

MINUTES OF THE NORTHEAST TRAVIS COUNTY
UTILITY DISTRICT REGULAR MEETING
Monday, January 27, 2025

STATE OF TEXAS §
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COUNTY OF TRAVIS §

The Board of Directors of Northeast Travis County Utility District (the “District”) held a regular meeting, open to the public, at the offices of Terrill & Waldrop, 810 W. 10th Street, Austin, Texas 78701, a regular meeting place of the Board of Directors of the District, and by video/telephone conference call at 11:30 a.m. on Monday, January 27, 2025, and the roll was called of the directors of the Board, to-wit:

John Wilder	President
K. C. Willis	Vice President
Rhiannan Oxos	Secretary
Hunter Fendley	Assistant Secretary
Jonathan Cochran	Assistant Secretary

and all of said persons were continuously present except Director Wilder, thus constituting a quorum.

Also in attendance were Geoffrey P. Kirshbaum, Casey Cooper and Cyndi Ferris of Terrill & Waldrop; Ronald J. Freeman of Terrill & Waldrop (by video/telephone conference call); Jimmy Romell of Maxwell Locke & Ritter LLP; Ken Heroy of Jones-Heroy & Associates, Inc. (by video/telephone conference call); Isabel Pacheco of Jones-Heroy & Associates, Inc.; and Jeff Monzingo of Montoya & Monzingo, LLP.

1. The Board first considered the minutes of the Board’s December 16, 2024, meeting. Director Cochran made a motion to approve the minutes. Director Oxos seconded the motion, which the Board passed unanimously.

2. As its next item of business, the Board considered Texas law regarding District meeting places. Mr. Kirshbaum summarized the Texas Water Code Chapter 49 petition process to establish a meeting place within the District’s boundaries. No action was taken by the Board.

3. The Board then considered the Auditor’s Report. After discussion, upon a motion by Director Fendley and a second by Director Cochran, the Financial Statements and Supplemental Information as of and for the Year Ended September 30, 2024, and Independent Auditor’s Report were unanimously approved by the Board.

4. The Board next considered the Engineer's Report. Mr. Heroy presented the following updates:

Construction Matters/General Engineering (JHA No. 0041-001):

- Yellowstone Landscape is currently removing bamboo behind Cotton Blossom Way and bamboo and sapling growth in the drainage area between Shallow Pool Road and Peach Blossom.

Stormwater Management Plan (JHA No. 0041-023)

- Engineers are coordinating with the District's landscape and pond maintenance contractors to fulfill the requirements of the adopted stormwater management plan.

MS4 Permit (JHA No. 0041-023)

- The application for coverage under the renewed MS4 permit is under review at the TCEQ.
- The Year 5 MS4 permit report has been submitted to the TCEQ.
- The TCEQ has released the new MS4 permit for the District. Engineers are reviewing the permit and will provide updates at a future Board meeting. The permit is due in February 2025.
- The Standard Operating Procedures and the shared Stormwater Management Plan have been drafted in preparation for submitting the District's MS4 Notice of Intent ("NOI"). Ms. Pacheco reviewed and discussed the revised Standard Operating Procedures for Illicit Discharge Inspections in Response to Illicit Discharge Reports ("Standard Operating Procedures"). Upon a motion by Director Fendley and a second by Director Oxos, the Board unanimously approved the revised Standard Operating Procedures. Ms. Pacheco then discussed the Stormwater Management Plan in preparation for submitting the District's MS4 Notice of Intent (NOI) for the MS4 Permit application. After discussion, upon a motion by Director Cochran and a second by Director Oxos, the Board unanimously authorized Director Willis to execute the MS4 Notice of Intent for the MS4 Permit application.

5. The Board next considered payment of bills and invoices, debt service payments, transfers and the investment report. Mr. Monzingo presented bills and invoices that he recommended to be paid, invoices paid since the last meeting, as well as debt service payments, transfers, and the investment report. After discussion, Director Cochran made a motion to approve (i) the payment of bills and invoices as listed in the report (Check Nos. 1745-1759), except Check No. 1745 payable to Director Wilder since he was absent, (ii) a transfer from the Checking account to the Money Market account in the amount of \$320,000.00, (iii) a transfer from the Operating account to the Debt Service account in the amount of \$1,145,274.34 for property taxes, (iv) Supplemental Check No. 1760 in the amount of \$304.32 payable to the Department of the Treasury for payroll taxes, and (v) investment reports. Director Fendley seconded the motion, which the Board passed unanimously.

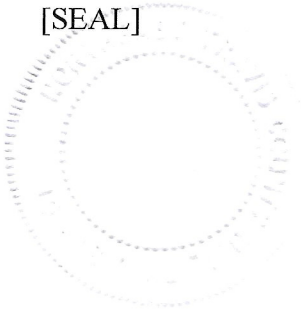
6. As its final act of business, the Board considered other matters. Messrs. Kirshbaum and Freeman led a discussion regarding Director Lots. No action was taken by the Board.

7. No public comments were received.

There being no further business, the Board adjourned the meeting at approximately 1:00 p.m.

Approved July 28, 2025.

[SEAL]




Secretary, Board of Directors