

PUBLIC NOTICE OF REGULAR MEETING

**TAKE NOTICE THAT A REGULAR MEETING OF THE
Board of Directors of Travis County Water Control and Improvement District Point Venture
will be held at the Venture Room**

555 South Venture Blvd., Point Venture, TX 78645

in Travis County, Texas, commencing on April 24, 2010 @ 9:00 am

**To consider and act upon any lawful subject, which may come before it, including among others,
the following:**

MINUTES

1. Call to Order

Carolyn Cook called the meeting to order at 9:02 am.

2. Roll call of Directors. Chance Chatham called roll. Board members present were; Board President Carolyn Cook, Vice President Sandy Shinn, Treasurer Sue Filbey, Vice Treasurer Bradley Westmoreland, Director Fred Marshall and Operations Manager Richard Welcher.

3. Citizen comments:

This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. Comments on the agenda items must be made when the agenda item comes before the Board. The President may place a time limit on all comments. The response of the Board to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or, reciting existing policy in response to the inquiry. Any deliberation of the issues is limited to a proposal to place it on the agenda for a later meeting. **None**

4. Discussion and Possible approval of March 20, 2010 regular meeting minutes.

Director Fred Marshall made a motion to approve the March 20, 2010 minutes. Vice President Sandy Shinn seconded the motion. All in favor, motion carried.

5. Office Space. The new office building is currently 88% completed. Ilcor requested a 4th draw in the amount of \$40,721.00, 20% will be withheld until the project is completely finished. A preliminary walk through was done on April 9th, 2010 with Board President Cook, Vice President Shinn, General Manager Welcher and Ilcor. There were a few items addressed during the walk through. The tile needed to be painted on the top portion, hand rails will be installed the first of May as well as the driveway. Board President Cook made a motion to set a date for grand opening / ribbon cutting for the new office space. General Manager Welcher suggested Memorial Day weekend, this could ensure more residents in town to view the building. A date for May 29, 2010 from 10:00 am till Noon was set for the ribbon cutting. WCID Board received an estimate from SunTek on tinting the windows and entrance door for the office space. The estimate for a medium tint on thirty one (31) windows and one (1) door came to \$1174.51. Director Marshall agreed that the windows and door be tinted and requested that Shades of Texas be contacted for a second estimate. Once the estimates are in Office Manager Chatham was asked to move forward with the lower estimate. Vice President Shinn made a motion to approve the tinting with the lower estimate, Director Marshall seconded the motion. All were in favor – motion carried.

6. Discussion on moving and improvements on buildings

The minutes from the March 5, 2010 Fire Station/Golf Building Committee meeting were reviewed. The committee has created a tentative timeline for the construction of the fire station. No steps in the timeline have been completed. Item tabled until next meeting.

7. Administrative policies and procedures.

Received administrative policies from WCID 17 in order to review and create our own administrative policies and procedures manual. Item tabled until next meeting.

8. **Financial Report.** Monies in the bank are; Compass Operating acct. \$128,539.12, Compass Wireless acct. \$70,959.33, Chase acct. \$97,495.77, TexPool M&O acct. \$148,697.04, TexPool I&S acct. \$365,810.68, TexPool Maintenance & Reserve \$54,414.52 and TexPool WWWCap Improvement Project acct. \$301,958.24. Total in all accounts \$1,167,874.70.
9. **Manager's Report.**
144,000 gallons of water produced per day with the ability to produce 500,000 gallons.
47,600 gallons of sewer treated per day with the ability to treat 82,000 gallons.
10. **Adjourn the meeting**
President Carolyn Cook made a motion to adjourn the meeting. Vice President Sandy Shinn seconded the motion, all in favor. Motion carried, meeting adjourned at 11:31 a.m.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session, a quorum of the Board must be assembled in the meeting room, the meeting must be convened as open meeting pursuant to proper notice, and the presiding officer must announce that closed session will be held must identify the section of the Chapter 551, Government Code, authorizing the closed session.

Carolyn Cook

Carolyn Cook, WCID Board President

ATTEST:

Chance Chatham

Chance Chatham, WCID Office Manager