St. John the Baptist

Parish Council Meeting MINUTES

February 25, 2020

6:30 PM

Present:

Gwen Schimek, Tom Wieseler, Denise Brannaman, Denny Dietrich, Josh Henik, Mark Anton, Jacob Ryan, Fr. Andrew, Linda Hansmeier (Staff), Conni Swart (Finance) Katlyn Henik (Faith Formation Commission)., Linda Noll (Social Justice Committee)

Absent: John Pospisil, Jake Krob

1. Prayer
2. Review Minutes from January 2020 – No Changes
3. Introductions – Linda Noll, Social Justice
4. Commission Reports:

 Faith Formation Commission (Katlyn Henik)

* Youth Minister job description has been drafted and is being reviewed by Father Andrew.
* Denise Breneman and Josh Henik volunteered to review the position on behalf of the Parish Council. Father Andrew to send to Denise and Josh the draft in the upcoming weeks.
* The expectation is for the job description to be ready for approval at the next Parish Council meeting and for the position to be posted shortly thereafter.

Social Justice Commission (Linda Noll)

* Reviewed the previous minutes

Liturgy Commission (No Rep attended)

* Reviewed the previous minutes

Stewardship Commission (No Rep attended)

* No minutes.
* Father Andrew discussed the purpose of the committee and how this committee will work alongside other committees.

Evangelization Commission (No Rep attended)

* No minutes

Finance Commission (Conni Swart)

* Reviewed the financials for the previous month.
* Discussed status of Housing/Garage for Fr. Andrew (see below)
* Discussed status of Lights (see below)
* Finance Council has obtained bids for an HVAC study to help better understand what improvements need to be made to the Church’s HVAC system. PC Consensus to approve Finance Council’s recommendation to move forward with Shive Hattery HVAC study for $7,750.
1. Old Business
	* Housing/Garage for Father Andrew
		+ - Additional bids have been gathered to begin construction in early spring.
			- PC Consensus to approve Finance Council’s recommendation to move forward with bid from Jim Kraus for approximately $48,000 assuming he can begin in early spring.
	* Outdoor lights update
		+ - No changes from previous meeting
	* Indoor Lights update
		+ - Outside contractor has recommended to replace lights within the church nave with brighter bulbs (higher lumens) at a cost of approximately $3,500.
			- The Alter lighting has multiple bulbs which have burned out and which can be replaced with spares on hand for now. In the future, St. Johns will need to replace this lighting fixture as the bulbs are no longer manufactured. Finance Council to obtain quote on cost to replace alter lighting fixture.
			- PC Consensus to approve Finance Council’s recommendation to replace nave lights within the church for approximately $3,500.
	* Safety/Security Plan
		+ - Denny Dietrich and Denise Breneman to continue work on Church’s safety plan
	* Website
		+ - Church Staff to learn process to make website updates. Training to be done through the Archdiocese.
			- PC Consensus to not seek paid help for website updates but rather to seek volunteers from within the Church.
	* High School Parish Council Rep
		+ - Fr. Andrew noted he would be working with the Youth Ministry team on this item
2. New Business:
* Approval of Constitutional Changes
	+ PC Consensus to approve changes to the constitution
* Mass times / Survey of the Parish
	+ Survey results at St. Johns were as follows:
		- 8:30am Sun, No Sat Mass – 102
		- 10:30am Sun, 5:00 Sat Mass - 111
	+ St. Isidore’s survey results were also split regarding Saturday vs Sunday mass. Given St. Isidore had initially only performed an online survey, they intended to perform a survey during mass in the upcoming weeks to help provide a more representative sample.
	+ Given the split results at both parishes, decision was reached to wait to hear results from St. Isidore’s second survey before making any further decisions with regard to mass times.
	+ Gwen noted she would compile the result of the other questions on the survey for review at the next meeting.
* Father Andrew’s Comments and Questions:
	+ No soup supper after mass on Ash Wednesday. Will have soup suppers following stations of the cross during Lent.
	+ Minister in services will occur during March
	+ Reminder regarding upcoming Lenten events and activities
	+ The Archbishop will be at St. Johns for Confirmation in the upcoming month. Fr. Andrew encouraged people to attend.

Next Meeting: March 24, 6:30 p.m.