

PUBLIC NOTICE OF REGULAR MEETING

TAKE NOTICE THAT A REGULAR MEETING OF THE
Board of Directors of Travis County Water Control and Improvement District Point Venture
was held at the WCID Office located at:
18606 Venture Drive, Point Venture, TX 78645
In Travis County, Texas, commencing on December 22, 2018 @ 9:00 a.m.
To consider and act upon any or all of the following:

MINUTES

1. **Call to Order.** Board President Fred Marshall called the meeting to order at 9:00 a.m.
2. **Roll call of Directors.** The Board of Directors of the District met in regular meeting, open to the public. Jean Cecala called roll. Present were Board President Fred Marshall, Vice-President Carolyn Cook, Secretary-Treasurer Brian Probst, Assistant Secretary-Treasurer Barry Pasarew, Assistant Secretary-Treasurer Cindy Clemons, Chief Operations Manager Cristin Cecala and Technical Manager Richard Welcher. A quorum was present.
3. **Citizen comments:**
This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. In accordance with the Open Meetings Act, Board of Directors is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them that are not on the agenda. There is a three (3) minute time limit on any communication.

Naomi Giroux addressed the Board first asking about any follow-up from the December 13 meeting about low water pressure. She wanted to know if the WCID had found a solution yet. She lives on Champions Circle. She wanted to know if the addition of the fire hydrant across the street from her home could be the cause. The Board assured Mrs. Giroux this concern would be addressed and corrected.

Tex Tubbs was the next resident to address the Board with her concern for the very low water pressure she's experiencing at her home. She said it is worse than before the waterline improvement project began. She asked the Board why the pressure was fluctuating, is this fluctuation affecting fire hydrants and what the District was going to do about it? Her second concern was the smell of the effluent going onto the golf course. She said it smells strongly of urine. She feels the mist in the air from the sprinklers is unhealthy and needs to be addressed. Board President Fred Marshall explained that all effluent going on the golf course is type 2 and has been treated. It is safe to use on the golf course. He also clarified that pressure is not an issue with fire hydrants. The fire trucks produce their own pressure. Trihydro engineer Scott Swiderski said that he and the WCID have been checking trying to find the solution to the pressure issues. He said Point Venture has two pressure plains, a high and a low one. He believes a check valve may be in place and needs to be found and removed to allow water to flow as it was intended. Technical Manager Richard Welcher emphasized this is not guaranteed to be the problem but would definitely be looking in to it.

Biswanath Chakrabarty was next to address the Board. He assured the Board he wants to be a good neighbor, but excessive water is draining through his property. Since the construction of the stairs to the barge the problem has increased and now water is going under his home causing concern. He said that several emails have gone back and forth between him and WCID and a walk around was done with the Board's president, Chief Operations Manager, and engineer. He admitted there is not standing water but the soil is wetter than it has ever been. Board President Marshall went through all the steps involved to build the stairs and all drainage and what has and hasn't changed. He stated it is engineered to accept the flows. Mr. Chakrabarty said the WCID changed the elevations causing this problem. WCID will again address the problem and will keep Mr. Ckkrabarty informed.

4. **November 17, 2018 Regular Meeting, November 26, 2018 Special Meeting and November 30, 2018 Special Meeting Minutes.**
Vice-President Carolyn Cook then made a motion to accept the minutes from the November 17, 2018 Regular Meeting as corrected and the November 26, 2018 Special Meeting minutes. Assistant Secretary-Treasurer Barry Pasarew seconded the motion. All approved. Motion carried.

5. Water Line Improvements, Pay Estimate #18 Prota Construction Inc & Prota Inc, JV.

Trihydro engineer Scott Swiderski said that Prota has not given the final paperwork to his company to request this pay estimate. A question about the problem with the repaving of roads was brought up. This road work will be under warranty. Another question about retainage of final payment was mentioned. Mr. Swiderski said the retainage would be held or reduced.

6. Water Line Improvements, Change Order #2 Prota Construction Inc & Prota Inc, JV.

Again, no paperwork has been turned in from Prota about this change order. This order had included the striping and stop bars pricing. The Board asked that this item be removed from the change order as the Village of Point Venture will not be using Prota's vendor. WCID will contribute \$1,750.00 towards the stop bars affected by the recent waterline improvement project and repaving that resulted from that. Mr. Swiderski reminded them striping still needs to be done for the driving lanes through the POA golf course's parking lot for truck traffic to the wastewater treatment plant.

7. Water Treatment Plant Expansion, Pay Estimate #16, Keystone Construction.

Mr. Swiderski said the bulk of the work is completed and Keystone is asking that 50 percent of the retainage to be reduced. The water plant is up and running. Remaining to be installed is the high service pumps and other miscellaneous items. A punch list has already been created and finished. Approximately \$90,000 additional work remains to be completed. Approximate completion date is the end of February. Assistant Secretary-Treasurer Barry Pasarew made a motion to approve Water Treatment Plant Expansion, Pay Estimate #16, Keystone Construction for \$86,554.08. Vice-President Carolyn Cook seconded the motion. All approved. Motion carried.

8. Temporary Wastewater System Controls.

The Board had received a report from US Underwater Services of the recent black water dive they did for WCID. It was a detailed report of their findings and recommendations. Corrective measures were discussed and will be addressed in the next couple of months.

9. Disposal of Effluent and Golf Course Irrigation.

Chief Operations Manager Cristin Cecala reported that current wet weather storage is just below 3 million gallons. President Marshall said he would touch base with the POA president to work on putting more effluent on the golf course. One section of watering in the rough had to be stopped due to ponding. That reduces the outflow approximately 10,000 gallons per day.

10. Financials.

Engineer Scott Swiderski went over the 2015 bond report. He said slight changes have been made but overall it has an approximate \$214,000 deficit. The Board asked Mr. Swiderski if the additional engineering fees could be postponed as it appears more costs are coming due to the current water pressure issues. Mr. Swiderski agreed in the postponement.

Secretary-Treasurer Brian Probst then addressed the Board about the District's finances. Auditors are currently working on the scheduled 2018 audit. The completed audit needs to be approved and sent to Texas Commission on Environmental Quality (TCEQ) no later than February 12, 2019.

He also reported that the new audit firm had recommended six bookkeeping firms for the District to consider. A proposal from Bott and Douthitt has been received. The firm was recommended by both the District's new auditing firm and the district's attorneys.

11. 2019 Board Meeting Calendar.

The Board decided to change the April 20, 2019 monthly meeting to Saturday, April 13, 2019 due to Easter. The scheduled monthly meetings and start times are as follows:

January 19, 2019 @ 10:30 a.m.
February 16, 2019 @ 9:00 a.m.
March 16, 2019 @ 9:00 a.m.
April 13, 2019 @ 9:00 a.m.
May 18, 2019 @ 9:00 a.m.
June 15, 2019 @ 9:00 a.m.

July 20, 2019 @ 10:30 a.m.
August 17, 2019 @ 9:00 a.m.
September 21, 2019 @ 9:00 a.m.
October 19, 2019 @ 10:30 a.m.
November 16, 2019 @ 9:00 a.m.
December 21, 2019 @ 9:00 a.m.

Vice-President Carolyn Cook made a motion to accept the 2019 Board Meeting Calendar as amended. Assistant Secretary-Treasurer Barry Pasarew seconded the motion. All approved. Motion carried.

12. Managers' Report.

a. water flow

- At this time the water plant is treating approximately 125,000 gallons a day
- with the ability to treat 1,000,000 gallons a day

b. sewer flow

- The sewer plant is treating approximately 65,000 gallons a day
- with the ability to treat 100,000 gallons a day.

c. effluent tank

- Effluent tank 1 – 33 feet
- Effluent tank 2 – 26 feet
- Total storage is at 2,953,000 gallons

d. pond levels

- Pond level – 5 ft. 0 in.
- Current inflow vs irrigation discharge average is at 9,762 gallons per day

Chief Operations Manager reported that former employee Jesse Cortinas has now gone to work elsewhere and Technical Manager Richard Welcher has been working at the water plant during the transition. The job vacated by Mr. Cortinas will be posted. The District is using a consultant, Mike Jossa, during the transition between the old and new water plants. Ms. Cecala went on to say that TM Richard Welcher has really stepped up for the District. He has taken no vacation for which he was entitled, and is doing what needs to be done to keep the water plant up and running. She truly appreciated his work. She also said the District would be doing the annual calibration of meters in the next few weeks.

Regular session was adjourned at 11:16 a.m. for closed Executive Session.

Regular meeting resumed at 1:23 p.m.

13. Adjourn the meeting.

Assistant Secretary-Treasurer Barry Pasarew made a motion to adjourn the meeting. Secretary-Treasurer Brian Probst seconded the motion. All approved. Meeting adjourned at 1:29 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. The Board of Directors reserves the right to adjourn into closed executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.074 (Personnel Matters), 551.072 (Deliberations about Real Property). *Travis County WCID Meetings will follow Open Meeting Rules. Be advised that a quorum of the Village of Point Venture Council may be present at these meetings.


Fred Marshall, President, WCID Board of Directors

ATTEST:


Brian Probst, Secretary-Treasurer, WCID Board of Directors