

MINUTES OF THE NORTHEAST TRAVIS COUNTY
UTILITY DISTRICT REGULAR MEETING
Monday, July 28, 2025

STATE OF TEXAS §
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COUNTY OF TRAVIS §

The Board of Directors of Northeast Travis County Utility District (the “District”) held a regular meeting, open to the public, at the offices of Terrill & Waldrop, 810 W. 10th Street, Austin, Texas 78701, a regular meeting place of the Board of Directors of the District, and by video/telephone conference call at 11:30 a.m. on Monday, July 28, 2025, and the roll was called of the directors of the Board, to-wit:

John Wilder	President
K. C. Willis	Vice President
Rhiannan Oxos	Secretary
Hunter Fendley	Assistant Secretary
Jonathan Cochran	Assistant Secretary

and all of said persons were continuously present except Directors Wilder and Cochran, thus constituting a quorum.

Also in attendance were Geoffrey P. Kirshbaum, Ronald J. Freeman and Cyndi Ferris of Terrill & Waldrop (by video/telephone conference call); Casey Cooper of Terrill & Waldrop; Linda Hubble of Public Finance Group (by video/telephone conference call); Jeff Monzingo of Montoya & Monzingo, LLP.; Shane Potter of Jones-Heroy & Associates (by video/telephone conference call); and Isabel Pacheco of Jones-Heroy & Associates, Inc.

1. The Board first considered the minutes of the Board’s January 27, 2025, meeting. Director Fendley made a motion to approve the minutes. Director Oxos seconded the motion, which the Board passed unanimously.

2. As its next item of business, the Board considered Maxwebs Co.’s (i) proposal for development of a full website, and (ii) Website Design and Maintenance Agreement. After discussion, upon a motion by Director Oxos and a second by Director Fendley, the Board unanimously approved the proposal and Website Design and Maintenance Agreement.

3. The Board then considered a preliminary Budget, setting a proposed tax rate and setting a date for a hearing regarding adoption of final tax rates. Upon a motion by Director Willis and a second by Director Oxos, the Board unanimously approved the following: (i) a proposed tax rate of \$0.4130/\$100 of assessed valuation; (ii) establishment of a hearing date for consideration of final tax rates on Thursday, August 28, 2025, at 11:30 a.m. at Terrill & Waldrop, 810 W. 10th Street, Austin, Texas 78701; and (iii) publication of the required notice for the public hearing.

4. The Board next considered the engagement of auditor for preparation of the annual audit. The Board reviewed Maxwell Locke & Ritter’s audit engagement letter regarding services to be provided to the District for the year ended September 30, 2025. Director Oxos made a motion

to approve Maxwell Locke & Ritter's engagement letter. Director Fendley seconded the motion, which was unanimously approved by the Board.

5. The Board then reviewed the District's Investment, Records Retention and Ethics policies. Upon a motion by Director Oxos and a second by Director Fendley, the Board unanimously approved the Resolution Reviewing and Approving Investment Policy, as well as the Approved Investment Brokers List to include one revision--Crockett National Bank was updated with a name change to Pinnacle Bank. By acclamation, the Board agreed to leave the Records Retention and Ethics policies unchanged.

6. As its next item of business, the Board considered the Engineer's Report. Ms. Pacheco presented the following items for consideration:

Construction Matters/General Engineering (JHA No. 0041-001)

- **Aquatic Features, Inc.**
 - Outfall and Trickle Channel Remediation - \$12,475.00
 - Monthly Maintenance Fee - \$5,057.81
The monthly maintenance fee includes a 3% increase that is assessed in January of each year.

Upon a motion by Director Fendley and a second by Director Oxos, the Board unanimously approved the foregoing items.

Ms. Pacheco then presented the following updates:

Stormwater Management Plan (JHA No. 0041-023)

- Engineers are coordinating with the District's landscape and pond maintenance contractors to fulfill the requirements of the adopted stormwater management plan.

MS4 Permit (JHA No. 0041-023)

- The MS4 Annual Report for Year Six has been submitted to the TCEQ.
- Engineers are fulfilling requirements of the previously approved Stormwater Management Program ("SWMP").
- Engineers are working with the District's contractor to review maintenance needed on the District's MS4 system.
- The MS4 map was updated to include missing outfall numbers.

Jones Heroy & Associates – Fiscal Year 2026 Updated Rate Schedule

By acclamation, the Board unanimously approved engineers' updated rate schedule.

7. As its next item of business, the Board considered the payment of bills and invoices, debt service payments, transfers and the investment report. Mr. Monzingo presented bills and invoices that he recommended to be paid, invoices paid since the last meeting, as well as debt service payments, transfers, and the investment report. After discussion, Director Oxos made a motion to approve (i) the payment of bills and invoices as listed in the report (Check Nos. 1784-

1800), except Check Nos. 1784 and 1788 payable to Directors Wilder and Cochran since they were absent, (ii) three transfers from the Operating account to the Debt Service account in the amounts of \$3,447.72, \$3,257.20 and \$2,346.69 for property taxes, (iii) ratifying payments made between meetings, and (iv) investment reports. Director Fendley seconded the motion, which the Board passed unanimously.

8. No other matters were discussed.
9. No public comments were received.

There being no further business, the Board adjourned the meeting at approximately 1:00 p.m.

Approved August 28, 2025.

[SEAL]


Secretary, Board of Directors