

PUBLIC NOTICE OF REGULAR MEETING

**TAKE NOTICE THAT A REGULAR MEETING OF THE
Board of Directors of Travis County Water Control and Improvement District Point Venture
will be held at the WCID Office located at:
18606 Venture Drive, Point Venture, TX 78645
In Travis County, Texas, commencing on January 19, 2013 @ 9:00 a.m.
To consider and act upon any lawful subject, which may come before it, including among
others, the following:**

MINUTES

- 1. Call to Order.** Board President Fred Marshall called the meeting to order at 9:00 a.m.
- 2. Roll call of Directors.** Office Manager Chance Chatham called roll. Board members present; Board President Fred Marshall, Vice President Carolyn Cook, Secretary Sandy Shinn, Director John Franz, Director Brian Probst, and General Manager Richard Welcher. Board members absent; None.
- 3. Citizen comments:** It was brought to the Board's attention that four Townhome meetings are scheduled on the same day and time as the WCID Board meetings are. The Board agreed that the WCID Board meetings will remain as scheduled. The WCID Board meetings are scheduled for the third Saturday of each month at 9:00 am.
This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. Comments on the agenda items must be made when the agenda item comes before the Board. The President may place a time limit on all comments. The response of the Board to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or, reciting existing policy in response to the inquiry. Any deliberation of the issues is limited to a proposal to place it on the agenda for a later meeting.
- 4. December 15, 2012 Regular meeting minutes.** Vice President Cook made a motion to approve the December 15, 2012 Regular meeting minutes. Director Franz seconded the motion. All were in favor; December 15, 212 Regular meeting minutes were approved.
- 5. Placement of Officers.** Every even year as the Board has an election, it is time to review placement of officers. Board President Fred Marshall nominated John Franz as Board Treasurer. Each Board position was reviewed. Board President Fred Marshall was asked if he would remain President, Carolyn Cook was asked if she would remain Vice President, Sandy Shinn was asked to remain Secretary, John Franz was asked to become Board Treasurer and Brian Probst was asked to become Board Director. Vice President Cook made a motion to approve Board positions as presented; Treasurer/Director Franz seconded the motion. All were in favor; Board positions approved are; Board President Fred Marshall, Vice President Carolyn Cook, Secretary Sandy Shinn, Board Treasurer John Franz, and Board Director Brian Probst.
- 6. Duties of Treasurer.** Treasurer's duties are to review the bank reconciliation each month as recommended by the Auditor.
- 7. Engineer.** River City David Kneuper informed the Board that he had sent over an updated contract to LCRA. Several suggestions were spoke of in a meeting Mr. Kneuper attended with LCRA in December. LCRA is working on a water saving program for residents whose homes were build prior to 1996. Mr. Kneuper will bring more information to the Board for the residents once LCRA has completed this program.
- 8. Update on Water Conservation Plan.** River City rep David Kneuper and General Manager Welcher went over a few updates that were made to the Conservation Plan. Vice President Cook

made a motion to approve these updates, Secretary Shinn seconded the motion. All were in favor – updates were approved.

9. Financial Report. Treasurer Franz reported monies in the bank:

| | |
|--------------------|--------------|
| Compass Operating | \$63,563.79 |
| Compass Wireless | \$64,542.71 |
| Chase (Tax Acct) | \$180,312.28 |
| TexPool M&O | \$102,783.51 |
| TexPool WWW | \$303,122.16 |
| TexPool I&S | \$88,059.48 |
| TexPool M&R | \$4,545.05 |
| Total all accounts | \$806,928.98 |

Budget report end date December 31, 2012 reported expense under budget for this time of the year, with the income over budgeted for this time of the year. Secretary Shinn made a motion to approve the financial report, Vice President Cook seconded the motion. All were in favor – Financial Report was approved.

10. Managers' Report.

a. Water flow. General Manager Welcher reported the water plant treating 166, thousand gallons a day with the ability to treat 500, thousand gallons a day.

b. Sewer flow. The sewer plant is treating 43,200 gallons a day with the ability to treat 62, thousand gallons a day.

The WCID is currently working on grinder maintenance plan. The Board asked that more residents be made aware of this opportunity again. Suggestions were; colorful brochures, POA's newsletter, web-site and e-mailing the residents.


11. Executive Session Sec. 551.074 Personnel Matters. Board President made a motion to close the Regular Session at 10:12 am to go into Executive Session. Meeting was adjourned at 10:12. Regular meeting was re-opened at 11:09 am out of Executive Session.

12. Adjourn the meeting. After opening Regular meeting Board President asked that a meeting be posted for Executive Session on February 13, 2013 at 6:30 pm regarding personnel matters. Meeting will be posted. Treasurer Franz made a motion to adjourn the meeting, Secretary Shinn seconded the motion. All were in favor – meeting was adjourned at 11:09 am.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session, a quorum of the Board must be assembled in the meeting room, the meeting must be convened as open meeting pursuant to proper notice, and the presiding officer must announce that closed session will be held must identify the section of the Chapter 551, Government Code, authorizing the closed session.


Carolyn Cook, WCID Board Vice President

ATTEST:


Chance Chatham – WCID Office Manager