

PUBLIC NOTICE OF REGULAR MEETING

**TAKE NOTICE THAT A REGULAR MEETING OF THE
Board of Directors of Travis County Water Control and Improvement District Point Venture
will be held at the WCID Office located at:**

18606 Venture Drive, Point Venture, TX 78645

In Travis County, Texas, commencing on March 19, 2016 @ 9:00 a.m.

**To consider and act upon any lawful subject, which may come before it, including among
others, the following:**

MINUTES

1. Call to Order. Board President Marshall called the meeting to order at 9:00 am

2. Roll call of Directors. Water clerk Cristin Cecala called roll. Members present: Board President Fred Marshall, Vice President Carolyn Cook, Secretary / Treasurer John Franz, Vice Secretary / Treasurer Brian Probst, Director Barry Pasarew, and General Manager Richard Welcher. Members absent: None.

3. Citizen comments: NONE.

This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. Comments on the agenda items must be made when the agenda item comes before the Board. The President may place a time limit on all comments. The response of the Board to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or, reciting existing policy in response to the inquiry. Any deliberation of the issues is limited to a proposal to place it on the agenda for a later meeting.

4. February 20, 2016 Regular Meeting minutes, and February 25, 2016 Special Meeting minutes.

Vice President Cook made a motion to approve the February 20, 2016 Regular Meeting minutes, and February 25, 2016 Special Meeting minutes – revised with corrections suggested by Treasurer/Secretary Franz. Treasurer/Secretary Franz seconded motion. All were in favor – February 20, 2016 Regular Meeting minutes, and revised February 25, 2016 Special Meeting minutes were approved.

5. Financials.

Treasurer/Secretary Franz gave the financial report. Monies in the banks:

Compass Operating \$208,628.04; Compass Wireless \$121,678.42; Chase (Tax Account) \$81,653.10; Chase Checking \$509.87; TexPool M & O \$312,808.78; TexPool WWW Cap Impr. \$308,344.94; TexPool I&S \$407,639.71; Total monies \$1,441,262.86.

New financial report formats provided to Board generated by CMA, Kevin Brinkman: Cash Balance Summary generated from QuickBooks; Profit and Loss – Budget Performance, (shows current Month, YTD and Annual); Balance Sheet - Previous Year Comparison for Operating; Balance Sheet – Previous Year Comparison for Debt Service and Cash Flow Statement – YTD Consolidated Results. Board was satisfied with these reports and would like to see them monthly. A question was raised regarding Repair and Maintenance expense 5642 – Grinder Pump Maintenance Homeowner; Monthly and YTD expense is much higher than had been anticipated and budgeted. Need to drill down into the details to make sure everything is being coded appropriately. Treasurer/Secretary Franz will get with Chance Chatham next week to review.

Bonds will be funding March 24, 2016. Need to set up a TexPool account where bond monies will reside. Setting up a separate account will make monies easier to track.

Director Pasarew made a motion to approve the financial report; Vice President Cook seconded the motion. All were in favor financials were approved.

6. Contract for inspection of water mains.

Board discussed entering into an agreement with SAMCO Leak Detection Services, Inc. to perform acoustic leak detection surveys throughout the entire water distribution system. It is anticipated that this survey will take approximately 1 week to complete. The intent of this survey is for SAMCO to identify and water leaks for District employees to repair in order to reduce system water loss. The estimated cost for this project is \$7,150 – total project not to exceed \$7500 (without further approval).

Director Pasarew made a motion to move forward with the proposal received from SAMCO Leak Detection Services, Inc.; Vice President Cook seconded the motion. All were in favor, moving forward with proposal received from SAMCO Leak Detection Services, Inc. was approved.

7. Manager's Report

a. water flow

At this time the water plant is treating 144 thousand gallons a day
with the ability to treat 500 thousand gallons a day

b. sewer flow

The sewer plant is treating 49,050 gallons a day
with the ability to treat 82 thousand gallons a day.

c. effluent tank

Effluent tank – 25' Storage increased due to recent rain. (Max reading 57'/Max full 60')

d. pond levels

Pond level – 6' (Max full 8')

e. update on projects

WCID personnel have been working on normal duties – maintaining lift stations, maintaining grinder pumps and fixing leaks. Constructing containment shed for Dump Yard will begin during the month of April. Once leaks are identified by SAMCO they will need to be repaired.

Board President Marshall adjourned the regular meeting at 9:51 am.

8. Executive Session Personnel 551.074.

Board President Marshall opened into regular meeting at 10:32 am.

9. Action on item 8 if any following executive session.

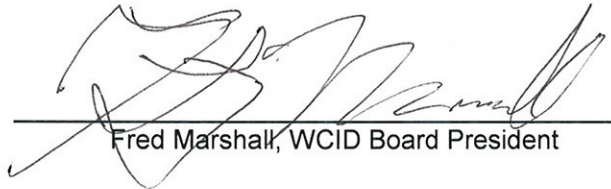
Board would like to receive their meeting packets earlier in order to give Board more time to review the information. It has been requested to have meeting folders ready no later than Wednesday at noon when meeting is Saturday morning. Please email out the packet of information to all Board members in addition to making the folders.

Board would also like to receive a copy of draft minutes within 5 days of a meeting. If the meeting is Saturday morning, they would like to have the draft minutes no later than Friday afternoon.

10. Adjourn the meeting.

Director Pasarew made a motion to adjourn the meeting; Vice Treasurer/Secretary Probst seconded the motion. All were in favor – meeting adjourned at 10:41am.

This facility is wheelchair accessible and accessible parking spaces are available. The Board of Directors reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.074 (Personnel Matters), 551.072 (Deliberations about Real Property). ***Travis County WCID Meetings will follow Open Meeting Rules. Be advised that a quorum of the Village of Point Venture Council may be present at these meetings.**


Fred Marshall, WCID Board President

ATTEST:


Chance Chatham, Office Manager