

PUBLIC NOTICE OF REGULAR MEETING

TAKE NOTICE THAT A REGULAR MEETING OF THE
Board of Directors of Travis County Water Control and Improvement District Point Venture
will be held at the WCID Office located at:
18606 Venture Drive, Point Venture, TX 78645
In Travis County, Texas, commencing on February 17, 2018 @ 9:00 a.m.
To consider and act upon any or all of the following:

MINUTES

1. **Call to Order.** Board President Fred Marshall called the meeting to order at 9:00 a.m.
2. **Roll call of Directors.** Jean Cecala called roll. Present were Board President Fred Marshall, Vice-President Carolyn Cook, Secretary-Treasurer Brian Probst, Assistant Secretary-Treasurer Cindy Clemons, Assistant Secretary-Treasurer Barry Pasarew, Technical Manager Richard Welcher, and Chief Operations Manager Cristin Cecala.
3. **Citizen comments:** No citizens' comments.
This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. In accordance with the Open Meetings Act, Board of Directors is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them that are not on the agenda. There is a three (3) minute time limit on any communication.
4. **January 20, 2017 Regular Meeting Minutes, January 27, 2017 Regular Meeting Minutes and January 30 Emergency Meeting Minutes.** Vice-President Carolyn Cook explained corrections she found before the meeting and had been corrected. Assistant Secretary-Treasurer Barry Pasarew made a motion to approve January 20, 2017 Regular Meeting Minutes, January 27, 2017 Regular Meeting Minutes and January 30, 2017 Emergency Meeting Minutes with grammatical corrections. Vice-President Cook seconded the motion. All approved. Motion carried.
5. **Water Line Improvements, Pay Estimate #9, Prota Construction Inc & Prota Inc, JV.**
In January, Prota Construction's second crew began installing fire hydrants along Venture Drive between Deckhouse Drive and Venture Blvd. South. Crews are preparing to begin the next section along Venture Drive and Venture Blvd. South. They will begin at the intersection of Summit Ridge Drive and Venture Drive and go in a clockwise direction to Venture Blvd. South finally ending back at Venture Drive near the golf course. Trihydro engineer Scott Swiderski said the project is 50 percent complete and is projected to be finished by the end of June. No bac-t testing has been done on the new lines yet. Secretary-Treasurer Brian Probst made the motion to accept Water Line Improvements, Pay Estimate #9 for \$105,889.14, Prota Construction Inc & Prota Inc, JV. Assistant Secretary-Treasurer Barry Pasarew seconded the motion. All approved. Motion carried.
6. **Water Treatment Plant Expansion, Pay Estimate #7, Keystone Construction.**
Request was submitted and permission obtained from the Townhouse Association to remove a mimosa tree from easement this past month. Trihydro engineers have finished the stairway drawings and submitted them to Keystone for review. Construction is anticipated to begin in March. Also completed at the water treatment plant are the underground electricity, masonry, and structural steel. The interior of the building is set up and the roof is ready to be installed. The contractor is waiting for materials to be delivered to finish weathering-in the building. Point Venture ACC approved the roof color this week. The transformer upgrade still needs to be coordinated and scheduled with the electric contractor and Pedernales Electric Cooperative. Secretary-Treasurer Brian Probst moved to accept Water Treatment Plant Expansion, Pay Estimate #7 for \$257,683.28, Keystone Construction. Vice-President Carolyn Cook seconded the motion. All approved. Motion carried.

7. Water Treatment Plant Expansion, Change Order #3, Keystone Construction.

Keystone Construction submitted a change order for the following items. Installation of 8-inch by 200 feet Kevlar raw water discharge hose, equipment & labor needed for installation for \$95,866.58. Additional light switches for switchboxes, wiring, and termination to facilitate the lighting circuit revision needed to accommodate the requested lighting level to be reduced by 50 percent at the water treatment plant for \$1,490.00. Emergency battery backup options to four (4) type A fixtures and two (2) type C fixtures at the filter building for \$1,977.00. The total change order is for \$99,333.58. Vice-President Cook moved to approve the Water Treatment Plant Expansion, Change Order #3 for \$99,333.58, Keystone Construction. Assistant Secretary-Treasurer Cindy Clemons seconded the motion. All approved. Motion carried.

8. Wet Weather Storage and Golf Course Irrigation.

Chief Operations Manager (COM) Cristin Cecala reported as of Friday, February 16, 2018, combined storage is 4 million gallons and is dropping an average of one foot per day due to WCID watering the golf course's roughs and POA meeting the demand of watering 55,000 gallons per day on the golf course. Communication between WCID, golf course employees, POA General Manager, POA board representative, Frank Engels, is open and working.

9. Financials.

Secretary-Treasurer Brian Probst informed the Board this month's financials are a little different as bookkeeping transitions to more precise reports for the Board. He said this will continue to evolve until the reports are to the Board's satisfaction. Overall, the WCID is on budget. Only on Debt Service Fund is the budget reflecting a \$446,168.21 deficit. This is only due to the timing for paying off debt services. Proposed capital budget shows no money for additional projects. COM Cristin Cecala said she has looked into and is applying for grants with the Lower Colorado River Authority (LCRA) for cost sharing. She is submitting a grant application for the waterline improvement project. She explained there are additional grant opportunities due to the size of the community. Secretary-Treasurer Brian Probst moved to accept the January Financials. Vice-President Carolyn Cook seconded the motion. All approved. Motion carried.

10. Managers' Report.

a. water flow

- At this time the water plant is treating 134,000 gallons a day
- with the ability to treat 500,000 gallons a day

b. sewer flow

- The sewer plant is treating 50,800 gallons a day
- with the ability to treat 100,000 gallons a day.

c. effluent tank

- Effluent tank 1 – 37 feet
- Effluent tank 2 – 53 feet
- Total storage is at 4,000,000 gallons

d. pond levels

- Pond level – 3 ft. 6 in.
- Current inflow vs irrigation discharge average is at -53,388 gallons per day.

Regular session was adjourned at 10:18 a.m. for closed Executive Session.

Regular meeting resumed at 11:22 a.m.

11. Adjourn the meeting.

Secretary-Treasurer Brian Probst made a motion to adjourn the meeting. Vice-President Carolyn Cook seconded the motion. All approved. Meeting was adjourned at 11:23 a.m.

This facility is wheelchair accessible and accessible parking spaces are available. The Board of Directors reserves the right to adjourn into closed executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.074 (Personnel Matters), 551.072 (Deliberations about Real Property). *Travis County WCID Meetings will follow Open Meeting Rules. Be advised that a quorum of the Village of Point Venture Council may be present at these meetings.


Fred Marshall, Board President

ATTEST:


Cristin Cecala, Chief Operations Manager