

## OFFICE OF PASTORATE LIFE SERVICES LITURGY TRAINING PUBLICATIONS DISCOUNT PROGRAM

Liturgy Training Publications (LTP) is one of the larger publishers of liturgical publications. They offer discounts on those resources that are updated yearly to diocesan worship offices. Our office is able to pass deep discounts on to parishes in our diocese because of your generous support of the Catholic Ministries Appeal.

Items ordered through the diocese receive a 20% discount. Shipping is \$10 for orders up to \$35 (orders over \$35 will be charged the actual shipping rate) plus a \$6.00 drop charge to have items mailed directly to you. Prices are subject to change by publishers.

## ORDERING PROCESS

- 1. Fill out the form on the next page. Please fill out all requested information to ensure timely processing of your order.
- 2. LTP order codes are available from their online catalog at www.ltp.org.
- 3. Double-check that all the information in your order is accurate.
- 4. Send the completed order form to the Office of Pastorate Life Services:
  - a. Email: jsullivan@dol-in.org; or
  - Mail: LTP Parish Discount Program
     Office of Pastorate Life Services
     2300 S 9<sup>th</sup> Street
    - Lafayette, Indiana 47909-2400
- 5. An invoice for your order (including a \$6 "drop ship" charge for the convenience of shipping directly to your parish) will be sent electronically to your pastorate via the finance office.



## OFFICE OF PASTORATE LIFE SERVICES LITURGY TRAINING PUBLICATIONS DISCOUNT ORDER FORM

Name:
Parish/Institution:
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Quantity	TITLE	Author	List Price	LTP CODE

Prices subject to change by publishers. A \$10 shipping charge will be added for orders up to \$35; orders over \$35 will be charged the actual shipping rate. A \$6 "drop ship" charge will also be added for the convenience of shipping directly to your parish.

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