

Sacred Heart

Afterschool Recreation Program: SHARP

Sacred Heart School provides both before and after-school care each school day for children, preschool through grade 8. The program includes play time, homework time, and a snack. Sacred Heart Afterschool Recreation Program is staffed by Sacred Heart School faculty

Registration Fee:

The registration fee for SHARP is \$40 each school year per family. Please include the registration fee (check) with the completed Registration Agreement form.

Before Care:

Sacred Heart offers a Before Care Program beginning at 7:00am. Your child will come in through the Main Entrance of School and will proceed to the gym. There is no charge for Before Care.

Program Hours:

Program will be in operation after each full school day until 6:00pm. A late fee of \$1.00 per minute per child will be charged if parents or guardians pick up child(ren) after 6:00pm. This policy will be strictly enforced. Please call the office for any last minute SHARP changes for the day.

Pick Up Procedures:

After School Pick Up: Please come to the Side Entrance of School and call the SHARP cell phone (636-891-2311). Please walk up the small flight of stairs and meet us by the door to pick up your child/ren.

Discipline/Behavior:

S.H.A.R.P. is a program with a philosophy based on Christian attitudes and behavior. Interactions with both children and parents will be based on respect and cooperation. We will work with the children in a positive way as we strive to help them improve their self-discipline skills. Parents will be informed of children's behavior. If a child consistently displays inappropriate behavior, a conference will be set up with the parents. If the problem continues, after reasonable attempts have been made, the child will be dismissed from the program.

All students attending SHARP must be toilet trained. If multiple accidents occur, then we will need to have a meeting with the family.

Illness, Medication, Inclement Weather, and School Closing

SHARP directors will have on file the same medical and emergency contact information you have on file with the school. Inclement weather and school closings - the same guidelines used by Sacred Heart School apply to SHARP.

Sign-out

A child will be released ONLY to the child's custodial parent(s)/guardian(s) or authorized persons listed on the registration form. This policy will be strictly enforced for your child's safety. A picture ID may be required.

If an emergency arises and someone not listed in your registration form must pick up your child, you will be required to notify us with a phone call or a signed and dated note. That person will be required to show a picture ID and know the safety code word before the child is released. Safety Code Word – preselected by parent and listed on registration form. When you pick up your child you will need to call the SHARP cell phone number ○ (636) 891-2311

Family Program Fees (includes preschool and school students):

- Early Bird Pick-up Daily fee: \$6.00 per child. The child must be picked up by 3:30pm according to the clock in the classroom... no exceptions.

Program Daily fee:

- 1 Child \$14.00
- 2 children \$24.00
- 3 children \$32.00

Monthly Billing

SHARP program fees will be billed and emailed to you within five (5) days of month's end. Payment is due by the 20th of the month.

To Register:
school.sacredheartvp.org/sharp

