

## **PUBLIC NOTICE OF REGULAR MEETING**

**TAKE NOTICE THAT A REGULAR MEETING OF THE  
Board of Directors of Travis County Water Control and Improvement District Point Venture  
will be held at the WCID Office located at:  
18606 Venture Drive, Point Venture, TX 78645  
In Travis County, Texas, commencing on December 17, 2016 @ 9:00 a.m.  
To consider and act upon any or all of the following:**

### **MINUTES**

- 1. Call to Order.** Board President Fred Marshall called the meeting to order at 9:00 am.
- 2. Roll call of Directors.** Office Manager Chance Chatham called roll. Board members present; Board President Fred Marshall, Vice President Carolyn Cook, Treasurer / Secretary John Franz, Vice Treasurer / Secretary Brian Probst, Director Barry Pasarew, and General Manager Richard Welcher. Members absent; None.
- 3. Citizen comments:** No Citizens comments.
  - A.** This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is **not** on the agenda. In accordance with the Open Meetings Act, Board of Directors is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them that are not on the agenda. There is a three (3) minute time limit on any communication.
- 4. November 19, 2016 Regular meeting minutes.** Vice President Cook made a motion to approve the November 19, 2016 regular meeting minutes. Director Pasarew seconded the motion. All were in favor - November 19, 2016 regular meeting minutes were approved.
- 5. 2017 Board meeting calendar.** Board meetings are held the third Saturday of the month beginning at 9:00 am unless otherwise noted. Director Pasarew made a motion to approve the 2017 board meeting calendar. Vice President Cook seconded the motion. All were in favor – 2017 board meeting calendar was approved. The January 21<sup>st</sup> and October 21<sup>st</sup> meetings will begin at 10:30 am. Calendar of meetings listed below;

January 21, 2017 10:30 am

February 18, 2017 9:00 am

March 18, 2017 9:am

April 15, 2017 9:00 am

May 20, 2017 9:00 am

June 17, 2017 9:00 am

July 22, 2017 9:00 am

August 19, 2017 9:00 am

September 16, 2017 9:00 am

October 21, 2017 10:30 am

November 18, 2017 9:00 am

December 16, 2017 9:00 am

**6. Financials.** Vice Treasurer Probst gave the financial report. He stated that we are in great shape at this time. Expenses are under budget and income is over budget. Director Pasarew would like in next month's financial our investments / project expenses on the last page of the financials in order to know exactly where we are as well as the income from the cell tower and the Village accrued each month. Vice Treasurer Probst made a motion to approve the financials. Treasurer Franz seconded the motion. All were in favor – financials were approved.

**7. Effluent Storage Tank Improvements, Pay Estimate #2, DN Tanks.** DN Tanks turned in their second pay estimate request in, in the amount of \$139,996.80. Vice President Cook made a motion to approve the payment in the amount of \$139,996.80. Director Pasarew seconded the motion. All were in favor – DN Tanks second payment in the amount of \$139,996.80 was approved for payment.


**8. Water Treatment Plant Expansion, Line Improvements discussion and possible action.** The projected cost has increased a bit due to the cost of materials and safety extras that were added. Director Pasarew asked River City to also include their cost in the project cost in well in order for the board to have knowledge all the cost involved.

**9. Water, Wastewater maps.** Will Pena with River City was present to go over the options on the water, wastewater maps. The most used option is number 1 Will explained. This is using the Appraisal district Property information and system information from existing maps. The cost to create these maps is \$7,500.00. Separate from this option, General Manager Welcher would also like them to GPS all the valves, Board President Marshall also would like for pictures to be taken on every repair so that they know and future board members will know what is in the ground. Director Pasarew made a motion to approve the maps at \$7,500.00. Treasurer Franz seconded the motion. All were in favor – motion to use option 1 for the maps at \$7,500.00 was approved.


General Manager Welcher reported the water plant is currently treating 135 thousand gallons a day with the ability to treat 500 thousand gallons a day. The sewer plant is currently treating 48,850 thousand gallons a day with the ability to treat 62 thousand gallons a day. WCID has been working on lift station lids at the Town Homes. The Town Homes will get bids on electrical and the WCID will do the mechanics of these. Fire Hydrant is scheduled to be repaired during the seconded week of January 2017 weather permitting. Once this is scheduled a notice of water outage will be sent to all the residents in the area of the hydrant letting them know that the water will be off for several hours. The Board also discussed the levels of the effluent tank at the Golf Course. Will Pena suggested a warning letter to be sent out when levels were reaching the limit in order to allow the POA to be aware of the danger. President Marshall will schedule a meeting with the POA Board President Jim Brooks regarding the tank levels.

**10. Adjourn the meeting.** Vice President Cook made a motion to adjourn the meeting. Director Pasarew seconded the motion. All were in favor – meeting was adjourned at 10:45 am.

This facility is wheelchair accessible and accessible parking spaces are available. The Board of Directors reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.074 (Personnel Matters), 551.072 (Deliberations about Real Property). \*Travis County WCID Meetings will follow Open Meeting Rules. Be advised that a quorum of the Village of Point Venture Council may be present at these meetings.

  
Fred Marshall, WCID Board President

ATTEST:

  
Chance Chatham, Office Manager