

## **PUBLIC NOTICE OF REGULAR MEETING**

**TAKE NOTICE THAT A REGULAR MEETING OF THE  
Board of Directors of Travis County Water Control and Improvement District Point Venture  
will be held at the WCID Office located at:  
18606 Venture Drive, Point Venture, TX 78645  
In Travis County, Texas, commencing on September 17, 2016 @ 9:15 a.m.  
To consider and act upon any lawful subject, which may come before it, including among  
others, the following:**

### **MINUTES**

- 1. Call to Order.** Board President Fred Marshall called the meeting to order at 9:15 am.
- 2. Roll call of Directors.** Office Manager Chance Chatham called roll. Members present; Board President Fred Marshall, Vice President Carolyn Cook, Asst. Treasurer / Secretary Brian Probst, Director Barry Pasarew, and General Manager Richard Welcher. Members absent; Treasurer / Secretary John Franz.
- 3. Citizen comments:** None
  - A.** This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. . In accordance with the Open Meetings Act, Board of Directors is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them that are not on the agenda. There is a three (3) minute time limit on any communication.
- 4. August 20, 2016 Regular meeting minutes, and September 1, 2016 Budget meeting minutes.** Vice President made a motion to approve the August 20, 2016 regular meeting minutes, and the September 1, 2016 budget meeting minutes. Director Pasarew seconded the motion. All were in favor – August 20, 2016 regular meeting minutes and September 1, budget meeting minutes were approved.
- 5. Approving 2016-2017 Budget.** Vice Treasurer Probst made a motion to approve the 2016 – 2017 budget, Vice President Cook seconded the motion. All were in favor – 2016-2017 budget was approved.
- 6. Public Hearing on tax rate for 2016-2017.** Vice Treasurer Probst made a motion to approve the Public Hearing on tax rate for 2016 – 2017 FYI. Vice President Cook seconded the motion. All were in favor – Public Hearing on tax rate for 2016-2017 was approved.
- 7. Order Approving the District's Appraisal Roll & Setting the District's Tax Rate for 2016.** Vice Treasurer Probst made a motion to approve the Order for the District's Appraisal Roll & Setting the District's Tax Rate for 2016. Vice President Cook seconded the motion. All were in favor – Order approving the District's Appraisal Roll & Setting the District's Tax Rate for 2016 was approved.
- 8. Order Declaring Unopposed Candidates Elected to Office and Cancelling Directors Election.** Director Pasarew made a motion to approve the order declaring unopposed candidates election to office and cancelling director's election. Vice President Cook seconded the motion. All were in favor – motion to approve the order declaring unopposed candidates elected to office and cancelling director's election was approved.
- 9. Contract award for the Travis County WCID Point Venture Effluent Storage Tank Improvements Project.** River City was present to recommend contract award for the Effluent Storage Tank Improvement Project. Two bids were presented and opened at the WCID office. Contract was awarded to DN Tanks, Inc. located in Wakefield, County of Middlesex and the State of

Massachusetts. Director Pasarew made a motion to approve DN Tanks, Inc as the contractor for the Effluent Storage Tank Improvements. Vice President Cook seconded the motion. All were in favor – contract was awarded to DN Tanks, Inc.

**10. Financials.** Vice Treasurer Probst reported financials are good. Income is more than was budgeted and expense is lower. Vice Treasurer Probst made a motion to approve the financials. Vice President Cook seconded the motion. All were in favor – financials were approved.

**11. Manager's Report.** The water plant is currently treating 181 thousand gallons a day with the ability of treating 500 thousand gallons a day. The sewer plant is currently treating 56,100 gallons a day with the ability to treat 82 thousand gallons a day. Wet Weather Storage tank is currently 22 feet, pond is at 5 ½ to 6 feet. At this time the WCID is working on mowing and grinder pumps, sewer leaks and stopped up lines. Next month WCID will begin crack sealing. Board President Marshall would like for General Manager Welcher to gather an estimated cost to mirror the water plant. President Marshall would also like to schedule another walk through of all of the WCID plants. Vice President Cook would like to work first on what has been walked and then move forward.

**12. Executive Session Personnel 551.074.** At this time President Marshall entertained a motion to adjourn into executive session. Director Pasarew made a motion to adjourn into executive session; Vice President Cook seconded the motion. Regular session was adjourned at 9:55 am into executive session.

**13. Action on item 12 if any following executive session.** Executive session was closed at 10:36 am and regular session resumed at 10:37 am. No action taken.

**14. Work Order Update / Quick Books Enterprise Program.** Director Pasarew and General Manager Welcher worked together gathering hours from time sheets to determine the amount of hours worked for the Village. Director Pasarew is now looking into the RVS water program to generate work orders to track the time worked for the Village. The work order update will be reviewed and brought back to the board with recommendations. Quick Books Enterprise Program was tabled.

**15. Adjourn the meeting.** Vice Treasurer / Secretary Probst made a motion to adjourn the meeting. Vice President Cook seconded the motion. All were in favor – meeting was adjourned at 11:06 am.

This facility is wheelchair accessible and accessible parking spaces are available. The Board of Directors reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.074 (Personnel Matters), 551.072 (Deliberations about Real Property).

\*Travis County WCID Meetings will follow Open Meeting Rules. Be advised that a quorum of the Village of Point Venture Council may be present at these meetings.



Fred Marshall, WCID Board President

ATTEST:

  
Chance Chatham, Office Manager