

PUBLIC NOTICE OF REGULAR MEETING

TAKE NOTICE THAT A REGULAR MEETING OF THE
Board of Directors of Travis County Water Control and Improvement District Point Venture
was held at the WCID Office located at:
18606 Venture Drive, Point Venture, TX 78645
In Travis County, Texas, commencing on May 19, 2018 @ 9:00 a.m.
To consider and act upon any or all of the following:

MINUTES

1. **Call to Order.** Board President Fred Marshall called the meeting to order at 9:00 a.m.
2. **Roll call of Directors.** Jean Cecala called roll. Present were President Fred Marshall, Vice-President Carolyn Cook, Secretary-Treasurer Brian Probst, Assistant Secretary-Treasurer Barry Pasarew, Assistant Secretary-Treasurer Cindy Clemons, Chief Operations Manager Cristin Cecala and Technical Manager Richard Welcher.

3. **Citizen comments:**

This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. In accordance with the Open Meetings Act, Board of Directors is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them that are not on the agenda. There is a three (3) minute time limit on any communication.

Resident Sandy Shinn addressed the Board about the ATT lines being cut and her home not having cable or internet for two weeks. She was told by ATT that they required a permit from the Village for something and it may take two more weeks to rectify the situation.

Resident John Lundin had several issues he wished the WCID to fix on Lakeland Drive - a ribbon curb needs replacing, stored gravel needs to be removed, and rocks in the drainage ditch. He also said a new sewer service is in the ditch and showing at Lakeland and Deckhouse and a large pile of mulch needs to be removed.

4. **April 21, 2018 Regular Meeting Minutes.**

Vice-President Carolyn Cook made a motion to approve the April 21, 2018 regular meeting minutes. Assistant Secretary-Treasurer Barry Pasarew seconded the motion. All approved. Motion carried.

5. **Resolution Establishing Offices, Meeting Places and Regular Meeting Times.**

Chief Operations Manager Cristin Cecala explained, in order to conduct Board meetings at locations other than the WCID's office, a resolution had to be in place naming the potential alternate meeting locations. This is in accordance with the water code and will be filed with Texas Commission on Environmental Quality (TCEQ). The resolution will be published in the Hill Country News newspaper and potentially the POA newsletter. Since the Board members had previously read the resolution, Assistant Secretary-Treasurer Pasarew made a motion to adopt the Resolution Establishing Offices, Meeting Places, and Regular Meeting Times for Travis County W.C.I.D. - Point Venture. Secretary-Treasurer Brian Probst seconded the motion. All approved. Resolution approved.

6. **Water Line Improvements, Pay Estimate #12, Protta Construction Inc & Protta Inc, JV.**

According to Trihydro engineer Scott Swiderski, Protta Construction has only a couple of hundred more feet to go along Venture Blvd. South to complete installation of new waterlines. They are ahead of schedule and are still targeting having the project complete and roads repaved by July

4, 2018. Mr. Swiderski said that a punch list would be created at the end of the project to address any damages that need to be fixed including a dip in Venture Drive near Helmway that a resident asked about. Secretary-Treasurer Probst made the motion to pay \$218,220.96 for Water Line Improvements, Pay Estimate #12, Prota Construction Inc & Prota Inc, JV. Assistant Secretary-Treasurer Pasarew seconded the motion. All approved. Motion carried.

7. Water Treatment Plant Expansion, Pay Estimate #10, Keystone Construction.

Mr. Swiderski of Trihydro explained to the Board that he did not present a payment application for Keystone Construction due to unanswered questions concerning items on the pay application as well as having no updated schedule. However, the contractor is making progress and work has not stopped. The new treatment plant should be up and running by July 5, 2018. The estimated completion date for the original project scope is currently August 8, 2018. The building's electrical and piping is almost done and the windows are on order. The second clearwell should arrive at the end of June and be in place by September. Secretary-Treasurer Brian Probst wanted to remind the Board and residents that three huge projects were started simultaneously and are on budget and on time. A resident inquired about plans for zebra mussels which are in Lake Travis. The Board has already addressed this concern in a previous meeting. The stairwell to the barge has still not been started as there is no estimate available from the contractor.

8. Financials.

Secretary-Treasurer Probst gave an overview of the District's finances in three parts.

- General Fund and Debt Services – the District is in good shape money-wise to finish the projects currently being undertaken. Operationally we are currently on target for a net break-even.
- Budget –Kevin Brinkman, our Certified Managing Accountant, is preparing a ten-year projection of future fiscal needs. Secretary-Treasurer Brian Probst will be working with staff to develop a draft budget to present to the Board at the June meeting.
- Additional controls – bookkeeper, Vickie Knight, has presented several additional controls to put in place in the finance department which are being reviewed.

Secretary-Treasurer Probst then made the motion to approve the April financials. It was seconded by Vice-President Carolyn Cook. All approved. Motion carried.

9. Managers' Report.

a. water flow

- o At this time the water plant is treating 200,000 gallons a day
- o with the ability to treat 500,000 gallons a day

b. sewer flow

- o The sewer plant is treating 64,000 gallons a day
- o with the ability to treat 100,000 gallons a day.

c. effluent tank

- o Effluent tank 1 – 28 feet
- o Effluent tank 2 – 27 feet
- o Total storage is at 2,648,500 gallons

d. pond levels

- o Pond level – 5 ft. 0 in.
- o Current inflow vs irrigation discharge average is at -26,740 gallons per day.

Chief Operations Manager Cecala added that the District equalized the storage tanks and the goal is to start November 1 emptying the tanks. She was happy to report the last townhome elevation ring was installed. One of the oldest WCID trucks now has an irreparable mechanical

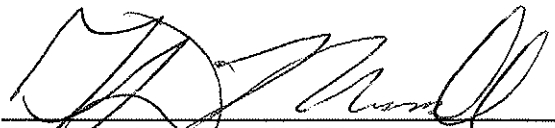
problem. She had asked the Village Council to consider donating one of their unused vans to the District, but that was declined. She also reported that the Village has redesigned their website and WCID has its own link within it. She is hoping to reformat the District's side and has a resident volunteer who wants to help. A recent newsletter was released via email by the WCID and the Board discussed whether to mail out copies. It was decided to add a line on the water bill that copies are available at the office or can be emailed. COM Cecala also announced that the District had submitted a cost-sharing application to LCRA and was approved. The District will receive approximately \$7,000 from the LCRA for the current waterline improvement project. The Board again discussed the need to repair the golf course parking lot that was impacted during the waterline improvement project. They will seek a quote from Prota to fix it with same quality and kind as before.

Regular session was adjourned at 11:04 a.m. for closed Executive Session - Consultation with attorney
Regular session reconvened at 12:10 p.m.

10. Adjourn the meeting.

Secretary-Treasurer Brian Probst made a motion to adjourn the meeting. Vice-President Carolyn Cook seconded the motion. All approved. Meeting adjourned at 12:14 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. The Board of Directors reserves the right to adjourn into closed executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.074 (Personnel Matters), 551.072 (Deliberations about Real Property). *Travis County WCID Meetings will follow Open Meeting Rules. Be advised that a quorum of the Village of Point Venture Council may be present at these meetings.



Fred Marshall, Board of Directors President

ATTEST:



Brian Probst, Board of Directors Secretary-Treasurer