



2023 ANNUAL CATHOLIC MINISTRIES APPEAL

DIOCESE OF LAFAYETTE-IN-INDIANA

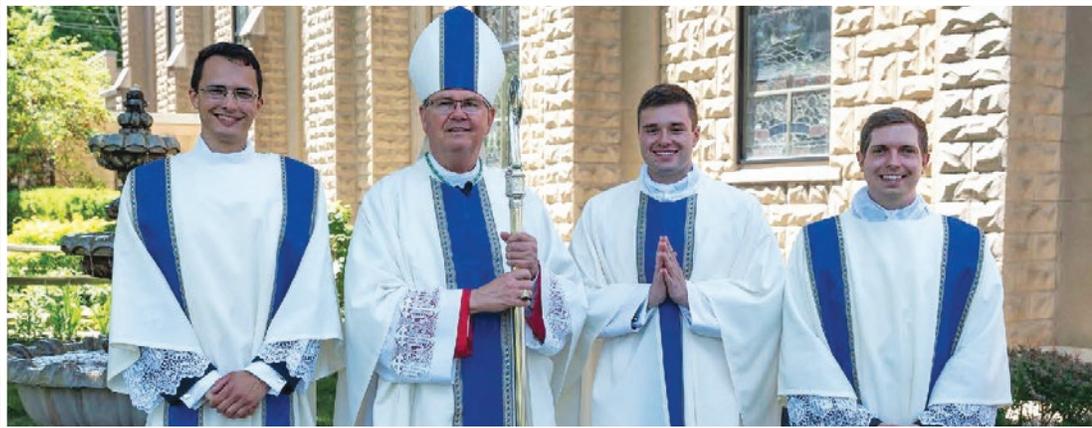
FORMERLY FRUITFUL HARVEST



*Our
Grateful Discipleship*

"Go, therefore, and make disciples of all nations, baptizing them in the name of the Father, and of the Son, and of the Holy Spirit."

- Matthew 28:19



PARISH INSTRUCTION BOOKLET

Section 1 – Direct Mail Campaign Structure

Why Direct Mail?

- Ability to reach all registered families with the appeal.
- Professional communication materials with a consistent message directly from the Bishop.
- Reinforce that Catholic Ministries Appeal was formerly Fruitful Harvest
- Increased transparency into what the Catholic Ministries Appeal donations help to support.

What Will Parishioners Receive in the Mail?

- Brochure: Letter from the Bishop, request for prayer intentions and an explanation of some of the people, programs and ministries supported by Catholic Ministries Appeal donations through four of the countless stories of impact.
- Pledge card printed with their name, their past pledge to CMA-2022 and their average annual support to any past appeals they participated in from Fruitful Harvest 2012 through the CMA-2022.
- Appeal prayer card
- Pre-addressed return envelope

Commitment Weekend Begins February 4-5, 2023

- Pastor and bulletin announcements should explain that the CMA is an annual appeal that will run from January 1st to December 31 each year going forward, and that the Parish Community Commitment weekend will be held February 4-5, 2023. This is the time when the parish, as a community, will make our Catholic Ministries Appeal commitments together. Let them know that they can complete their pledge by using one of the “Ways to Give” options on the back of the pledge card.
- Explain that online giving has been expanded to offer the following three options:
 1. **Make a sustaining/recurring gift.** This is where you can make your Sustained Giving commitment to the Catholic Ministries Appeal (formerly Fruitful Harvest), which will continue from year to year until you choose otherwise.
 2. **Make a pledge** (to be completed in the future) to the 2023 Annual Catholic Ministries Appeal (formerly Fruitful Harvest), to be fully paid by December 31st, 2023.
 3. **Make a one-time gift** payable now to the 2023 annual Catholic Ministries Appeal (formerly Fruitful Harvest), which runs from January 1st to December 31st, 2023.
- Blank pledge cards will be given to each parish for those parishioners who forget to bring in their pledge cards.
- Spanish language brochures, as well as pledge cards with return envelopes will be sent to parishes for parish level distribution. No Spanish language material will be mailed.

Pledge and Gift Processing

- No reconciliation needed at the parish level.
- The direct mail return envelope will be pre-addressed with the processing center address if parishioners mail it themselves.
- Those collected at the parish can be mailed via UPS with shipping envelopes and pre-paid, pre-addressed labels provided by the diocese.
- Pledges and gifts will be scanned, processed, deposited, and reconciled before being electronically sent to the diocesan development staff.
- Pledges and gifts sent to the Chancery office will be processed manually by diocesan staff.
- End-of-Month (EOM) reports will be provided monthly after results are reconciled with the finance department. These reports will outline the current pledge and gift status of all parishes and pastorates.
- Parishes will also have access to up to date data via the Raiser’s Edge dashboards.
- Prayer intentions will be sent back to the diocese for Bishop to pray over throughout the year.

Section 2 - Key Dates & Focus Areas

January - February 2023

- January 11, 2023 – the 2023 annual Catholic Ministries Appeal – internal kick-off webinar will be held via Teams
- Major donor appreciation events, which will include Mass and a reception with Bishop Doherty, will be held as follows:

○ **Monday, January 23, 2023 –**

- Pastorates from the Central and East Deaneries in southern Hamilton and Boone Counties
- St. Elizabeth Seton Church, Carmel

○ **Wednesday, January 25, 2023 –**

- Pastorates in rest of the Central Deanery , as well as Sacred Heart-Cicero, St. John-Tipton & St. Joseph-Elwood and St. Paul-Marion
- St. Joan of Arc Church, Kokomo

○ **Tuesday, January 31, 2023 –**

- Pastorates in West Deanery
- Cathedral of St. Mary of the Immaculate Conception, Lafayette

○ **Thursday, February 2, 2023 –**

- Pastorates in the rest of the East Deanery
- St. Mary Church - Muncie

February 4-5, 2023 – Commitment Weekend

- Parishes should include in their weekly bulletins an announcement that the 2023 Annual Catholic Ministries Appeal pledge card packets were mailed directly to parishioners homes.

March 2023 through December 2023

- Thank you letters from Bishop Doherty mailed monthly (a thank you will be sent from Bishop Doherty for the first pledge or gift provided by a parishioner)
- A second direct mailing is planned to be sent in April. This will be under the pastor's name.

Focus Areas for CMA-23

- Messaging focus on “annual appeal” and “impact stories”
- Help more pastorates to meet goal
- Increase the number of givers: We had approx. 7,000 donors to the CMA-22
- Meet pledge goal sooner: Focused effort February through May

Our Grateful Discipleship

Loving and generous God,
Your Son, Jesus Christ, said,
"Go, therefore, and make disciples
of all nations, baptizing them in the
name of the Father, and of the Son,
and of the Holy Spirit" (Mt 28:19).

By the power of your Holy Spirit,
may we recognize all that we have
is a gift from You.

May we have the grace and
compassion to see all people in
Your love, that we may go forth to
share the Good News and witness
our faith with our lives.

May we respond with the grateful
heart of a Christian disciple as we
participate in the
Catholic Ministries Appeal,
and support Christ's mission in the
Diocese of Lafayette-in-Indiana.

With Mary and Joseph,
we ask this through Christ our Lord.

Amen.

Section 3 - Bulletin Announcements and Communications

Suggestions for Parishes

RECOMMENDATION: It may be more effective if these bulletin announcements are 'signed' or 'come from' the pastor.

1. Our parish's commitment weekend for the 2023 Annual Catholic Ministries Appeal, which was formerly called Fruitful Harvest, will be February 4-5, 2023. Prior to this weekend, you will receive an envelope in the mail from Bishop Doherty with a brochure, pledge card and return envelope for mailing.

The name of the appeal changed so that focus is placed on the many ministries that are supported and to increase the transparency of how the funds raised from this appeal are utilized to support the works of Christ directly through the diocese, as well as through the ministries that help each of our local parishes.

Here are the lists of the Diocesan Supported Ministries and Ministries to Parishes that are funded through the Catholic Ministries Appeal:

Diocesan Supported Ministries



Seminarians & Vocations



Charities & Donations



Clergy Support



Hispanic Ministry



Permanent Diaconate



College Ministries



Catholic Schools



Saint Joseph Retreat Center

Ministries to Parishes



Administration, Architecture & Building Services



Uniting in Heart



Stewardship



Marriage Tribunal



Human Resources



Technology



Divine Worship



Communication



Section 3 - Bulletin Announcements and Communications

Suggestions for Parishes (continued)

The Catholic Ministries Appeal will be an annual appeal going forward and will officially run from January 1st to December 31st each year.

2. **Jesus calls each one of us by name to follow Him.** He first asks us to come to Him, because He knows we cannot give what we have not received. Then, He sends us forth to “Go, therefore, and make disciples of all nations” (Mt 28:19).

This year’s appeal will introduce you to four of the countless stories of impact your donations enable each year. You will meet Jacob Miller, one of our 14 seminarians, Kathy Leininger, the Director of Operations at St. John the Baptist in Tipton and the story of how they’ve rebuilt their church. You will also meet the Hemmerling family and the impact that the Saint Joseph Retreat & Conference Center has had on their lives, as well as Marty Stout, who is one of five candidates in formation for the Permanent Diaconate. You can learn even more about these stories in the videos on our Catholic Ministries Appeal website.

The annual Catholic Ministries Appeal (CMA) is a way we can help fund the good works and ministries of our local church that are outside the scope of our local parish.

3. **Watch your mail throughout January!** It will contain an important letter from Bishop Timothy Doherty asking for your participation in the 2023 annual Catholic Ministries Appeal, formerly Fruitful Harvest. Also enclosed will be a brochure explaining the many ministries supported by this important appeal, as well as a pledge card with return envelope to mail your gift in. By giving to the Catholic Ministries Appeal, you are helping to support programs for our retired priests as well as new seminarians, for our youth, college campus ministries, deacons, prison ministry, pregnancy centers and so much more. I encourage you to study the mailing from Bishop Doherty and to prayerfully consider giving generously to this appeal.

4. Our parish’s commitment weekend for the 2023 Annual Catholic Ministries Appeal, which was formerly called Fruitful Harvest, will be February 4-5, 2023. Prior to this weekend, you will receive an envelope in the mail from Bishop Doherty with a brochure explaining the many ministries supported by this important appeal, as well as a pledge card and return envelope for mailing. The appeal provides another way to financially support the good works of our Local Church, which is made up of the parishes, schools and facilities of the Diocese of Lafayette-in-Indiana, as well as our Chancery offices and staff in Lafayette.

When you donate to the Catholic Ministries Appeal, you are helping to pay for the formation of your seminarians, assisting with the health insurance of your retired priests, and the college ministry programs at Ball State, Purdue and Wabash College. Your gift supports the life-changing spiritual encounters with Christ at the Saint Joseph Retreat & Conference Center, the pastoral annulment proceedings at the Marriage Tribunal, and the creation and ministry of many programs. These things contribute to an effort to help every soul across our 24 counties to know Jesus Christ and to foster a deeper personal commitment to follow Him in His Church.

Our parish family has been asked to raise \$_____. In order to reach our goal, I am asking each household to consider a gift that can be paid before the end of 2023. Further, I’d like to challenge us to meet our goal by the end of May, so that we can spend the majority of 2023 focusing on _____ (fill this space in with what your parish needs to focus on in 2023).

Letter from Pastor

The Catholic Ministries Appeal-2022 ended on December 31, 2022 and (we are so close to our goal OR we have met our goal and plan to do _____ (fill this space in with your plans for your rebate) with our rebate)! Thank you for your generosity and stewardship!

We are looking forward to kicking off the 2023 annual Catholic Ministries Appeal, formerly Fruitful Harvest. The theme for this appeal is "Our Grateful Discipleship." Jesus calls each one of us by name to follow Him. He first asks us to come to Him, because He knows we cannot give what we have not received. Then, He sends us forth to "Go, therefore, and make disciples of all nations" (Mt 28:19).

How will we respond to His gifts of love? We can respond and show our love to God through our prayer life, our service to those in need, and through warm hospitality. Another way is by financially supporting the good works of the Local Church that are outside the scope of our local parishes.

Our parish's commitment weekend for the 2023 annual Catholic Ministries Appeal will be February 4-5, 2023. The appeal will run until December 31, 2023. The Catholic Ministries Appeal provides another way to financially support the good works of our Local Church, which is made up of the parishes, schools and facilities of the Diocese of Lafayette-in-Indiana, as well as our Chancery offices and staff in Lafayette.

I ask that you study the mailing you will be receiving from Bishop Doherty, prayerfully consider your pledge, and plan to participate in the 2023 annual Catholic Ministries Appeal. Thank you for your continued stewardship and prayers for our Local Church.

Father (Signature of pastor)

Prayers of the Faithful

Suggested "**Prayers of the Faithful**" Please use one or more of the following "**Prayers of the Faithful**" (or revise to accommodate your parish) from January 2023 through December 2023

1. That God may bless our Parish and Diocese, strengthen our faith, and grant us the spirit of Christian Stewardship and Discipleship during 2023... **WE PRAY TO THE LORD.**
2. That those who are positively impacted by our support of the Catholic Ministries Appeal, may know the power of Christ's love... **WE PRAY TO THE LORD.**
3. That we may recognize the blessings that flow from the practice of Christian Stewardship and Discipleship ... **WE PRAY TO THE LORD.**
4. That the Catholic Ministries Appeal may be successful in our parish and in all parishes in the Diocese of Lafayette-in-Indiana ... **WE PRAY TO THE LORD**
5. That we may recognize our need to give of what we have to help others through our Stewardship and Discipleship... **WE PRAY TO THE LORD.**
6. May sharing our financial gifts through the Catholic Ministries Appeal help to bring many to know, love, and serve Jesus... **WE PRAY TO THE LORD.**

Prayers of the Faithful (continued)

7. That we may share the benefits of our blessings and that our shared gifts produce positive impact in our community... **WE PRAY TO THE LORD.**

8. That through our participation in the Catholic Ministries Appeal, we will continue to be channels of the presence of Christ in our world... **WE PRAY TO THE LORD.**

9. That Stewardship and Discipleship become our natural response to all the blessings that God bestows on us each day ... **WE PRAY TO THE LORD.**

10. That Christ in our world today, will be made manifest through our generous participation in the Catholic Ministries Appeal... **WE PRAY TO THE LORD.**

“From where your treasure is, there will your heart be also.” – Luke 12:34

Section 4 - Goals and Rebates

The 2023 Annual Catholic Ministries Appeal has a 12-month total goal of \$5.615 million

- This appeal runs from January 1, 2023 through December 31, 2023.
- Pastorates can receive rebates.
- There will be no dovetail campaigns as part of this appeal.
- There will be no separate Seminarian Fund Appeal going forward, as this has been rolled into the CMA.

Parish goals

- Parish goals are based on regular church collections.
- Each parish will have a goal, but accountability for the goal is at pastorate level.
- This means that parishes within the pastorate can help other parishes in the pastorate to meet the total combined pastorate goal.
- Pastorates are accountable for 100% of the combined pastorate CMA goal.

Rebate to pastorates for any amount over pastorate goal up to 25% of the pastorate's combined CMA Goal

- Rebates will be calculated once after the end of the annual appeal.
- Any rebate amount will be provided to the pastorate, not individual parishes.
- A rebate will be calculated based on gifts collected for the pastorate that are above the combined pastorate CMA goal.
- Every dollar paid over the combined pastorate CMA goal will be rebated to the pastorate. This rebate will be capped at 25% of the combined pastorate CMA goal.
- Any amount collected over that 25% amount will stay with chancery.

Can our parish run a capital campaign concurrently with the Catholic Ministries Appeal?

- In order to conduct a concurrent capital campaign, a parish must submit a request for approval to the diocese. Please reach out to Mike MacNulty in the Stewardship and Development Office to start the process.

Appeal Goal: \$5,615,000

PARISH	PASTORATE	CITY	PARISH NAME	CMA-23 GOALS
2010	C1	Delphi	St. Joseph	\$33,151
2040	C1	Monticello	Our Lady of the Lakes	\$39,799
2050	C1	Reynolds	St. Joseph	\$12,527
	C1			\$85,477
2021	C2	Francesville	St. Francis	\$1,294
2030	C2	Monterey	St. Anne	\$4,384
2060	C2	Pulaski	St. Joseph	\$12,492
2070	C2	Winamac	St. Peter	\$18,446
3010	C2	Kewanna	St. Ann	\$890
3090	C2	Rochester	St. Joseph	\$23,027
	C2			\$60,532
3020	C3	Kokomo	St. Joan of Arc	\$175,508
3030	C3	Kokomo	St. Patrick	\$151,689
	C3			\$327,197
3051	C4	Logansport	All Saints	\$119,469
3080	C4	Peru	St. Charles	\$67,806
	C4			\$187,275
4070	C5	Frankfort	St. Mary	\$49,940
4080	C5	Lebanon	St. Joseph	\$80,094
	C5			\$130,035
4110	C6	Zionsville	St. Alphonsus Liguori	\$228,583
	C6			\$228,583
5040	C7	Carmel	Our Lady of Mt. Carmel	\$818,308
	C7			\$818,308
5041	C8	Westfield	St. Maria Goretti	\$352,163
	C8			\$352,163

PARISH	PASTORATE	CITY	PARISH NAME	CMA-23 GOALS
5050	C9	Carmel	St. Elizabeth Seton	\$399,741
	C9			\$399,741
5010	E1	Alexandria	St. Mary	\$34,472
5020	E1	Anderson	St. Ambrose	\$70,176
5030	E1	Anderson	St. Mary	\$79,507
	E1			\$184,155
6010	E10	Bryant	Holy Trinity	\$24,166
6080	E10	Portland	Immaculate Conception	\$25,493
6090	E10	Union City	St. Mary	\$14,399
6100	E10	Winchester	St. Joseph	\$17,992
	E10			\$82,049
5060	E2	Cicero	Sacred Heart of Jesus	\$74,074
	E2			\$74,074
5080	E3	Fishers	St. Louis de Montfort	\$383,780
	E3			\$383,780
5090	E4	Gas City	Holy Family	\$19,533
6020	E4	Dunkirk	St. Mary	\$6,673
6030	E4	Hartford City	St. John the Evangelist	\$21,522
	E4			\$47,728
5070	E5	Elwood	St. Joseph	\$26,626
5130	E5	Tipton	St. John the Baptist	\$43,447
	E5			\$70,073
5085	E6	Fishers	Holy Spirit	\$348,605
7000	E6	Fishers	St. John Vianney	\$79,670
	E6			\$428,275
5100	E7	Marion	St. Paul	\$84,998
	E7			\$84,998
5120	E8	Noblesville	Our Lady of Grace	\$241,202
	E8			\$241,202
6050	E9	Muncie	St. Francis of Assisi	\$74,641
6060	E9	Muncie	St. Lawrence	\$81,097
6070	E9	Muncie	St. Mary	\$131,950
	E9			\$287,688
1020	W1	Dunnington	St. Mary	\$3,327

1030	W1	Earl Park	St. John	\$14,118
1040	W1	Fowler	Sacred Heart	\$38,895
1060	W1	Kentland	St. Joseph	\$17,057
1080	W1	Otterbein	St. Charles	\$24,236
1090	W1	Oxford	St. Patrick	\$21,848
	W1			\$119,481
1010	W2	DeMotte	St. Cecilia	\$30,869
1070	W2	Lake Village	St. Augusta	\$12,140
1120	W2	Wheatfield	Sorrowful Mother	\$18,998
	W2			\$62,007
1050	W3	Goodland	Sts. Peter and Paul	\$3,789
1100	W3	Remington	Sacred Heart	\$15,693
1110	W3	Rensselaer	St. Augustine	\$48,657
	W3			\$68,140
4000	W4	Lafayette	St. Mary Cathedral	\$200,087
4010	W4	Lafayette	St. Ann	\$58,991
	W4			\$259,078
4020	W5	Lafayette	St. Boniface	\$139,743
4030	W5	Lafayette	St. Lawrence	\$144,315
	W5			\$284,059
4040	W6	Attica	St. Francis	\$19,437
4050	W6	Covington	St. Joseph	\$7,426
	W6			\$26,863
4060	W7	Crawfordsville	St. Bernard	\$58,764
	W7			\$58,764
4090	W8	West Lafayette	Blessed Sacrament	\$125,046
	W8			\$125,046
4100	W9	West Lafayette	St. Thomas Aquinas	\$138,230
	W9			\$138,230
			TOTAL	\$5,615,000

Section 5 - Gift Processing Guide

All pledges and/or payments collected at the parish

These items will be mailed directly from the parish to the processing center in the UPS envelopes provided by the Stewardship and Development Office. In addition, the parish will receive UPS labels for these envelopes. The UPS labels that are provided to your parish will be self-addressed with the processing center address, which will be sent to:

**Deluxe Processing Center
Attn: DOL Processing Box 70729
400 White Clay Center Drive
Newark, DE 19711**

The return address on the label will need to be filled out with your parish information.

We will be using the same processing center that was used for CMA-2022. This processing center will process all pledge cards as well as payments. In addition, the processing center deposits all monies received and sends electronic files to the Stewardship and Development Office for processing in the donor records.

Please Note:

All UPS envelopes will be mailed directly to the physical mailing address. UPS will not deliver to a post office box.

When donors submit their pledge envelope it will be pre-addressed to be received at a post office box.

Office of Stewardship and Development Contact Information:

**Catholic Ministries Appeal
Mike MacNulty
Director
Office of Stewardship and Development
mmacnulty@dol-in.org
765-269-4607**

Catholic Ministries Appeal In-Pew Pledge Card

(Mailed in bulk to parishes as part of the parish materials kit)

Any pledge cards or payments received at the parish will need to utilize the UPS envelopes and pre-addressed mailing labels that are provided by the Stewardship and Development Office. The postage will be billed back to the diocese.

Please note: There will be no need for reconciliation of pledges and/or payments at the parish level. All unopened envelopes with pledge cards or payments enclosed are to be mailed directly to the processing center.



Appeal Runs From January 1 to December 31, 2023

Thank you for your support to the Catholic Ministries Appeal!

Please Give Generously!
www.dol-in.org/CMA

GIFTS PAYABLE TO:
Catholic Ministries Appeal
Diocese of Lafayette-in-Indiana
PO Box 70729
Philadelphia, PA 19176

2023 ANNUAL CATHOLIC MINISTRIES APPEAL

(Formerly Fruitful Harvest)

YES! I/We want to support our seminarians and clergy, college ministries, Hispanic ministry and much more through the Catholic Ministries Appeal.

1 PAYMENT OPTIONS: (*Please visit www.dol-in.org/CMA to set up online giving.)

Online Sustained Giving*
 Online Gift or Pledge*
 Check or Cash
 IRA-QCD or Stock Gifts

2 PAYMENT PLAN: (To be paid by 12/31/2023)
 One-Time Gift
 Monthly
 Quarterly
 Semi-Annually

3 PLEDGE REMINDERS:
 Mail
 None

4 TOTAL PLEDGE AMOUNT: \$ _____ **SIGNATURE:** _____

5 PARISH NAME: _____

NAME: _____

ADDRESS: _____

CITY: _____

EMAIL: _____ **PHONE:** _____

Please see the reverse side for additional information!

WAYS TO GIVE:

Thank you for your generous support to the Catholic Ministries Appeal!

WAYS TO GIVE ONLINE - SCAN THE QR CODE

BRING TO CHURCH

GIVING GUIDE



- Sustained Giving:** Make your online commitment continue from year to year until you choose otherwise.
- Pledge:** Make a pledge to be paid by 12/31/2023.
- One-Time Gift**

Visit www.dol-in.org/CMA

MAIL TO
 Catholic Ministries Appeal
 Diocese of Lafayette-in-Indiana
 PO Box 70729
 Philadelphia, PA 19176

IRA QUALIFIED CHARITABLE DISTRIBUTIONS OR STOCK
 Call 765-742-7000 for more information.

LEAVE A LEGACY!

Please call 765-742-7000 to learn more about how to leave your parish, the Diocese of Lafayette-in-Indiana and/or other Catholic Ministries in your estate plans.

Processing Instructions

Catholic Ministries Appeal pledge cards, direct mail or in-pew pledge cards should be completely filled out by your parishioners. Parishioners should mail their pledge card in the pre-addressed return envelope provided. There will always be some parishioners that will return them to the parish. **Any pledge or payment submissions received at the parish should be returned directly to the processing center in the envelopes provided to the parish using the UPS label and secure envelopes provided by the Stewardship and Development Office.**

Step 1

Collect sealed envelopes that contain pledge card or payment information and place them in the Security Envelopes.

- **PLEASE DO NOT OPEN INDIVIDUAL ENVELOPES.** You *will not* be creating or reconciling transmittals as in past Fruitful Harvest appeals. All envelopes are simply collected and placed in the UPS envelopes provided by the diocese.
- **IF LOOSE CASH IS RECEIVED,** (example: anonymous donor), issue a parish check and place in an in-pew envelope and seal. Label the envelope with the parish name, parish number and city so that we credit your parish with the “loose change” gift. Place in the UPS envelope with pre-addressed label and mail directly to the processing center.
- If a donor is interested in making scheduled credit card payments, or would like to schedule an automatic withdrawal, electronic giving options are available online at the diocesan website, www.dol-in.org/cma. Feel free to contact the Stewardship and Development Office with special circumstances that you would like to discuss.
- The success of your parish Catholic Ministries Appeal is dependent on the pastor, associate pastor and parish staff to educate your parish on the “Direct Mail” process so they will know what to expect.

Step 2

Please use UPS labels provided to your parish in the box of materials mailing.

- Place all In-Pew envelopes as well as any direct mail envelopes (if parishioner returns it to the parish instead of mailing it) in the UPS envelope with pre-addressed label. Follow the shipping instructions on page 15.
- Additional supplies can be requested by contacting the diocese at 765-269-4607

Step 3

If you have questions on processing gifts, please call the Office of Stewardship and Development.

Mike MacNulty
Director
Office of Stewardship and
Development
mmacnulty@dol-in.org
765-269-4607

Returning UPS Envelopes

The Diocese of Lafayette-in-Indiana has provided envelopes with UPS labels for returning Catholic Ministries Appeals pledge cards, payments and/or in-pew envelopes. Please follow the instructions below to ensure that your parish is not charged for this service.

- 1.** Make a copy of the UPS label that is on the outside of the shipping envelope for your parish records; note the shipment date on the copied label. Should a package go missing, the copied label and shipment date are critical in tracking down the package in a timely manner. Please note the tracking number before shipping.
- 2.** If loose cash is received from an anonymous donor, please issue a parish check and place in an in-pew envelope and seal. Label the envelope with the parish name, parish number and city so that this gift can be properly credited to your parish. Place in the UPS envelope provided. Seal the UPS labeled shipping envelope. Please note the tracking number and shipment date before shipping.

The diocese will be utilizing the same processing center that was used for CMA-2022.

UPS envelopes can be returned in one of the following three ways:

- If you have regular UPS delivery service, please have the package shipped through your regular service.
- If there is a UPS drop box in your area, it may be used to process the return.
- If you do not have regular UPS pickup, please call 800-742-5877.
- Please do not use a private UPS store as you will be required to pay the shipping charges.

Office of Stewardship and Development

Mike MacNulty

Director
mmacnulty@dol-in.org
765-269-4607

Tim Bobillo

Major & Planned Gifts
Officer
tbobillo@dol-in.org
765-269-4608

Ashley Mahaney

Stewardship & Events Coordinator
amahaney@dol-in.org
765-269-4609



DIOCESE

of

LAFAYETTE-IN-INDIANA

PO BOX 1687
LAFAYETTE, IN 47902-1687
www.dol-in.org