PaySchools Central currently charges the following fees for online payments:

\$1.75 per transaction for electronic check

3.9% per transaction when using a credit or debit card

Fees are subject to change.
3. To avoid the above fees, you can make payments by check or cash to your student's lunch account directly with Chef Brant in the cafeteria. Checks must be made out to AVI and should include the student's ID number on the memo line. Please note that this method will not result in an instant update to your student's account. Please plan accordingly by submitting payment via this method at least 24 hours in advance of purchases.
4. Students are welcome to purchase food items with cash. We encourage pre-paid accounts on the recommendation of AVI for a quicker purchasing experience.
5. Chef Brant can be reached via email at: bmeredith@holynamehs.com with any dietary questions or concerns.