

# ST. MAXIMILIAN KOLBE CATHOLIC CHURCH

5801 Kanan Road, Westlake Village, CA 91362 • Phone 818-991-3915 • Fax 818-991-7152  
Email [kolbe@stmaxchurch.org](mailto:kolbe@stmaxchurch.org) • Web [www.stmaxchurch.org](http://www.stmaxchurch.org)

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## BAPTISM INFORMATION

*Thank you for choosing St. Maximilian Kolbe Catholic Church for the blessed sacrament of Baptism.  
Parents and godparents are the most influential people in leading children on their faith journey.  
We look forward to helping you along the way.*

**Baptisms are celebrated on the first and third Sunday of each month at 1:00 p.m.**  
(Except during Lent and some holidays)

*Prior to scheduling the Baptism date, all paperwork must be completed and turned into the parish office.*

We offer pre-Baptism classes regularly and the certificate of completion is valid for two years. Advance registration is required. Please call the parish office for information and to register. You may attend a pre-Baptismal class at another parish and provide the certificate from that parish.

- Parents wishing to have their child baptized at St. Maximilian Kolbe Catholic Church must complete all required paperwork (see attached check list), submit the \$150.00 stipend, and attend a pre-Baptism class.
- Parents may not be godparents to their own children.
- A copy of the child's county birth certificate is required.
- Catholics from other parishes wishing to have their child baptized at St. Maximilian Kolbe must present a letter from their pastor stating that they are Catholics in 'Good Standing' and that they have his permission to have their child baptized at St. Maximilian Kolbe Catholic Church.
- Godparents:
  - A child to be baptized may have one or two godparents. If two godparents, one must be male and one must be female.
  - Each Catholic godparent must be over 16 years of age and have received his/her Baptism, First Communion, and Confirmation.
  - Catholic godparent(s) who are not registered at St. Maximilian Kolbe Catholic Church must provide a letter from their current pastor stating that they are Catholics in 'Good Standing'. If unable to provide this letter, a copy of a Baptism or Confirmation certificate will be required.
  - Catholic godparents are required to attend a pre-Baptism class either here or at another parish. Written verification of attendance is necessary.
- Church law permits, in certain cases, that there may be one practicing Catholic godparent and one Christian witness: a non-Catholic who is Baptized in another Trinitarian Christian faith.
- Parents should invite and encourage the Christian witness to attend the Pre-Baptism class.

Please contact the Church office with any questions, we are here to help.

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## BAPTISM REGISTRATION FORM

**Child's Full Name:** \_\_\_\_\_  
First Middle Last M/F

Child's Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
City State

**A copy of your child's birth certificate must accompany this registration form.**

### PARENTS

**Father's Full Name:** \_\_\_\_\_  
First Middle Last

Baptized/Practicing Catholic? Yes \_\_\_\_\_ No \_\_\_\_\_ (Weekly Mass attendance & Sacraments)

Registered at St. Max? Yes \_\_\_\_\_ No \_\_\_\_\_ If not Catholic, Faith: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street City State Zip

Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Married in Catholic Church? Yes \_\_\_\_\_ No \_\_\_\_\_

**Mother's Full Name:** \_\_\_\_\_  
First Middle Maiden

Baptized/Practicing Catholic? Yes \_\_\_\_\_ No \_\_\_\_\_ (Weekly Mass attendance & Sacraments)

Registered at St. Max? Yes \_\_\_\_\_ No \_\_\_\_\_ If not Catholic, Faith: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street City State Zip

Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

### GODPARENTS

*At least one of the Godparents must be a practicing Catholic. The other may be a Christian Witness of another Christian faith.*

**Godfather's Full Name:** \_\_\_\_\_  
First Middle Last

Catholic \_\_\_\_\_ Christian Witness \_\_\_\_\_ If so, which denomination? \_\_\_\_\_

Godfather's email/cell number: \_\_\_\_\_

**Godmother's Full Name:** \_\_\_\_\_  
First Middle Last

Catholic \_\_\_\_\_ Christian Witness \_\_\_\_\_ If so, which denomination? \_\_\_\_\_

Godmother's email/cell number: \_\_\_\_\_

Is either Godparent represented by Proxy at the Baptism? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please list names below.

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## Baptism Documentation Check List

We know how busy a young family's life can be, so we have provided this checklist to help you keep track of the Baptism requirements.

### PARENTS:

- ☐ Completed Baptism registration form
- ☐ Copy of child's county birth certificate
- ☐ Parents are registered, active parish members here at St. Maximilian Kolbe parish
- ☐ If not parishioners, letter of Catholics in 'Good Standing' from current Catholic parish pastor with permission to have child Baptized at St. Maximilian Kolbe Catholic Church
- ☐ Pre-Baptism class certificates of completion, date(s) taken \_\_\_\_\_
- ☐ \$150 Stipend

### GODFATHER:

- ☐ Pre-Baptism class certificate of completion, date taken \_\_\_\_\_
- ☐ Catholic godparent letter stating they are a Catholic in 'Good Standing' from their parish pastor *OR* a copy of their Baptism or Confirmation Certificate
- ☐ Christian witness denomination \_\_\_\_\_

### GODMOTHER:

- ☐ Pre-Baptism class certificate of completion, date taken \_\_\_\_\_
- ☐ Catholic godparent letter stating they are a Catholic in 'Good Standing' from their parish pastor *OR* a copy of their Baptism or Confirmation Certificate
- ☐ Christian witness denomination \_\_\_\_\_

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