

PUBLIC NOTICE OF REGULAR MEETING
TAKE NOTICE THAT A REGULAR MEETING OF THE
Board of Directors of Travis County Water Control and Improvement District Point Venture
Will be held at the WCID Office located at:
18606 Venture Drive, Point Venture, TX 78645 (SEE NOTES BELOW)
In Travis County, Texas, commencing on September 19, 2020 @ 9:00 a.m.
To consider and act upon any or all of the following:

PLEASE NOTE: THIS MEETING WILL BE HELD BY REMOTE ACCESS ONLY IN ACCORDANCE WITH THE MARCH 16, 2020 ORDER BY GOVERNOR ABBOTT TEMPORARILY SUSPENDING CERTAIN REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT TO ADVANCE THE GOAL OF LIMITING FACE-TO-FACE MEETINGS TO SLOW THE SPREAD OF COVID-19. NO PERSONS WILL BE AT THE MEETING LOCATION AND NO EQUIPMENT WILL BE AT THE MEETING LOCATION FOR ACCESS TO THE MEETING. HOWEVER, MEMBERS OF THE PUBLIC MAY ACCESS THIS MEETING BY TELEPHONE AND PARTICIPATE IN THE MEETING BY CALLING ONE OF THE FOLLOWING TOLL-FREE NUMBERS: (877) 853-5247 OR (888) 788-0999 AND ENTERING THE FOLLOWING INFORMATION: MEETING ID: 892 6058 1722 AND PASSWORD: 848296.

PLEASE SEE THE DISTRICT'S WEBSITE AT [HTTPS://TCWCID-PV.ORG](https://TCWCID-PV.ORG) FOR THE MEETING PACKET.

AGENDA

1. Call to Order.
2. Roll call of Directors.
3. Public Comments.

This is an opportunity for members of the public to address the Board of Directors concerning any issue that is not on the agenda. The response of the Board to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or, reciting existing policy in response to the inquiry. Any deliberation of the issues is limited to a proposal to place it on the agenda for a later meeting. Each speaker offering public comment shall be limited to 3 minutes, unless more than 10 members of the public wish to speak during this meeting. In such case, speakers offering public comment shall be limited to 1 minute each.

Note: Members of the public wishing to address the Board of Directors on specific agenda items will be required to indicate the agenda items on which they wish to speak. They will be given an opportunity to speak when the item is called and prior to consideration by the Board. Such comments shall be limited to 3 minutes per speaker for each agenda item. If more than 10 members of the public wish to speak, all speakers shall be limited to 1 minute each per item per person.

4. August 15, 2020 Regular Meeting Minutes and September 10, 2020 Special Meeting Minutes.
5. Public Hearing on Tax Rate.
6. Order Approving the District's Appraisal Roll and Setting the District's Tax Rate for 2020.
7. Order Amending Budget for 2019-2020.
8. Order Approving 2020-2021 Budget.
9. Amended Information Form.

10. Engineer's Report -Trihydro Corporation.
11. Proposed bond projects in District and discussion of bond related projects and issuance of contract agreements.
12. Renewal of Trihydro General Service Agreement.
13. Bookkeeper's Report on the financial affairs of the District, including authorization of payment of bills – Bott and Douthitt, PLLC.
14. Resolution Regarding Annual Review of District Investment Policy and Investment Strategies.
15. Approval of construction plans and pay estimates, change orders and acceptances of completion with respect to construction contracts.
16. Advertisement for bids and approval, award, recommendation and administration of construction contracts.
17. Manager's Report - AWR Services.
18. Disposal of effluent and golf course irrigation.

AGENDA ITEMS RELATED TO ELECTIONS

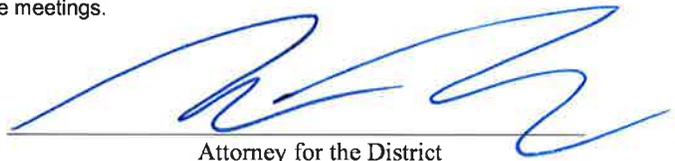
19. Directors Election
 - a. Amended Order Calling Directors Election

PUNTOS DEL ORDEN DEL DÍA RELATIVOS A ELECCIONES

19. Elección de Directores
 - a. Orden Enmendada para Convocar una Elección de Directores
20. Rate Order.
21. Report from Committee investigating previous public comments made by Brett Lanham and review of response from Manager.
22. Contract Amendment with AWR Services Inc.
23. Adjourn the Meeting.

This facility is wheelchair accessible and accessible parking spaces are available. The Board of Directors reserves the right to adjourn into closed executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.074 (Personnel Matters), 551.072 (Deliberations about Real Property). *Travis County WCID Meetings will follow Open Meeting Rules. Be advised that a quorum of the Village of Point Venture Council may be present at these meetings.

(SEAL)


Attorney for the District

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
OF TRAVIS COUNTY WCID – POINT VENTURE

August 15, 2020

STATE OF TEXAS §

COUNTY OF TRAVIS §

The Board of Directors of the District met by remote access in regular meeting, open to the public, at the WCID Office located at 18606 Venture Drive, Point Venture, Texas 78645, on the 15th day of August, 2020 at 9:00 a.m. The meeting was held only by remote access in accordance with the March 16, 2020 order by Governor Abbott temporarily suspending certain requirements of the Texas Open Meetings Act to advance the goal of limiting face-to-face meetings to slow the spread of COVID-19. No persons were at the meeting location; however members of the public had access to the meeting by calling one of the following toll-free numbers: (877) 853-5247 or (888) 788-0999 and entering the following information: Meeting ID: 872 4188 0927 and password: 227433. The public also had digital access to a meeting packet through both email and the District's website.

Others in attendance were Scott Swiderski of Trihydro Corporation, Hal Lanham, Tammy Hargett and Jean Cecala of AWR Services, Inc., Matthew McPhail of Willatt & Flickinger, PLLC, Allen Douthitt of Bott & Douthitt PLLC, and residents Cristin Cecala, Roy Ables, Gene and Laurie Glass.

1. CALL TO ORDER.

Board President Fred Marshall called the meeting to order at 9:05 a.m.

2. ROLL CALL OF DIRECTORS.

Jean Cecala called roll of Directors. The Directors present were Fred Marshall, Annette Kikta, Brian Probst, and Chris Lippe thus constituting a quorum. Director Barry Pasarew joined the meeting later.

3. PUBLIC COMMENTS.

Cristin Cecala addressed the Board with three topics. First, she and AWR Services have reached an agreement for finishing her grinder pump repairs. Next, she asked about the follow up from the statement made by Brett Lanham at last month's meeting. Finally, she had comments about the revised grinder pump agreement. President Marshall asked Ms. Cecala if she would address these items when the Board came to that agenda item and she said she would.

4. JULY 18, 2020 REGULAR MEETING MINUTES.

The proposed minutes of the July 18, 2020 regular meeting were presented for approval. Motion was made by Director Brian Prost to approve the minutes of the July 18, 2020 regular meeting as presented. Motion was seconded by Director Chris Lippe. Motion unanimously approved.

5. ENGINEER'S REPORT – TRIHYDRO CORPORATION.

Engineer Scott Swiderski of Trihydro Corporation gave the engineer's report. At the water treatment plants ("WTP"), Mr. Swiderski said a few minor issues regarding the Trident Package Plant have caused alarms which were handled by AWR Services operators. The equipment representative, WesTech, will be contacted to help troubleshoot these issues. Fluid Meter Service has repaired two cla-vals on the barge and the raw water intake is operating normally. Scott added that after submitting the report, he understood from AWR that one Cla-Val part was still needed and it was on back order. Fluid Meter Service would be on site the following Monday to finish their work.

At the Wastewater Treatment Plant ("WWTP"), he reported that Pump Solutions was recently on site to examine the plant lift station pumps to help determine the cause of high alarms. The pumps were cleaned and put back into operation. Pump Solutions did note that two different kinds of pumps are installed in that lift station. The lead and lag pump order

was changed and since then no alarms have been triggered. Additionally, Terracon was at the site recently conducting test borings for determining site subgrade conditions. This information will aid the structural design decisions for the new WWTP basins.

Trihydro is still working closely with the Texas Commission on Environmental Quality (“TCEQ”) on the bond application report. TCEQ has asked for clarification on a couple of items and Mr. Swiderski believes approval is very close.

Director Probst asked what is being done about the clear well overflow problem at the WTP and why this problem cannot be solved. Both Hal Lanham of AWR Services and Mr. Swiderski said that another storage tank would help alleviate the problem, but that costs money the District doesn’t have. Director Probst asked how often an operator was at the plant. Mr. Lanham said that operators average 5 to 6 hours a day at the plant. Mr. Lanham said that this Trident plant should not require a lot of maintenance due to its design. The old plant, however, is very high maintenance. He also reminded the Board that the engineers failed to design enough clearwell storage to accommodate the amount of backwash water generated by the new plant. President Marshall asked that the Board receive options for immediate actions to try to prevent these overflows including changes in operations. Mr. Lanham said AWR Services would put together a proposal.

6. PROPOSED BOND PROJECTS.

Mr. Swiderski of Trihydro Corporation submitted for the Board’s consideration a general overview for the bond program. Several deficiencies in the District exist but the main projects are building a new WWTP and improvements in the effluent irrigation system. Mr. Swiderski has identified other projects with preliminary costs. Once Trihydro has a clear direction, the costs will be refined. He recommended going over the list with the Board which was listed by priority. Mr. Swiderski said that the Board and Trihydro need to have a procedure in place to assess projects and order their priority.

On the list after the WWTP and improved irrigation, Mr. Swiderski ordered improvements as follows – drainage and regrading improvements, asset management, zebra mussel irrigation, wastewater collection system (lift stations), existing WTP improvements, ground storage tank replacement, elevated storage tank rehabilitation, and water distribution system. Mr. Swiderski asked that the Board identify other projects to add to the list.

Director Kikta believes converting the irrigation system from chlorine gas to bleach should be added to this list, but zebra mussels should be a maintenance project, not part of the bond program. Mr. Swiderski said that the conversion to bleach from chlorine gas could be included in the building of the WWTP. Director Kikta wished to see this conversion happen much quicker than that. Mr. Swiderski said that the problem is regulating the bleach when pumps come on. Director Kikta also recommended that the WWTP have safety measures in place since chlorine gas will continue to be used for now. Mr. Hal Lanham said AWR could put in some temporary safety equipment that is not extremely costly. He will bring a proposal to the Board at next month’s meeting of an interim safety upgrade until the new WWTP is built.

Director Kikta also believes that water loss issues should be included in this list. Director Kikta added that the old flush stations that are still in existence should be removed. She thinks these may be contributing to the water loss in the District. Director Kikta reported that fresh water is currently standing in the one on Southwind Rd.

Director Probst was concerned that many of the items on this list were not in the original scope of the bond and the estimates are approximately \$3.5 million over the original bond. Director Probst would like to get a firmer grasp on what is within scope of the original bond and then prioritize additional projects. Mr. Swiderski explained that when the original bond application was put together, the major issues were on that list. But as time has gone on, other serious issues have come up; and in this new list he is trying to earmark projects that any possible surplus money from the bond could be utilized. Mr. Swiderski wants to make the Board aware of everything that has been found in the District that needs attention – either immediately or in the future. Mr. Swiderski would like the Board’s input on prioritizing additional projects. Mr. Swiderski went on to explain why some of the projects made this new list.

Mr. Jerry Kyle of Orrick, Herrington and Sutcliffe the bond attorney for the District added that the Board would need to be cognizant of what representations were made to the community for the bond application and that what has been

presented to TCEQ falls in line with the prioritization of projects. Mr. Swiderski concluded the discussion stating the reason for this list is to identify projects and the Board to prioritize.

7. BOOKKEEPER'S REPORT ON THE FINANCIAL AFFAIRS OF THE DISTRICT, INCLUDING AUTHORIZATION OF PAYMENT OF BILLS – BOTT AND DOUTHITT, PLLC.

Mr. Allen Douthitt of Bott and Douthitt, PLLC, gave the financial report for the District. Currently bills are all being paid through the bookkeeper's account due to COVID-19 virus orders from the governor. Mr. Douthitt briefly went over invoices paid by the District in July and presented the June financials. Mr. Douthitt said the District is currently \$28,000 over budget due to additional maintenance fees and costs to install taps. That puts the District at \$115,000 down to plan. Director Probst asked Mr. Hal Lanham if he would be available next week to examine payroll questions that were brought up at last month's meeting. Mr. Lanham said he could be available.

Director Probst then made a motion to approve payment of the monthly bills and authorize fund transfers as recommended by Mr. Douthitt. It was seconded by Director Kikta. Motion unanimously approved.

8. ORDER ADOPTING BUDGET.

Mr. Douthitt presented a preliminary budget to the Directors from the work done to date by his firm. Mr. Douthitt briefly went through the document explaining different line items. Mr. Douthitt said that the Operations & Maintenance ("O&M") tax rate would be a little higher increasing to \$0.4650 from \$0.4409. Revenues are fairly consistent for the District. On the expense side Mr. Douthitt took the known expenses and added money to the operations and management budget to make it a closer to the current rate. This budget would anticipate a surplus of approximately \$300,000. Director Pasarew wanted to know if the proposed budget included water and sewer rate increases. Mr. Douthitt said no. President Marshall asked the Board to please study the budget and contact Mr. Douthitt for any other items that may need to be included and or not represented.

Director Pasarew wanted to know if emergency maintenance costs were considered in this proposed budget. President Marshall said that Director Kikta is working with Mr. Swiderski of Trihydro to put together that list. Director Probst said that emergency maintenance is mostly imbedded in this proposed budget.

Resident Cristin Cecala asked for clarification of the tax increase. Ms. Cecala asked why the Board is considering a tax increase when the budget already has a surplus of over \$300,000. Mr. Douthitt said the District currently has inadequate cash reserves for the size operation of this District. The increase in taxes is to help shore up the reserve. Mr. Douthitt said a district of this size should have at least 6 months of operating reserve, but he recommends a year.

Director Probst added that the rest of the tax increase is going towards the bond repayment. The new bonds should fund over the next several months, with required payments being made every February and August.

Ms. Cecala also asked if the District had to officially propose budget this month and then adopt the budget the following month. Mr. Douthitt said that today's discussion is a workshop to discuss the budget and it will be formally adopted next month.

Mr. Matthew McPhail of Willatt and Flickinger, the District's attorney, said the Board would go into executive session due to new requirements passed in the legislation last year on tax rates. The full board needs to be briefed of these changes before discussing the proposed tax rate.

President Fred Marshall announced that the Board of Directors will now go into closed session for consultation with the District's attorney pursuant to Sections 551.071 of the Texas Government Code regarding matters related to Agenda Item No. 9. The Board entered into a closed session at 10:14 a.m.

At 11:05 a.m., President Marshall announced that the Board of Directors has concluded its closed session and is returning to open meeting, and that no action was taken during the closed session.

9. ORDER SETTING THE DISTRICT'S PROPOSED TAX RATE FOR 2020 AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF.

Mr. McPhail said the District needs to set a proposed tax rate at today's meeting to be publicized before the next meeting. The proposed rate set by the board will be the highest amount that may be adopted as a final rate. At next month's meeting, the Board can decide to adopt the proposed rate or a lower one.

Dan Wegmiller of Specialized Public Finance reminded everyone that last year's tax rate was \$0.6409. At several meetings leading up to the bond election it was communicated that if bonds were approved the District would require a \$0.197 tax rate increase which would ultimately increase the rate to \$0.8409/\$100 taxable value. This year's proposed tax rate is \$0.7409 which is split \$0.465 for operations and \$0.2759 for debt.

Resident Cristin Cecala had a question about the new proposed roll back rate and the proposed tax increase by the District. Director Probst answered that the District is staying below the roll back rate. Mr. Wegmiller added that the District is actually a couple of cents below the current roll back rate for this District.

Director Probst made a motion to approve the order setting the District's proposed tax rate for 2020 at \$0.4650 for M&O and \$0.2759 for debt service for a total of \$0.7409 and providing for publication of notice thereof. Director Kikta seconded the motion. Voting FOR the proposed tax rate were Directors Fred Marshall, Chris Lippe, Anne Kikta, Barry Pasarew and Brian Probst. Voting against – NONE. Absent – NONE. Present and not voting – NONE.

10. ORDER ON AUTOMATIC ELECTION TO APPROVE TAX RATE.

No action was required on this item as it does not apply.

11. APPROVAL OF CONSTRUCTION PLANS AND PAY ESTIMATES, CHANGE ORDERS AND ACCEPTANCES OF COMPLETION WITH RESPECT TO CONSTRUCTION CONTRACTS.

No action was taken on this item.

12. ADVERTISEMENT FOR BIDS AND APPROVAL, AWARD, RECOMMENDATION AND ADMINISTRATION OF CONSTRUCTION CONTRACTS.

No action was taken on this item.

13. MANAGER'S REPORT – AWR SERVICES.

Mr. Hal Lanham of AWR Services, Inc. gave the manager's report. AWR coordinated with contractors to rebuild the existing 8" distribution meter. Mr. Lanham believes this will help in improving water loss numbers. AWR has also coordinated with contractors to perform repairs to the barge cl-vals. One valve was rebuilt and the other requires a comprehensive repair and parts are on order. Chapman Marine is also scheduled to dive the barge, remove zebra mussels and take pictures this coming week.

Issues recently came up at two of the lift stations. Mr. Lanham said problems on aging systems are not uncommon. All three lift stations now have new panels. Whispering Hollow lift station was totally refurbished early last year and now new panels were installed at the other two stations. New pumps were also installed at the boat yard storage and Mariners lift stations. President Marshall asked Mr. Lanham about the warranty on the two pumps which failed recently at Whispering Hollow. Mr. Lanham responded that both were covered under warranty so the replacement pumps should be no cost to the District.

- a. Fire Hydrant Flushing and Upkeep.

AWR checked a hydrant at Summit and Valley Hill which was difficult to operate and tried to exercise it with motorized equipment. This did not improve its functionality. Mr. Lanham believes all of the old hydrants need to

be checked. Mr. Lanham said that with the help of Trihydro he believes the District has 54 fire hydrants of which 29 are new, added during the recently completed waterline improvement project. For a cost of \$2,750 AWR could have each of the 25 older hydrants actuated, pressure tested, static and flow tested, determine any repairs needed, cleaned and painted. The hydrants' caps will also be color coded to match the pressure in the hydrant and will be compliant with all local codes and standards. Mr. Lanham believes that during this testing AWR will most likely find hydrants that are difficult to operate or don't function at all. If this happens, then the District would need to fund the repairs of those hydrants. He suggested putting this item in the new budget.

Director Kikta left the meeting.

14. GRINDER SYSTEM SERVICE AGREEMENT.

Mr. McPhail first addressed the question by Ms. Cecala posed during public comments. She had asked why the TCEQ code that was in the first agreement has been removed. Mr. McPhail explained that based on feedback received, and to avoid confusion, the language was removed. Ms. Cecala contended that the code reads that the District shall maintain grinder pumps and the new proposed agreement states the customer will. Director Probst suggested referencing the code in the revised agreement to show the District is following the law. Director Probst recommended waiting to approve the agreement until the proper language is added. President Marshall proposed a special meeting once Mr. McPhail and the committee were able to make more revisions. No action was taken on this item.

15. DISPOSAL OF EFFLUENT AND GOLF COURSE IRRIGATION.

Wet weather storage tank levels continue to drop due to high temperatures and higher irrigation on the golf course. Friday's levels were at approximately 1.5 million gallons of effluent stored in the tanks.

16. RATE ORDER.

Mr. McPhail requested the Directors to go over the newly reorganized rate order document. The document has been made easier to read. Changes in the document will most likely need consideration by the Board at next month's meeting. No action was taken on this item.

17. CONTRACT AMENDMENT WITH AWR SERVICES INC.

Mr. Hal Lanham said that AWR is waiting final action from the Board on grinder pump service agreement. His company has a draft amended contract ready once that decision has been made. No action was taken on this item.

AGENDA ITEMS RELATED TO ELECTIONS

- 18. Directors Election
 - a. Order Calling Directors Election

PUNTOS DEL ORDEN DEL DIA RELATIVOS A ELECCIONES

- 19. Eleccion de Directores
 - a. Orden para convocar una Eleccion de Directores

Mr. McPhail announced that three candidates had filed for positions on the ballot. The Board would need to approve an order calling for a directors election in November 2020. Motion was made by Director Probst to adopt the order calling for a Directors Election. The motion was seconded by Director Pasarew. Motion unanimously approved.

20. ADJOURN THE MEETING.

Motion was made by Director Probst to adjourn the meeting. The motion was seconded by Director Pasarew. The motion carried unanimously. Meeting adjourned at 11:39 a.m.

Fred Marshall, President
Travis County WCID – Point Venture

ATTEST:

Brian Probst, Secretary
Travis County WCID – Point Venture

(SEAL)

DRAFT

MINUTES OF SPECIAL MEETING OF BOARD OF DIRECTORS
OF TRAVIS COUNTY WCID – POINT VENTURE

September 10, 2020

STATE OF TEXAS §

COUNTY OF TRAVIS §

The Board of Directors of the District met by remote access in regular meeting, open to the public, at the WCID Office located at 18606 Venture Drive, Point Venture, Texas 78645, on the 15th day of August, 2020 at 9:00 a.m. The meeting was held only by remote access in accordance with the March 16, 2020 order by Governor Abbott temporarily suspending certain requirements of the Texas Open Meetings Act to advance the goal of limiting face-to-face meetings to slow the spread of COVID-19. No persons were at the meeting location; however members of the public had access to the meeting by calling one of the following toll-free numbers: (877) 853-5247 or (888) 788-0999 and entering the following information: Meeting ID: 857 9360 0981 and password: 803967. The public also had digital access to a meeting packet through both email and the District's website.

Others in attendance were Hal Lanham, Tammy Hargett and Jean Cecala of AWR Services, Inc., Matthew McPhail of Willatt & Flickinger, PLLC, Brett Lanham of Lanham Consulting and residents Roy Ables, Cristin Cecala, Judy and Hank Riemer and Liz Velasquez.

1. CALL TO ORDER.

Board President Fred Marshall called the meeting to order at 3:02 p.m.

2. ROLL CALL OF DIRECTORS.

Jean Cecala called roll of Directors. The Directors present were Fred Marshall, Annette Kikta, Brian Probst, Barry Pasarew and Chris Lippe thus constituting a quorum.

3. PUBLIC COMMENTS.

Brett Lanham of Lanham Consulting said he would like to address agenda item 5 during that portion of the meeting.

4. GRINDER SYSTEM SERVICE AGREEMENT.

Matt McPhail, attorney for the District said the agreement before the Directors was from a joint effort of him and engineer, Scott Swiderski, as well as feedback from the Directors. A short discussion about the newly revised grinder system service agreement preceded a motion by Director Chris Lippe to accept the new agreement with one minor change. The motion was seconded by Director Anne Kikta and was unanimously approved.

Director Lippe asked how the customers would be informed and how long it would take to send out that notification. The District's newsletter should go out in the next few days with the information. Customers who own a grinder pump or sump pump will receive the new agreement by mail.

With this approved service agreement the District will no longer be responsible for repairs and maintenance of customer's grinder pumps. The customer is responsible for making sure the system is in good working condition.

This agreement does not include townhomes as they are under a different agreement with the District.

5. REPORT FROM COMMITTEE INVESTIGATING PREVIOUS PUBLIC COMMENTS MADE BY BRETT LANHAM AND REVIEW OF RESPONSE FROM MANAGER.

In the July board meeting, Brett Lanham of Lanham Consulting addressed the Board to discuss his termination from

AWR. He said he discovered several field personnel committing timecard theft. He also said he discovered that the field personnel were failing to conduct standard daily operations required by the contracts and TCEQ or EPA. Brett Lanham is concerned with possible health and safety issues especially during the current pandemic. After discussions with Hal Lanham regarding his findings, Brett Lanham stated he was fired from AWR. The District’s attorney and directors received a response from Hal Lanham and AWR Services about these allegations.

The Board allowed Brett Lanham to make a rebuttal statement for the response sent by AWR Services and Hal Lanham.

Director Brian Probst asked if he was appropriate to ask Brett Lanham questions. Mr. McPhail said that questions would be okay. Mr. Hal Lanham cautioned that there is an active lawsuit filed in District court. Director Probst stated that he was only interested in information regarding and possibly affecting Point Venture. Director Probst asked if Brett Lanham could please forward the information he has from the statement he made in July. Brett Lanham said he would send information and answer questions as appropriate.

Mr. McPhail and Brett Lanham asked the Board to forward questions to Mr. McPhail’s office.

Director Lippe gave a status report of where the committee stands with looking into Brett Lanham’s comments to the Board in July. The committee, with Mr. McPhail’s help, is attempting to conduct a review of the information. The committee requested information from AWR and just received time records, invoices, and files of water quality data. The committee has not had time to go through this information. The next step is to review the data and see what other information may or may not be needed to come to some conclusion.

Director Probst said that the District has been asking AWR for about a year to explain how invoices are being developed. Director Probst said that very little progress has been made on this issue. Director Probst gave examples of the invoicing problems. Second, he said there are questions from customers about the hours invoiced to them on work performed by AWR at their homes. Finally, he said after multiple attempts to get the information from AWR it ultimately took a letter from the District’s attorney to receive the information. Director Probst gave examples of invoicing received that have been questioned with no clear understanding of how AWR develops its invoices.

Hal Lanham asked that the committee members please review the information and send any questions they may have to him or through Mr. McPhail and AWR Services would respond as quickly as possible.

President Marshall asked that the committee review the information they have and have information to report to the Board to resolve the issue as soon as possible. Director Lippe said no action was needed today and the committee will give an update on the information they receive as soon as the committee can go through it.

19. ADJOURN THE MEETING.

Motion was made by Director Pasarew to adjourn the meeting. The motion was seconded by Director Kikta. The motion carried unanimously. Meeting adjourned at 3:35 p.m.

Fred Marshall, President
Travis County WCID – Point Venture

ATTEST:

Brian Probst, Secretary
Travis County WCID – Point Venture

(SEAL)

**TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT -
POINT VENTURE**

**ORDER APPROVING THE DISTRICT'S APPRAISAL ROLL AND
SETTING THE DISTRICT'S TAX RATE FOR 2020**

WHEREAS, the Chief Appraiser of the Travis Central Appraisal District has certified the appraisal roll for all taxable property within the District for 2020 pursuant to Section 26.01 of the Property Tax Code; and

WHEREAS, the Board of Directors have determined that it is necessary to levy and collect ad valorem taxes for the 2020 tax year.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT - POINT VENTURE THAT:

1. The Certified Appraisal Roll prepared by the Travis Central Appraisal District in a total amount of \$248,559,695 is hereby approved and adopted as the 2020 tax roll of the District.

2. The following tax rate shall be levied for the 2020 tax year:

\$0.4650 per \$100 of taxable value for the purposes
of maintenance and operation

\$0.2759 per \$100 of taxable value for debt service

\$0.7409 total tax rate per \$100 of taxable value

3. The District Tax Assessor-Collector is hereby authorized to assess and collect the taxes of the District employing the above tax rate for the 2020 year.

PASSED AND APPROVED this 19th day of September, 2020.

President, Board of Directors

ATTEST:

Secretary, Board of Directors

[SEAL]

**TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT
DISTRICT - POINT VENTURE**

ORDER AMENDING BUDGET

WHEREAS, it is necessary for Travis County Water Control and Improvement District - Point Venture to amend the budget for the fiscal year beginning October 1, 2019.

NOW THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT - POINT VENTURE THAT:

1. The amended budget for the fiscal year beginning October 1, 2019, attached hereto, is hereby approved and adopted.

PASSED AND APPROVED this 19th day of September, 2020.

Fred Marshall
President, Board of Directors

ATTEST:

Brian Probst
Secretary, Board of Directors

[SEAL]

**TRAVIS COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT – POINT VENTURE**

ORDER ADOPTING BUDGET

WHEREAS, it is necessary for Travis County Water Control and Improvement District – Point Venture to adopt a budget for the fiscal year beginning October 1, 2020.

NOW THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT – POINT VENTURE THAT:

1. The budget for the fiscal year beginning October 1, 2020, attached hereto, is hereby approved and adopted.

PASSED AND APPROVED this 19th day of September, 2020.

Fred Marshall
President, Board of Directors

ATTEST:

Brian Probst
Secretary, Board of Directors

[SEAL]

AMENDED INFORMATION FORM FILED PURSUANT TO
SEC. 49.455 OF THE TEXAS WATER CODE FOR
TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT
DISTRICT - POINT VENTURE

1. The name of the District is Travis County Water Control and Improvement District - Point Venture.
2. The complete and accurate legal description of the boundaries of the District is attached hereto as Exhibit "A".
3. The most recent rate of District taxes on property located in the District is \$0._____ per \$100 of taxable value.
4. The total amount of bonds which have been approved by the voters and which may be issued by the District (excluding refunding bonds and any bonds or portion of bonds payable solely from revenues received or expected to be received pursuant to a contract with a governmental entity); \$14,500,000.
5. The aggregate initial principal amount of all bonds of the District payable in whole or in part from taxes (excluding refunding bonds and any bonds or portion of bonds payable solely from revenues received or expected to be received pursuant to a contract with a governmental entity) that have been previously issued; \$12,090,000.
6. No standby fee is imposed by the District.
7. The date on which the election to confirm the creation of the District was held was November 27, 1970.
8. The functions performed or to be performed by the District are the provision of water, sewer and drainage service to users within the District.

9. The particular form of Notice to Purchasers required by Sec. 49.452 of the Texas Water Code to be furnished by a seller to a purchaser of real property in the District, completed by the District with all information required to be furnished by the District, is attached hereto as Exhibit "B".

SIGNED this _____ day of _____, 2020.

Fred Marshall
President, Board of Directors

J. Christopher Lippe
Vice President, Board of Directors

Brian Probst
Secretary, Board of Directors

Barry Pasarew
Assistant Secretary, Board of Directors

Annette Kikta
Assistant Secretary, Board of Directors

ATTEST:

Brian Probst
Secretary, Board of Directors

[DISTRICT SEAL]

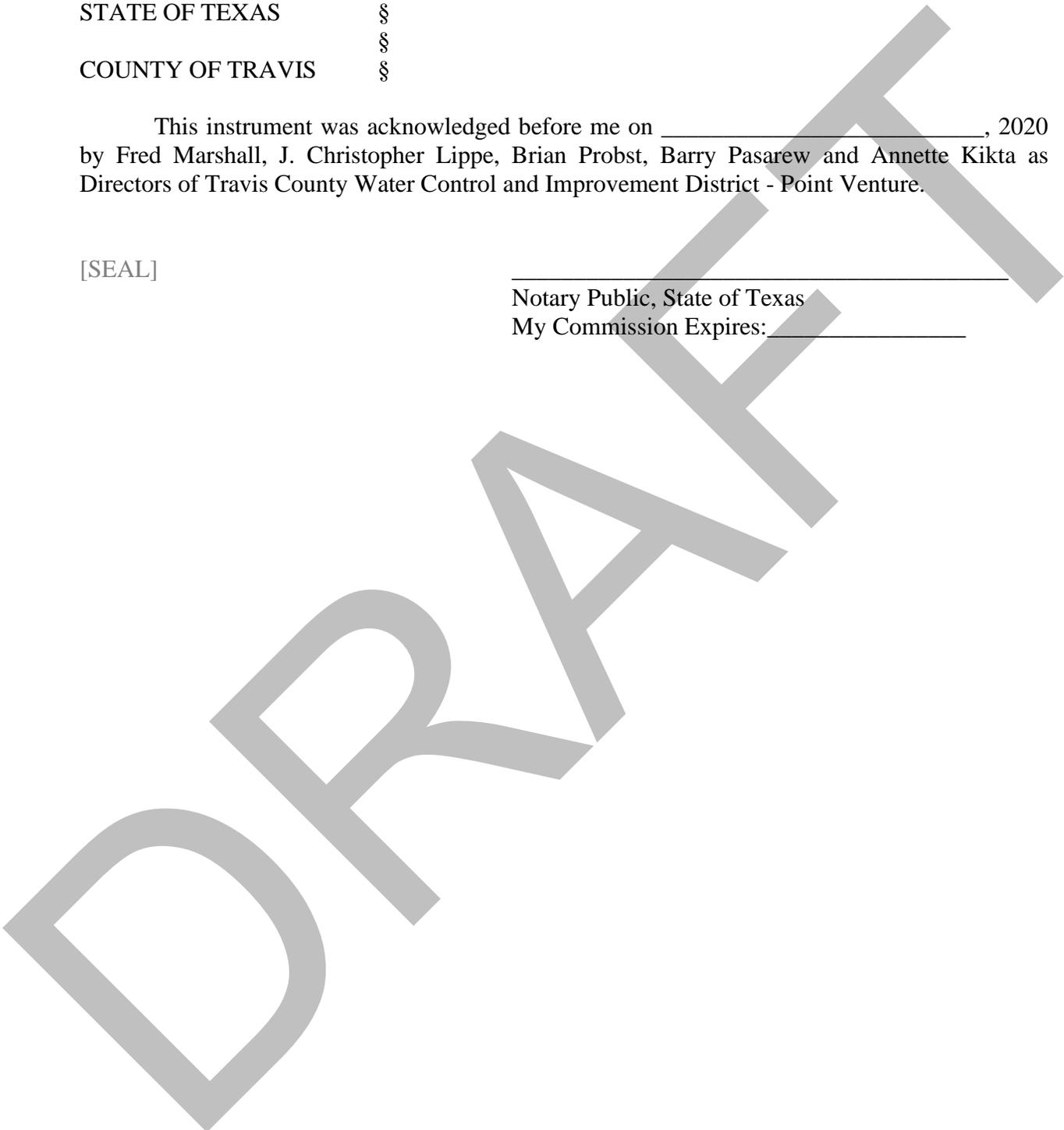
ACKNOWLEDGMENTS

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

This instrument was acknowledged before me on _____, 2020
by Fred Marshall, J. Christopher Lippe, Brian Probst, Barry Pasarew and Annette Kikta as
Directors of Travis County Water Control and Improvement District - Point Venture.

[SEAL]

Notary Public, State of Texas
My Commission Expires: _____



STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

We hereby certify that the above and foregoing information is true and correct.

Fred Marshall
President, Board of Directors

J. Christopher Lippe
Vice President, Board of Directors

Brian Probst
Secretary, Board of Directors

Barry Pasarew
Assistant Secretary, Board of Directors

Annette Kikta
Assistant Secretary, Board of Directors

Sworn and subscribed to before me, the undersigned authority, on this _____ day of _____, 2020.

Notary Public, State of Texas

[SEAL]

A tract of approximately 1002 acres of land in Travis County, Texas more particularly described as follows:

BEGINNING at a rock mound found at the northeast corner of the Adams, Beaty and Moulton Survey No. 141, Abstract No. 2183; said point being a common corner with the Ed Pearson Survey No. 142, Abstract No. 2616; said point also being on the westerly boundary line of the J. Pearson Survey No. 316, Abstract No. 641;

THENCE S 29°-13'W., 1321.3 feet along the common line between the said Adams, Beaty and Moulton Survey No. 141, Abstract No. 2183 and the J. Pearson Survey No. 316, Abstract No. 641 to a point;

THENCE through the interior of the said J. Pearson Survey No. 316, Abstract No. 641 along the 715 contour line above mean sea level as established by the Corps of Engineers the following two (2) courses:

1. S 12°-59'W., 190.4 feet to a point;
2. N 80°-42'W., 54.50 feet to a point;

THENCE S 29°-13'W., 700.00 feet along the common line between the said Adams, Beaty and Moulton Survey No. 141, Abstract No. 2183 and the J. Pearson Survey No. 316, Abstract No. 641 to a point;

THENCE through the interior of the said J. Pearson Survey No. 316, Abstract No. 641 along the 715 contour line above mean sea level as established by the Corps of Engineers the following four (4) courses:

1. S 35°-14'E., 144.6 feet to a point;
2. S 24°-48'E., 171.8 feet to a point;
3. S 69°-00'W., 261.7 feet to a point;
4. N 72°-01'W., 104.3 feet to a point;

THENCE S 29°-13'W., 1916.8 feet along the common line between the Adams, Beaty and Moulton Survey No. 141, Abstract No. 2183 and the J. Pearson Survey No. 316, Abstract No. 641 to a point on northerly bank of the Colorado River;

THENCE along the meandering northerly bank of the Colorado River the following twenty-nine (29) courses:

1. S 70°-13'W., 1192.7 feet to a point;
2. S 63°-19'W., 1442.7 feet to a point;
3. S 61°-06'W., 866.7 feet to a point;
4. S 59°-47'W., 788.8 feet to a point;
5. S 59°-40'W., 645.00 feet to a point;
6. S 65°-47'W., 404.2 feet to a point;

Exhibit "A"

7. S 72°-00'W., 511.7 feet to a point;
8. S 73°-10'W., 365.2 feet to a point;
9. S 86°-35'W., 417.8 feet to a point;
10. N 87°-23'W., 491.7 feet to a point;
11. N 61°-22'W., 519.00 feet to a point;
12. N 39°-52'W., 572.6 feet to a point;
13. N 30°-41'W., 435.9 feet to a point;
14. N 26°-10'W., 403.7 feet to a point;
15. N 15°-04'W., 275.9 feet to a point;
16. N 4°-36'W., 259.9 feet to a point;
17. N 3°-09'E., 569.8 feet to a point;
18. N 17°-20'E., 364.8 feet to a point;
19. N 15°-36'E., 564.7 feet to a point;
20. N 26°-05'E., 507.8 feet to a point;
21. N 30°-27'E., 515.6 feet to a point;
22. N 33°-06'E., 233.7 feet to a point;
23. N 32°-45'E., 293.8 feet to a point;
24. N 36°-43'E., 223.8 feet to a point;
25. N 29°-33'E., 342.8 feet to a point;
26. N 34°-08'E., 360.2 feet to a point;
27. N 35°-25'E., 327.7 feet to a point;
28. N 31°-39'E., 175.2 feet to a point;
29. N 36°-50'E., 290.36 feet to a point;

THENCE through the interior of the C.C. Browning Survey No. 412, Abstract No. 76 the following two (2) courses:

1. S 58°-48'E., 238.2 feet to a point;
2. N 72°-25'E., 252.3 feet to a point on the common line between the C.C. Browning Survey No. 412, Abstract No. 76 and the B. Milam Survey No. 515, Abstract No. 571;

THENCE S 60°-46'E., 2124.2 feet along the common line between the said C.C. Browning Survey No. 412, Abstract No. 76 and the B. Milam Survey No. 515, Abstract No. 571 to a point;

THENCE through the interior of the said B. Milam Survey No. 515; Abstract No. 571 the following five (5) courses along the 715 contour line above mean sea level as established by the Corps of Engineers;

1. N 49°-28'E., 82.1 feet to a point;
2. N 76°-03'W., 81.9 feet to a point;
3. N 32°-27'W., 313.0 feet to a point;
4. N 22°-26'E., 361.5 feet to a point;
5. N 89°-15'E., 530.0 feet to a point;

THENCE N 29°-15'E., 205.0 feet along the common line between the said B. Milam Survey No. 515, Abstract No. 571 and the T. Anderson Survey No. 85, Abstract No. 2185 to a point;

THENCE through the interior of the said B. Milan Survey No. 515, Abstract No. 571 the following three (3) courses along the 715 contour line above mean sea level as established by the Corps of Engineers;

1. N 45°-39'W., 115.0 feet to a point;
2. N 4°-35'W., 246.0 feet to a point;
3. N 78°-27'E., 330.0 feet to a point;

THENCE N 29°-15'E., 70.0 feet along the common line between the said B. Milan Survey No. 515, Abstract No. 571 and the T. Anderson Survey No. 85, Abstract No. 2185 to a point;

THENCE through the interior of the said B. Milan Survey No. 515 Abstract No. 571 the following four (4) courses along the 715 contour line above mean sea level as established by the Corps of Engineers;

1. N 35°-32'W., 271.0 feet to a point;
2. N 14°-37'E., 218.0 feet to a point;
3. N 56°-47'E., 336.7 feet to a point;
4. S 78°-45'E., 130.0 feet to a point;

THENCE N 29°-15'E., 375.1 feet along the common line between the said B. Milan Survey No. 515 Abstract No. 571 and the Adams, Beaty, and Moulton Survey No. 141 Abstract No. 2183 to a point;

THENCE through the interior of the said Adams, Beaty, and Moulton Survey No. 141 Abstract No. 2183 along the meandering fenced northerly R.O.W. line of Anderson Bend Road the following ten (10) courses:

1. S 35°-32'E., 107.37 feet to a point;
2. S 73°-03'E., 286.9 feet to a point;
3. S 54°-20'E., 190.5 feet to a point;
4. S 59°-17'E., 369.0 feet to a point;
5. S 38°-48'E., 158.9 feet to a point;
6. S 12°-16'E., 130.9 feet to a point;
7. S 43°-21'E., 223.2 feet to a point;
8. S 66°-37'E., 236.2 feet to a point;
9. N 87°-40'E., 109.0 feet to a point;
10. S 40°-02'E., 196.7 feet to a point;

THENCE N 30°-00'E., 1722.0 feet to a point on the common line between the said Adams, Beaty, and Moulton Survey No. 141 Abstract No. 2183 and the Ed Pearson Survey No. 142 Abstract No. 2616;

THENCE S 60°-40'E., 2294.4 feet along the common line between the said Adams, Beaty, and Moulton Survey No. 141 Abstract No. 2183 and the Ed Pearson Survey No. 142 Abstract No. 2616 to the POINT OF BEGINNING, containing approximately 1002 acres of land.

I HEREBY CERTIFY that these notes are the results of records made by others and do not purport to represent an actual survey made on the ground.

WITNESS MY HAND AND SEAL this the 30th day of March, 1970, A.D.

DRYANT-CURINGTON, INC.

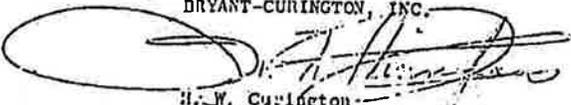

H. W. Curington
Registered Professional Engineer

EXHIBIT "B"

NOTICE OF PURCHASER

The real property, described below, which you are about to purchase is located in Travis County Water Control and Improvement District - Point Venture. The District has taxing authority separate from any other taxing authority, and may, subject to voter approval, issue an unlimited amount of bonds and levy an unlimited rate of tax in payment of such bonds. As of this date, the rate of taxes levied by the District on real property located in the District is \$0._____ on each \$100 of assessed valuation. The total amount of bonds, excluding refunding bonds and any bonds or any portion of bonds issued that are payable solely from revenues received or expected to be received under a contract with a governmental entity, approved by the voters and which have been or may, at this date, be issued is \$26,590,000, and the aggregate initial principal amounts of all bonds issued for one or more of the specified facilities of the District and payable in whole or in part from property taxes is \$12,090,000.

The District has the authority to adopt and impose a standby fee on property in the District that has water, sewer, sanitary, or drainage facilities and services available but not connected and which does not have a house, building, or other improvement located thereon and does not substantially utilize the utility capacity available to the property. The District may exercise the authority without holding an election on the matter. As of this date, the amount of the standby fee is \$0.00. An unpaid standby fee is a personal obligation of the person that owned the property at the time of imposition and is secured by a lien on the property. Any person may request a certificate from the District stating the amount, if any, of unpaid standby fees on a tract of property in the District.

The District is located in whole or in part in the corporate boundaries of the Village of Point Venture. The taxpayers of the District are subject to the taxes imposed by the municipality and by the District until the District is dissolved. Property within the District is potentially subject to annexation under the requirements of Texas Local Government Code Chapter 43.

The purpose of this District is to provide water, sewer and drainage services within the District through the issuance of bonds payable in whole or in part from property taxes. The cost of these utility facilities is not included in the purchase price of your property, and these utility facilities are owned or to be owned by the district. The legal description of the property which you are acquiring is as follows:

Date

Signature of Seller

PURCHASER IS ADVISED THAT THE INFORMATION SHOWN ON THIS FORM IS SUBJECT TO CHANGE BY THE DISTRICT AT ANY TIME. THE DISTRICT ROUTINELY ESTABLISHES TAX RATES DURING THE MONTHS OF SEPTEMBER THROUGH DECEMBER OF EACH YEAR, EFFECTIVE FOR THE YEAR IN WHICH THE TAX RATES ARE APPROVED BY THE DISTRICT. PURCHASER IS ADVISED TO CONTACT THE DISTRICT TO DETERMINE THE STATUS OF ANY CURRENT OR PROPOSED CHANGES TO THE INFORMATION SHOWN ON THIS FORM.

The undersigned purchaser hereby acknowledges receipt of the foregoing notice at or prior to execution of a binding contract for the purchase of the real property described in such notice or at closing of purchase of the real property.

Date

Signature of Purchaser

ACKNOWLEDGMENTS

STATE OF TEXAS

§

COUNTY OF TRAVIS

§

§

This instrument was acknowledged before me on _____,
20____, by _____.

Notary Public, State of Texas

(SEAL)

Typed or Printed Name
My Commission Expires: _____

STATE OF TEXAS

§

COUNTY OF TRAVIS

§

§

This instrument was acknowledged before me on _____,
20____, by _____.

Notary Public, State of Texas

(SEAL)

Typed or Printed Name
My Commission Expires: _____

September 2020 Engineer's Report

WTP

The treatment plant system is operating as normal, although alarm issues currently persist. Pat Callahan, SCADA programmer, was scheduled to modify the plant systems at the beginning of September but was unable to do so. Currently waiting to hear back from Pat on when he will be able to visit the plant and perform the reprogramming services.

Chapman Marine performed a barge inspection on August 17, 2020 to review the underwater conditions and remove zebra mussel growth. The condition of the barge is sound, but the intake screens had a thick layer of zebra mussels, which were removed. Upon removal the screen conditions revealed that they require replacement. Trihydro recommends purchasing new basket screens and having them coated with copper alloy coating to minimize future growth.

WWTP

Wastewater Treatment Plant is operating normally as the peak season starts to draw down. Trihydro was recently on site to review the irrigation chlorination system and assist AWR with converting the gas to liquid bleach. AWR is working with the pump supplier to determine the appropriate pump to install.

Conveyance and Storage

No issues to report.

Other

Trihydro has requested status updates on the bond application report during the past month. TCEQ has acknowledged our requests and provided a response that they are still reviewing. The normal response is they will let us know if they have any questions. We will continue to monitor and request updates.

Trihydro met with Board member Anne Kikta and the golf course maintenance personnel on Thursday, September 3rd to review the irrigation system and discuss improvements. Discussions took place between all in attendance on the need to disperse effluent water throughout the golf course and how the golf course operates in expelling the effluent. During the discussion it was noted that most of the driving range heads are not operable and roughly 100 heads need replaced. Additionally, a discussion about drainage problems along fairways 7, 8 and 9 were mentioned. At the meeting's conclusion, Trihydro drafted an improvement approach of first rectifying the drainage issue, then reviewing improvements to heads and lines, and designing the drip irrigation system based on TCEQ permit requirements.

Standing Improvement Recommendations**Short Term**

- Replace turbidity meters at WTP
- Modify current backwash system to handle summertime flows

Long Term

- Update the water and wastewater conveyance maps
- Overhaul backwash system at WTP
- Install SCADA system at WTP
- Lift station improvements

WCID Point Venture Repair Program

10

Item	Facility	Description	Repair/Const. Costs		Total Cost Spent	Estimated Engineering	Projected Start Date	Estimated Duration	Comments	Completed
			Estimated	Quoted						
1	Water Storage	Water system communication improvements		\$10,950	\$10,950		Feb-20			Yes
2	WWTP	Replace transfer pump basket strainer		\$10,345	\$10,345		Nov-19			Yes
3	Conveyance & Storage	Repair EST and ground storage tank leaks		\$22,336	\$14,197		Mar-20			Yes
4	WWTP	Repair Clarifier	\$20,000		\$6,280	\$3,231	Feb-20			Yes
5	WTP	Replace turbidity meters at Plant A <sand filters>	\$50,602				TBD	2 weeks	Estimated cost based on preliminary discussions with AWR. Looking to minimize expenditure to maintain operation.	
6	WTP	Repair Cla-Vals on the raw water barge		\$9,603	\$9,603		Jul-20			Yes
7	WTP	Temporary Improvements to Backwash System	\$15,000			\$3,500	TBD	2 months	Storage capacity is adequate. Trihydro to continue discussions with AWR to streamline operation process through simple improvements	
8	WWTP	Clean out existing grit and sludge in Aeration and Clarifier basins	\$12,824		\$12,824			5 days		Cleaned out Clarifier while performing Feb-20 Clarifier repairs
9	EST	Transfer pump No. 2 communication issues	\$0						AWR determined the pump is operating correctly and no further repair work was necessary.	N/A
10	WWTP Lift Station	Rehab submersible pumps	\$578		\$578		Jul-20	2 days	Pump Solutions pulled both pumps to examine their conditions. Two differect pumps exist, but primarily function the same. AWR programmed Pump No. 1 to be the lead and alarm issue has subsided.	Yes

Forecasted Cost: \$152,238

\$6,731

Budget Spent:

\$64,776

Estimated Remaining Repair Budget:

\$87,461



**TRIHYDRO CORPORATION – TRAVIS COUNTY WCID POINT VENTURE
ENGINEERING AND CONSULTING SERVICES AGREEMENT
WORK ORDER**

Work Order No.: 20-378WO-E

Date: September 15, 2020

Job No.: 701-009-003

Owner of Contract: Engineering and Consulting Services Agreement 19-014BA-E between Trihydro Corporation and Travis County WCID Point Venture dated October 29, 2019.

Services to be Performed: Trihydro shall provide professional consulting services as needed and requested for FY 2021.

Schedule - Commencement Date: October 1, 2020
Completion Date: September 30, 2021

Trihydro's Project Manager: Scott Swiderski
Client's Project Manager: Fred Marshall

Attachments: A. Trihydro Texas Standard Schedule of Charges

Other Information: Costs shall be on a time and materials basis in accordance with the attached Schedule of Charges.

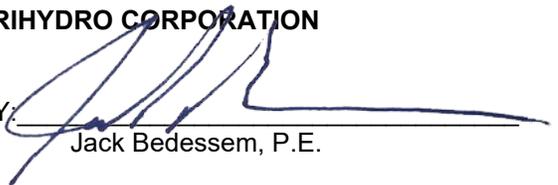
This Work Order is made and entered into pursuant to that certain Engineering and Consulting Services Agreement 19-014BA-E, by and between Trihydro Corporation and Travis County WCID Point Venture, dated October 19, 2019, the terms, conditions, and provisions whereof are hereby incorporated herein and made a part hereof.

Electronic signatures will be accepted to execute this Work Order.

TRAVIS COUNTY WCID POINT VENTURE

TRIHYDRO CORPORATION

BY: _____

BY: 
Jack Bedessem, P.E.

TITLE: _____

TITLE: President/CEO

ATTACHMENT A
TRIHYDRO TEXAS SCHEDULE OF CHARGES

TRIHYDRO TEXAS STANDARD SCHEDULE OF CHARGES

JANUARY 1, 2019 - DECEMBER 31, 2020 ^{2, 3, 4}

<u>PERSONNEL</u>	<u>UNIT RATE^{1, 7}</u>
Senior Principal -----	240.00/hour
Principal-----	220.00/hour
Project Principal-----	210.00/hour
Technical Specialist 4 -----	250.00/hour
Technical Specialist 3 -----	240.00/hour
Technical Specialist 2 -----	225.00/hour
Technical Specialist 1 -----	200.00/hour
Professional Level 12 -----	197.00/hour
Professional Level 11 -----	185.00/hour
Professional Level 10 -----	178.00/hour
Professional Level 9 -----	170.00/hour
Professional Level 8 -----	165.00/hour
Professional Level 7 -----	160.00/hour
Professional Level 6 -----	155.00/hour
Professional Level 5 -----	144.00/hour
Professional Level 4 -----	132.00/hour
Professional Level 3 -----	125.00/hour
Professional Level 2 -----	115.00/hour
Professional Level 1 -----	105.00/hour
Technician Level 8 -----	130.00/hour
Technician Level 7 -----	125.00/hour
Technician Level 6 -----	115.00/hour
Technician Level 5 -----	105.00/hour
Technician Level 4 -----	96.00/hour
Technician Level 3 -----	87.00/hour
Technician Level 2 -----	78.00/hour
Technician Level 1 -----	65.00/hour
Administrative 4 -----	83.00/hour
Administrative 3 -----	75.00/hour
Administrative 2 -----	68.00/hour
Administrative 1 -----	60.00/hour

<u>EXPENSES</u>	
Subcontracts (Labor, Equipment and Services) -----	Cost + 15%
Shipping (i.e. Documents, Equipment, Supplies) -----	Cost

<u>TRAVEL EXPENSES</u>	
Meal Per Diem ⁶ -----	\$45/day/person
Airline Tickets -----	Cost
Hotel/Motel -----	Cost
Rental Vehicle -----	Cost

<u>FIELD EXPENSES AND EQUIPMENT</u>	
Consumable Field Supplies -----	Cost + 15%
Rental Equipment -----	Cost + 15%
Purchased Equipment -----	Cost + 15%
Company Field Instruments, Equipment, Vehicles, etc. -----	See Field Charge Sheet
Consumable Field Supplies and PPE -----	See Field Charge Sheet
Company Vehicles (daily) ⁵ -----	Project Specific
Company Vehicles (monthly) -----	Project Specific

1. The above charges include fringe benefits, overhead and profit. No multiplier is used for billing.
2. An annual escalation rate less than or equal to 5% will be applied to these rates for multi-year projects and contracts.
3. Payment of invoices shall be due within thirty days; delinquent amounts due shall accrue a late charge of 1 1/2% per month from date of invoice.
4. The rates in this Schedule of Charges are subject to change on December 31, 2020.
5. Miles are charged at the IRS reimbursement rate and are subject to change throughout the year.
6. Any international travel meal per diem will be at cost.
7. Expert testimony services, including but not limited to review and preparation of documents, preparation for and time spent in depositions, and preparation for and time spent during arbitration or trial testimony, as well as related research and evaluation, shall be charged at 1.5 times the individual's billing level.

17a



Water Storage Facility 2020 ROV Inspections AWR Services, Inc

Point Venture, TX

June 2020

www.usunderwaterservices.com





Statement of Certification
AWR Services, Inc
Location: Point Venture, TX
June 2020

This form certifies the inspections were completed on the above date for the facilities listed below:

- [1] 50,000 Gallon Elevated
- [1] 253,000 Gallon Standpipe

U.S. Underwater Services, LLC certifies this work was completed in accordance with the American Water Works Association's [AWWA] current standards [ANSI/AWWA c652-92] regarding disinfection procedures when conducting underwater activities in potable water storage facilities. All equipment used is designated for potable water use only.

A handwritten signature in black ink that reads "Rachel Potter".

Rachel Potter
Director of Sales & Marketing
U.S. Underwater Services, LLC



Report Proposal

June 22, 2020

AR Services, Inc.
 Mike Bamer
 18609 Venture Drive
 Point Venture, TX 78645
 512-739-4556
mike@awrservices.net

P.O. Box 2168
 Mansfield, TX 76063
 1 800-860-2178
 P 817-447-7321
 F 817-447-0021

ashleighspinks@usunderwaterservices.com

U.S. Underwater Representative	Project
Ashleigh Spinks	The below recommendations are based on the results of the inspection and to comply with OSHA and/or AWWA standards. Please contact your U.S. Underwater Services account manager for a customized proposal. Thank you

Inspection	Capacity	Type	Name	Measurements
#1	50,000	Elevated	Augusta (Spaceball)	H: 130' D: 20'

- Label manway as a 'confined space entry' area
- Label manway access hatch as a 'confined space entry' area
- Label water access hatch as a 'confined space entry' area
- Remove the 1"-3", 50% coverage, of sandy silt sediment from the floor plates

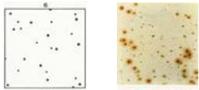
Inspection	Capacity	Type	Name	Measurements
#2	253,000	Standpipe	Augusta STP	H: 48' D: 30'

- Label manway access hatch as a 'confined space entry' area
- Install an intruder protection door on the external ladder
- Label water access hatch as a 'confined space entry' area
- Install a water access ladder
- Replace main cable and guide cables
- Remove the 1/2"-1 1/2", 100% coverage, of sandy silt sediment from the floor plates

Standard Method of Evaluating Degree of Rusting on Painted Steel Surfaces – SSPC-Vis 2-82 & ASTM D 610-85

The graphical representations show examples of area percentages, which may be helpful in rust grading. The use of photographical reference standards requires the following precautions:

- ☒ Some finishes are stained by rust. This staining must not be confused with the actual rusting involved.
- ☒ Accumulated dirt or other material may make accurate determination of the degree of rusting difficult.
- ☒ Certain types of deposited dirt that contain iron or iron compounds may cause surface discoloration that should not be mistaken for corrosion.
- ☒ It must be realized that failure may vary over a given area and discretion must therefore be used in applying these reference standards.
- ☒ In evaluating surfaces, consideration shall be given to the color of the finish coating, since failures will be more apparent on a finish that shows color contrast with rust, such as white, than on a similar color, such as iron oxide finish.
- ☒ The photographic reference standards are not required for use of the rust-grade scale since the scale is based upon the percent of the area rusted and any method of assessing area rusted may be used to determine the rust grade.

Rust Grades A	Description	Graphical Representation
10	No rusting or less than 0.01% of surface rusted	Unnecessary
9	Minute rusting less than 0.03% of surface rusted	
8B	Few isolated rust spots less than 0.1% of surface rusted	
7	Less than 0.3% of surface rusted	
6C	Extensive rust spots but less than 1% of surface rusted	
5	Rusting to the extent of 3% of surface rusted	
4D	Rusting to the extent of 10% of surface rusted	
3E	Approximately one sixth of the surface rusted 16%	
2	Approximately one third of the surface rusted 33%	
1	Approximately one half of the surface rusted 50%	



Elevated Inspection

AWR Services, Inc Inspection #1 / Augusta
(Spaceball)

Complete

Failed items	4
Inspection Title	AWR Services, Inc Inspection #1
Client Specific Tank Name	Augusta (Spaceball)
Client	AWR Services, Inc
Job Number	5921
Prepared by	Rov One
Conducted on	17th Jun, 2020 8:46 AM CDT

Recommended Maintenance

4 failed

Was Manway Labeled 'Confined Space?'

No

Recommend a 'confined space entry' placard be installed

Was Manway Access Hatch Labeled 'Confined Space?'

No

Recommend a 'confined space entry' placard be installed

Was Water Access Hatch Labeled 'Confined Space?'

No

Recommend a 'confined space entry' placard be installed

Is Facility Free of Sediment/Debris?

No

Recommend the 1"-3", 50% coverage, of sandy silt sediment be removed from the floor plates

External Inspection

3 failed

Reference photo of facility



Photo 1

Facility Type	Sphere
Facility Construction	Metal-Welded
Capacity	50K
Height	130'
Diameter	20'
Tank ID Plate	No

Lower Level

1 failed

Condition of Intruder Protection Fence	Good
Condition of Foundation	Good

Photo of Foundation



Photo 2



Photo 3



Photo 4

Lower Level Manway/Facility Access Door	Yes
---	-----

Photo of Lower Level Manway



Photo 5

Size	N/A
Was Manway Labeled 'Confined Space?'	No

Recommend a 'confined space entry' placard be installed

Water Level Indicator Type(s)

Pressure Gauge

Photo of Water Level Indicator(s)



Photo 6

Condition of Water Level Indicator(s)

Good

Condition of Overflow

Good

Does Overflow Extend to Ground?

Compliant

Does Overflow Flapper Seal?

Compliant

Photo of Flapper



Photo 7

Overflow Diameter

8"

Photo of External Plumbing



Photo 8

Condition of External Plumbing

Good

Condition of External Lower Ladder

Good

Photo of External Lower Ladder

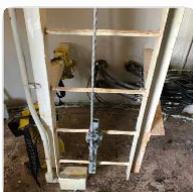


Photo 9



Photo 10



Photo 11



Photo 12

Width of External Lower Ladder	16"
Diameter of Rung	1"
Length of External Lower Ladder	100'
Length of Standoff	N/A

Condition of Intruder Protection Door	Good
---------------------------------------	------

Photo of Intruder Protection Door



Photo 13

Condition of Fall Protection System	Good
-------------------------------------	------

Photo of Fall Protection System



Photo 14

Upper Level 2 failed

Condition of Catwalk	Good
Condition of Sidewall Plates	Good
Condition of Sidewall Protective Coating (SSPC Rating)	7
Condition of Center Access Tube	Good
Condition of Side Manway Access Hatch	Good

Photo of Side Manway Access Hatch



Photo 15

Size of Manway Access Hatch	24"
-----------------------------	-----

Was Manway Access Hatch Labeled 'Confined Space?'

No

Recommend a 'confined space entry' placard be installed

Condition of External Upper Ladder

Good

Photo of External Ladder



Photo 16



Photo 17



Photo 18



Photo 19



Photo 20

Width of External Ladder

16"

Diameter of Rung

1"

Length of External Ladder

35'

Length of Standoff

9 1/2"

Condition of Fall Protection System

Good

Photo of Fall Protection System



Photo 21

Condition of Roof Access Hatch

Good

Photo of Roof Access Hatch



Photo 22

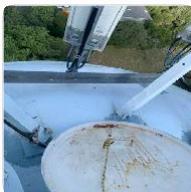


Photo 23

Size of Roof Access Hatch

30"

Was Roof Access Hatch Locked?

No, Needs Lock Installed

Photo of Roof Plates



Photo 24

Photo 25

Photo 26

Condition of Roof Plates

Good

Condition of Roof Coating (SSPC Rating)

7

Condition of Anode Plates

N/A

Photo of Water Access Hatch



Photo 27

Photo 28

Condition of Water Access Hatch

Good

Size of Water Access Hatch

30"

Was Water Access Hatch Labeled 'Confined Space?'

No

Recommend a 'confined space entry' placard be installed

Was Water Access Hatch Locked?

No, Needs Lock Installed

Type of Roof Vent

Mushroom Shape

Photo of Roof Vent



Photo 29

Photo 30

Photo 31

Photo 32

Condition of Roof Vent

Good

Vent Circumference

52"

Condition of Vent Screen

Compliant

Condition of Aircraft Warning Lights

Working

RF Antennas Present?

Yes

Photo of Antennas



Photo 33



Photo 34



Photo 35



Photo 36



Photo 37



Photo 38



Photo 39



Photo 40



Photo 41



Photo 42

RF Hazard Warning Signs Posted?

Yes

Internal Inspection

1 failed

Condition of Water Access Ladder

Good

Photo of Water Access Ladder



Photo 43

Width of Water Access Ladder

16"

Diameter of Rung

1"

Length of Ladder

35'

Length of Standoff

9 1/2"

Condition of Fall Protection System

N/A

Condition of Roof Supports

Good

Condition of Roof Plates

Good

Condition of Water Level Indicator System

Good

Condition of Overflow

Good

Condition of Cathodic Protection

N/A

Condition of Side Manway Access

Good

Condition of Internal Plumbing

Good

Condition of Center Access Tube

Good

Condition of Floor Plates

Good

Condition of Floor Plates (SSPC Rating)

7

Is Facility Free of Sediment/Debris?

No

Recommend the 1"-3", 50% coverage, of sandy silt sediment be removed from the floor plates

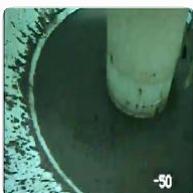


Photo 44

Sediment/Debris Type	Sandy Silt
Sediment Depth	1"-3"
Percentage of Sediment Coverage	50%
Level of Staining Inside Facility	Light
Clarity of Water	Good
Quality of Water	Good
Water Temperature	Cool
Water Depth (Maximum)	35'
Water Depth (Actual)	30'

Inspector



Josh Boatright
17th Jun, 2020 12:11 PM CDT



Ground Tank/Standpipe/Clearwell Inspection

AWR Services, Inc Inspection #2 / Augusta STP

Complete

Failed items	7
Inspection Title	AWR Services, Inc Inspection #2
Client Specific Tank Name	Augusta STP
Client	AWR Services, Inc
Job Number	5921
Prepared by	Rov One
Conducted on	17th Jun, 2020 9:23 AM CDT

Recommended Maintenance

7 failed

Condition of Water Level Indicator(s)

Fair

Recommend main cable be replaced

Was Manway Access Hatch Labeled 'Confined Space?'

No

Recommend a 'confined space entry' placard be installed

Condition of Intruder Protection Door

No IP Door

Recommend an intruder protection door be installed

Was Water Access Hatch Labeled 'Confined Space?'

No

Recommend a 'confined space entry' placard be installed

Condition of Water Access Ladder

No Ladder

Recommend a water access ladder be installed

Condition of Water Level Indicator System

Poor

Recommend main cable and guide cables be replaced

Is Facility Free of Sediment/Debris?

No

Recommend the 1/2"-1 1/2", 100% coverage, of sandy silt sediment be removed from the floor plates

External Inspection

4 failed

Reference Photo of Facility



Photo 1

Facility Type	Standpipe
Facility Construction	Metal- Bolted
Capacity	253K
Height	48'
Diameter	30'
Does Facility Extend Underground?	No
Tank ID Plate?	No

Lower Level

Condition of Intruder Protection Fence	Good
Condition of Foundation	Good

Photo of Foundation



Photo 2



Photo 3

Water Level Indicator Type(s)

Pressure Gauge

Manual/Visual



Photo 4



Photo 5



Photo 6

Condition of Water Level Indicator(s)

Fair

Recommend main cable be replaced

Deficiency



Photo 7

Describe Deficiency

Main Cable

Condition of Overflow

Good

Does Overflow Extend to Ground?

Compliant

Does Overflow Flapper Seal?

Compliant

Photo of Flapper



Photo 8



Photo 9



Photo 10



Photo 11

Overflow Diameter

8"

Condition of External Plumbing

Good

Photo of External Plumbing



Photo 12



Photo 13



Photo 14



Photo 15



Photo 16

Condition of Sidewall Plates

Good

Condition of Sidewall Protective Coating (SSPC Rating)

8

Condition of Side Manway Access Hatch

Good

Photo of Side Manway Access Hatch



Photo 17



Photo 18

Size of Manway Access Hatch

30"

Was Manway Access Hatch Labeled 'Confined Space?'

No

Recommend a 'confined space entry' placard be installed

Condition of External Ladder

Good

Photo of External Ladder



Photo 19



Photo 20



Photo 21

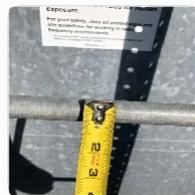


Photo 22



Photo 23

Width of External Ladder

18"

Diameter of Rung

1"

Length of External Ladder

48'

Length of Standoff

10 1/2"

Condition of Intruder Protection Door

No IP Door

Recommend an intruder protection door be installed

Condition of Fall Protection System

Good

Photo of Fall Protection System



Photo 24

Upper Level

Photo of Roof Plates



Photo 25

Photo 26

Photo 27

Condition of Roof Plates

Good

Condition of Roof Coating (SSPC Rating)

8

Condition of Anode Plates

N/A

Photo of Water Access Hatch



Photo 28

Photo 29

Photo 30

Condition of Water Access Hatch

Good

Size of Water Access Hatch

30"

Was Water Access Hatch Labeled 'Confined Space?'

No

Recommend a 'confined space entry' placard be installed

Was Water Access Hatch Locked?

Yes, Lock in Good Condition

Type of Roof Vent

Mushroom Shape

Photo of Roof Vent



Photo 31

Photo 32

Condition of Roof Vent

Good

Vent Circumference

52"

Condition of Vent Screen

Compliant

Internal Inspection

4 failed

Condition of Water Access Ladder

No Ladder

Recommend a water access ladder be installed

Condition of Roof Supports

Good

Condition of Water Level Indicator System

Poor

Recommend main cable and guide cables be replaced

Deficiency

Main Cable

Guide Cables

Main cable is broken, guide cables are disconnected and tangled

Condition of Overflow

Good

Condition of Roof Plates

Good

Condition of Roof Plates (SSPC Rating)

8

Condition of Cathodic Protection

N/A

Condition of Sidewall Plates

Good

Condition of Sidewall Plates (SSPC Rating)

7

Condition of Side Manway Access

Good

Condition of Internal Plumbing

Good

Condition of Floor Plates

N/A

Condition of Floor Plates (SSPC Rating)

N/A

Does Tank Have Baffles?

No

Is Facility Free of Sediment/Debris?

No

Recommend the 1/2"-1 1/2", 100% coverage, of sandy silt sediment be removed from the floor plates

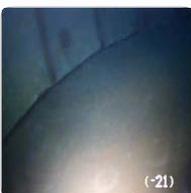


Photo 33

Sediment/Debris Type

Sandy Silt

Sediment Depth

1/2" - 1 1/2"

Percentage of Sediment Coverage

100%

Level of Staining Inside Facility	Moderate
Clarity of Water	Good
Quality of Water	Good
Water Temperature	Cool
Water Depth (Maximum)	48'
Water Depth (Actual)	40'

Inspector



Josh Boatright
17th Jun, 2020 12:17 PM CDT

Travis County WCID Point Venture

General Manager's Report

September 19, 2020

Reporting Period

Summary of AWR operations, maintenance, and repairs performed during August 2020.

The Agenda and Board Packet for the Board of Directors Meeting were sent to all District Customers via IRIS.

Customer Service, Billing & Collections

During August 2020 AWR billed 852 District customers:

1. *Delinquent Accounts* – AWR processed and delivered four (4) delinquent account notices to customers due to non-payment and coordinated with the customers to bring their account current. Please see attached Aged Accounts Receivable Report for additional information.
2. *Disconnections/Reconnections* – None to report during this period.
3. *Water Meter Replacements/Installs* – AWR replaced eleven (11) radios only and three (3) new meters with corresponding radios.

Board Meeting Minutes

AWR provided office personnel to prepare for and attend the District's Monthly Board meeting which included preparing Board packet information and assisted in drafting minutes for the Attorney's review at no additional cost.

Water Treatment Plant

1. *Monitoring Equipment Repair* – AWR replumbed the water line to the new WTP turbidity and chlorine monitoring equipment at the WTP.
2. *New WTP Chlorine Injection System* – AWR responded to an alarm from the WTP for a chlorine system malfunction.

Upon arrival and investigation, we determined the tubing was failing and allowing air to enter the line, causing loss of prime. We replaced the tubing, re-primed the system, and placed the system back online.

3. *WTP Distribution Meter* – AWR coordinated with contractors and rebuild the existing 8" distribution meter.



4. *Raw Water Pump* – AWR coordinated with contractors to perform repairs to the barge Cla-Valves. One valve was rebuildable and the other requires a comprehensive repair and parts are on order.
5. *Raw Water Pump 1* - RWP 1 had a new diaphragm and Pilot Control installed however the Old limit switch and manual Solenoid was replaced. RWP 3 was opened for inspection and Zebra Mussels were found in the upper chamber of the valve body. They were removed. Parts are on order to rebuild the remaining Cla-val.

Water Distribution System

1. *District Fire Hydrants* – AWR checked the fire hydrant at Summit and Valley Hill and it is difficult to operate manually or with motorized equipment. We recommend this be replaced.

In addition, per the utility maps, there are approximately 54 fire hydrants within the District. Of the 54 fire hydrants, 29 were installed as part of the new water line project. The older hydrants need repair and painting and we need pressure testing the new hydrants for the water model. The cost to pressure test, evaluate, and paint the 29 hydrants plus pressure test 25 new hydrants is \$4,950 excluding any repairs that are discovered during testing. We recommend placing this expenditure in the new budget.

Wastewater Treatment Plant (WWTP) Repairs & Maintenance

1. *WWTP Blower Failure* – AWR responded to an alarm for blower failure. Upon arrival and investigation, we found the belt had broken and required replacement. Once replaced, the system was placed back in service.
2. *114 Venture Drive* – AWR responded to an after-hours call for a possible sewer leak at the edge of the golf course. Upon investigation and location of the sewer leak, visible leakage was coming up from on the ground requiring a pump truck to clean the area. AWR coordinated with contractors to excavate the area and made the necessary repairs to the sewer line.
3. *Backwash Process System* – We have had discussions with Scott regarding interim solutions. None discussed is capable of containing and allowing settling time for the backwash which is produced at a rate of 1,300 gallons per minute. Solutions: are to increase the number of storage tanks to allow containment of backwash water and allow some of the solids to settle out plus install a control system and pumps to transport the backwash water to empty the storage tanks to allow for the next backwash and settling; 2) Dig a backwash storage pond large enough to handle the backwash and accompanying pumps to transport the backwash water.
4. *Conversion from Gas to Liquid* – We believe we can convert the current gas system to liquid bleach for a cost of \$3,500 - \$4,000. If the Board desires to do so, please give us direction.



Lift Station

1. *Marina Lift Station* –AWR coordinated with contractors on the installation of the new lift station pump and control panel. Upon completion, the station was placed in service.

Grinder Pump Repairs

AWR repaired seven (7) grinder pumps during August 2020. Please see the attached report created by AWR's administrative staff assigned at the WCID office for details on each grinder pump repair and customer billing status.

Effective September 10, 2020, AWR will no longer be responsible for grinder pump alarm calls and repairs. Homeowners will be directed to contact their own licensed plumber for repairs.

AWR Services, Inc. Coronavirus (COVID-19) Response Plan

As we are all aware, the global outbreak of Coronavirus (COVID-19) is necessitating all businesses and individuals make significant, and hopefully temporary, changes in our daily lives to slow the spread of this infectious virus.

Most importantly we want to ensure our clients know AWR is committed to providing continuous professional essential operations and maintenance of your facilities, and response to water and wastewater system and customer emergencies as needed. We are currently in Stage I of AWR's Coronavirus (COVID-19) Response Plan. A summary of Stage I Precautions is below:

1. AWR's offices are temporarily closed to non-essential personnel.
2. Disinfection procedures are in effect at opening and closing of business.
3. All persons are required to wash their hands with soap and water for at least 20 seconds as recommended by the Centers for Disease Control prior to engaging with persons in the office.
4. We ask customers to pay online, and should they decline to pay online (credit card or ACH), to please place their payment in the mail or simply call and we can process their payment over the phone.

AWR continues to maintain close communication with local, State, and Federal agencies to help ensure the highest possible preparedness and response to changes related to the spread of COVID-19 and will update clients should an advancement to Stage II or III be necessary. A copy of AWR's Coronavirus (COVID-19) Response Plan is attached.



Water Loss

Water loss for the month of August 2020 is 12%.

Adjustment to AWR's Monthly Invoice

Hal Lanham of AWR and Director Probst have agreed to begin the adjustment of AWR's invoice to "30 days in arrears" billing over a 6 month's period. Each month's invoice will be reduced by 1/6th to covert-to-arrears over a 6 months adjustment period. Please note AWR's Base Fee has not

been reduced during this period as a discount, rather as a progressive shift by 1/6th of the total Base Fee each month converted to arrears (30-day pay) over six (6) months.

AWR understands Director Probst is also working toward the District being able to pay the District's invoices, including AWR, out of the Bookkeepers account so that person to person contract is not necessary.

AWR Memorandum of Understanding

At the August 2019 Board meeting AWR provided a Memorandum of Understanding (MOU) with its General Manager's Report which was accepted by the Board. As of the writing of this report AWR has three (3) invoices which are anticipated to be approved in the payables listings provided by the District's Bookkeeper. These invoices were submitted in accordance with the format and schedule identified in the MOU. We greatly appreciate approval and payment of these invoices at the Board meeting.

2020 - Grinder Pumps Service Calls

AUGUST

Invoiced

ACCT #	Name	Date	Address	Problem and Notes	
0280	██████████	8/10/2020	██████████	Replaced 1/2 hp gp at customer's request. Old one was still functioning.	
0013.4	██████████	8/13/2020	██████████	Upon arrival found system in high level alarm, also noticed pump would run in hand and auto but failed to pump down, after several attempts the assumed clog broke free and the tank pumped down. Noticed an extravagant amount of grease and wipes in tank. Cleaned the tank to the best of my abilities and spoke with customer about what can be flushed. System is functioning properly.	
0567	██████████	8/19,24/2020	██████████	Unusual grinding noise. Upon arrival system was operating properly but noticed an unbelievable amount of buildup inside tank. Cleaned tank and spoke with customer about what can go down the drain. 2nd call - Upon arrival customer had tank pumped down below normal level, customer said the alarm went off during the storm that came through Saturday and they haven't used much water since. Filled tank to test system and it's working properly. Customer will keep an eye on the system.	
0586	██████████	8/21/2020	██████████	Light on. Upon arrival system was in high level alarm, attempted to run in hand and pump wouldn't run. Pulled pump to discover the impeller was hard to rotate and full with toilet paper. Turned pump by hand several times and cleared clog. Reinstalled pump and tested system, everything is functioning properly.	

397	[REDACTED]	8/21,24/2020	[REDACTED]	<p>Alarming. Upon arrival pump was in high level alarm. Unplugged pump and pulled to inspect, after spinning impeller plugged pump in and it was working. Reinstalled and system is functioning properly. After further inspection of GP determined that pump is very old and doesn't operate properly at all times. The pump runs intermittently with excessive noise. Spoke with customer and he wants to replace it, we have pump in the shop but need a special float to accommodate different style of 240v plug. GP has float in stock, I will pick it up and install new pump in the morning. Replaced 2hp, plug in type 240v pump, 1 - 240 float, 1 - 240v liberty pump float this is the special float. Tested system and everything is functioning properly.</p>	
0527	[REDACTED]	8/25/2020	[REDACTED]	<p>Alarming. Upon arrival system was in high level alarm, pump would run but wouldn't pump out, disconnected discharge line and tested pump manually several times and eventually it started pumping, reconnected discharge line and tested system several times and it is functioning properly.</p>	
0375	[REDACTED]	8/26/2020	[REDACTED]	<p>Follow up call from new install last month for light which keeps coming on and no audible alarm. Alarm float appeared to be very close to the same level as the on float and the on and off floats were wired together. Wired floats correctly and adjusted alarm and on floats, tested system several times and its operating properly. Customer would also like to have an audible alarm installed and wants to know if he will be charged for the alarm.</p>	

AMENDED ORDER CALLING DIRECTORS ELECTION

STATE OF TEXAS §
 §
 COUNTY OF TRAVIS §

TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT - POINT VENTURE

WHEREAS, it is necessary to elect two (2) Directors of Travis County Water Control and Improvement District - Point Venture (the “District”) at an election to be held on November 3, 2020; and

WHEREAS, the District has or will enter into an Election Agreement with Travis County (the “County”) pursuant to which the County will hold and conduct the election, and the District has or will enter into an agreement with the other participating entities to conduct a joint election;

and

WHEREAS, the District approved that certain Order Calling Directors Election on August 15, 2020 (“Original Order”) at a duly noticed meeting of the Board of Directors of the District;

and

WHEREAS, the District now wishes to amend the Original Order to provide for an updated Travis County main early voting polling place location as recently revised by the Travis County Elections Department.

THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT - POINT VENTURE THAT THE ORIGINAL ORDER IS HEREBY AMENDED TO READ AS FOLLOWS:

Section 1. Directors Election Ordered. A directors election shall be held on November 3, 2020 to elect two (2) directors of the District.

Section 2. Filing Period. Candidates for the office of director may file an application for place on the ballot no sooner than 8:00 a.m. July 18, 2020 and no later than 5:00 p.m. on August 17, 2020. All candidates for office of director shall file their application to become candidates with the District's Secretary, c/o Election Agent, Travis County Water Control and Improvement District - Point Venture, 18606 Venture Drive, Point Venture, Texas 78745 on any weekday in the foregoing period that is not a legal holiday, between 8:00 a.m. and 4:00 p.m. Signed and notarized original candidate applications may be hand-delivered or mailed; alternatively, candidate applications may be submitted by fax to (512) 267-0818 or by email to wcidpv@yahoo.com. All applications must be signed and notarized prior to filing.

Section 3. Drawing. The order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing conducted by the District's Attorney as provided by the Election Code. The drawing will be scheduled and held at the offices of Willatt & Flickinger, PLLC, 12912 Hill Country Boulevard, Building F, Suite 232, Austin, Texas 78738, as soon as practical after 5:00 p.m. August 21, 2020.

Section 4. Notice and Ballots. Notice of the election shall be given as required by law. The ballots used for the election shall comply with the Texas Election Code and be in the form provided by the District to the Travis County Clerk for use on the voting devices used by that jurisdiction. Voting in the election for directors of the District shall be by use of the County's voting system which shall utilize English and Spanish and shall conform to the Election Code, as amended. The ballots used in the election shall have printed thereon the following:

OFFICIAL BALLOT

TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT - POINT
VENTURE

Vote for up to two (2) directors by voting for up to two (2) of the persons named below.

- () _____
- () _____
- () _____

The persons named on the ballot shall be those persons who are qualified to serve as a director of the District who timely filed an application for a place on the ballot.

Section 5. Oral Assistance in Spanish. Oral assistance in Spanish shall be made available to all persons requiring such assistance. Any person requiring oral assistance in Spanish should contact the Presiding Judge or the Early Voting Clerk.

Section 6. Joint Election. The Travis County Clerk and its employees and appointees and the election judges, alternate judges and clerks properly appointed for the election shall hold and conduct the election, and the official ballots, together with such other election materials as are required by the Texas Election Code, shall be prepared in both English and Spanish languages and shall contain such provisions, markings and language as may be required by law.

Section 7. Early Voting. The Early Voting Ballot Board Presiding Judge and Alternative Presiding Judge shall be appointed in accordance with the Election Agreement and the Election Code.

The Central Counting Station Presiding Judge and the Alternate Presiding Judge shall be appointed in accordance with the Election Agreement and the Election Code.

Early voting, both by personal appearance and by mail, will be conducted by the Travis County Clerk in accordance with the Texas Election Code. Early voting by personal appearance shall be conducted at the places and locations authorized by State law and by the Travis County Clerk. Early voting shall commence on Tuesday, October 13, 2020 and continue through Friday,

October 30, 2020. Early voting may be conducted at any Travis County early voting location. The hours for early voting and the voting locations will be established by the County. For Travis County, the hours for early voting at the main location, which is ~~Highland Mall, #1390, 6001 Airport Boulevard~~ Holiday Inn Austin Midtown – Elm Room, 6000 Middle Fiskville Road, Austin, Texas ~~78751~~ 78752, shall be 7:00 a.m. to 7:00 p.m., Monday through Saturday, and noon to 6:00 p.m. on Sunday. The other early voting locations and the times for which they will be open in Travis County are set forth on the attached Exhibit “A”. The Early Voting Clerk's mailing address to which the ballot applications and ballots voted by mail may be sent is Travis County Water Control and Improvement District - Point Venture, 18606 Venture Drive, Point Venture, Texas 78745.

Section 8. Election Precincts. The election precincts for the election shall be the election precincts established by the County, provided that each shall contain and include the geographical area within the District. The polling place for each such election precinct shall be the polling places established by the County as set forth in the attached Exhibit “A.” The polls shall remain open on the day of election from 7:00 a.m. to 7:00 p.m. The returns shall be provided by precinct by the County.

Section 9. Conduct of Election and Returns. The election shall be held and conducted and returns shall be made to the Board of Directors in accordance with the Election Code as modified by Chapters 49 and 54, Texas Water Code.

Section 10. Authorization to Carry Out Provisions of Order. The President, Secretary and District’s Attorney are authorized and directed to take any action necessary to carry out the provisions of this Order.

Section 11. District Secretary Assistance. The District Secretary is hereby authorized and instructed to aid the Travis County Clerk in the acquisition and furnishing of all election supplies and materials necessary to conduct the election. The District Secretary is further authorized to assist with getting the notices required for the election, and to take such other and further action as is required to conduct the election in compliance with the Texas Election Code; provided that, pursuant to the Election Agreement between the District and the County, the Travis County Clerk shall have the duty and be responsible for organizing and conducting the election in compliance with the Texas Election Code and for providing all services specified to be provided in the Election Agreement.

Section 12. Election Judge and Clerks. The presiding judges, alternate presiding judges and clerks for the election shall be selected and appointed by the County in compliance with the requirements of state law, and they are hereby designated and appointed election officers for the holding of said election. The presiding judges, alternate presiding judges and clerks shall perform the functions and duties of their respective positions that are provided by state law.

Section 13. Election Code. The election shall be held and conducted by the Travis County Clerk in compliance with state and federal law and with the Election Agreement. This Order shall be in force and effect from and after its passage on the date shown below; provided that if any term or provision of this Order conflicts with, or is inconsistent with, the Texas Election Code, the Texas Election Code shall govern and control, and the Travis County Clerk shall comply with the Texas Election Code.

Section 14. Open Meeting. It is hereby officially found and determined that the meeting at which this Order was approved was open to the public, as required by law; and that

public notice of the time, place, and subject of said meeting was given as required by Chapter 551, Government Code, and Sec. 49.063, Water Code.

PASSED AND ADOPTED this ~~15th~~ 19th day of ~~August~~ September, 2020.

Fred Marshall, President
Travis County Water Control and
Improvement District - Point Venture

ATTEST:

Brian Probst, Secretary
Travis County Water Control and
Improvement District - Point Venture

[DISTRICT SEAL]

**TRAVIS COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT – POINT VENTURE
ORDER ESTABLISHING WATER AND WASTEWATER SERVICE RATES, CHARGES
AND TAP FEES, AND ADOPTING GENERAL POLICIES AND
RULES WITH RESPECT TO THE DISTRICT’S
WATER, WASTEWATER AND DRAINAGE SYSTEMS**

August 15, 2020

Last Amended March 21, 2020

STATE OF TEXAS §

§

COUNTY OF TRAVIS §

WHEREAS, pursuant to Section 51.127, Texas Water Code, the Board of Directors (the “Board”) of Travis County Water Control and Improvement District – Point Venture (the “District”) is authorized to adopt and enforce all necessary rates, charges, fees and deposits for providing District facilities or services.

IT IS, THEREFORE, ORDERED BY THE BOARD OF DIRECTORS OF TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT - POINT VENTURE AS FOLLOWS:

I. General Policies.

A. Definitions. For purposes of this Order, the following terms shall have the meanings indicated:

1. “Connection” shall mean and refer to each residential unit occupied by a separate family, including separate apartments located within a single building, and each business unit occupied by a separate business, including separate establishments within a single building.
2. “District representative” shall mean and refer to the general manager of the District or another representative or employee of the District acting pursuant to the direction of the general manager or the Board of Directors of the District.
3. “Rules” shall mean and refer to such rules and regulations as the District may adopt pursuant to Section 51.127, Texas Water Code.
4. “Systems” shall mean and refer to the District’s water, wastewater, and drainage systems.

B. All Services Required. Except as otherwise expressly authorized in the Rules, or as specifically approved by the Board of Directors of the District, no service shall

be provided by and through the District's System unless the applicant agrees to receive both water and wastewater service from the District.

- C. All Services Charged. At no time shall the District render water and/or sewer services without charge to any person, firm, corporation, organization, or entity.
- D. Other Utilities. Prior to installing underground cables, pipelines, or other facilities in the area of the District water supply and sanitary sewer collection lines, representatives of utility companies shall meet with the District's representative to file such companies' construction plans and schedules and to review the engineering plans illustrating the location of the District's lines.

II. Connections to the District's Systems.

A. Applications for Connections.

- 1. Any party desiring to make a connection to the District's Systems shall first make an application to the District's representative in the form approved by the Board of Directors of the District. The applicant shall, upon request, furnish the District's representative with evidence that the party who will install the tap and connecting line has comprehensive general liability insurance in the minimum amounts of \$300,000.00 for bodily injury and \$50,000.00 for property damage, with an underground rider and a completed operations rider.
- 2. The District's representative shall review all applications for connections to the District's Systems. In the event that the District's representative finds that the materials to be used and the procedures and methods to be followed in laying the line and making the connection are equal to or better than the standards established by the Rules and are in compliance with all terms and conditions of the Rules, the District's representative may approve the application and the proposed connection, subject to such terms or conditions as the District's representative deems necessary or convenient to accomplish the purpose and objectives of the Rules.

- B. Payment of Fees. Any party desiring to make a connection to the District's Systems shall pay the appropriate water tap fee and/or sewer tap fee to the District's representative at the time the application for such connection is made. No connection shall be made until such fees are paid.

C. Impact Fees and Tap Fees.

- 1. Water and Wastewater Impact Fees. None at this time.

2. Tap Fees. The District's water tap fees and sewer tap fees shall each be \$2,600.00 for properties where taps will be installed by a District staff member or contracted by the District for installation.

D. Security Deposits. A security deposit per connection shall be paid to the District's representative by each customer prior to the initiation of service or billed on the first month's water bill for each water meter in the following amounts:

<u>Meter Size</u>	<u>Security Deposit</u>
3/4"	\$200.00
1"	\$200.00
2"	\$200.00

Security deposits shall not be transferable and shall be held by the District to assure the prompt payment of all bills for water and wastewater services to the customer.

At its option, the District may apply all or any part of a customer's security deposit against any delinquent bill of the customer. Upon discontinuation of service, the deposit shall be applied against amounts due, including any disconnection fees, whether because of the customer's delinquency or upon the customer's request. Any portion of the deposit remaining after deduction of such amounts shall be refunded to the customer. In no event shall the security deposit bear interest for the benefit of the customer.

E. Additional Charges. Any non-routine charges incurred by the District in connection with any water tap, sewer tap, and/or inspection shall be the responsibility of the applicant for such connection and shall be payable to the District upon demand.

III. Water and Wastewater Service.

A. Applications for Service. Prior to activation of service, any party desiring to receive service from the District's water or wastewater systems shall make an application for such service to the District's representative in the form approved by the Board of Directors of the District. All applications shall be made by the record owner or renter of the property for which service is being requested. Proof of residency shall be furnished to the District's representative upon request. Application fee is set at \$25.00.

B. Water and Sewer Service Rates. The rates and charges for the sale of water and the collection and disposal of sewage shall be in effect for residential customers, including multi-family and apartment, and commercial customers within the District from the effective date of this Order.

C. Grinder Pumps. The Customer shall install a pressure sewer system component, hereinafter referred to as a grinder pump system ("Grinder Pump System") in those

circumstances where the elevation and/or slope of the Property in relation to the location of the District's System requires the installation of a pressure sewer system in order to transport Customer's sewage to the District's System.

Design and Installation of Grinder Pump Systems. The District shall have the right to prior approval of the design of the Grinder Pump System, including materials, equipment, and location of the Grinder Pump System, prior to installation of the Grinder Pump System by the Customer. The Customer shall obtain from the District's engineer the design requirements for the Grinder Pump System for the Property. The design requirements shall be determined by the District's engineer and shall be in accordance with the rules of the TCEQ for alternative sewage collection systems, as those rules are amended by the TCEQ.

Inspection of Installed Grinder Pump Systems Prior to Provision of Service. The District shall have the right to inspect and approve the installed Grinder Pump prior to initiation of service to the Property. The Customer shall give the District at least five (5) business days' notice requesting an inspection.

The Customer shall be responsible for supplying power to the Grinder Pump System and for all costs associated with supplying power associated with the operation of the Grinder Pump System.

The District and the Customer agree that the Grinder Pump System is the property of the Customer; however, once the Grinder Pump System is installed, it becomes an integral component of the District's System and not as a part of the home plumbing for the Property as required by the Rules of the TCEQ.

Prior to installation of sewer service lines, a customer must apply to the District's representative for a determination as to whether or not a grinder pump will be required to be installed on the customer's property as a condition for sewer service. In the event a grinder pump is required for sewer service, the District's representative shall determine the type and size of grinder pump to be installed. Any pressurized sewer lines or other sewer lines located within the customer's house or on the customer's property up to the grinder pump that discharges wastewater into the District's wastewater collection system shall not be a part of the system and is a part of the home plumbing. Such sewer lines shall not be maintained by the District and shall be the sole responsibility of the customer for design, installation, maintenance and operation. At the time a customer pays his sewer tap fee to the District's representative, the customer shall execute the District's standard Service Agreement ("Agreement"), to be promulgated by the District's representative. No water or sewer service shall be provided to a customer until any required grinder pump has been installed and the Agreement has been executed by the customer. The customer shall pay for the cost of operating the grinder pump. The District shall maintain and repair or replace the grinder pump, at the cost of the customer, and shall bill the customer by including the actual charges on the customer's utility bill.

D. Access to Customer’s Premises. The District will have the right of access to the customer’s premises at all reasonable times for the purpose of installing, testing, inspecting or repairing water mains or other equipment used in connection with its provision of water service, or for the purpose of removing its property and disconnecting lines, and for all other purposes necessary to the operation of the District’s System, including inspecting the customer’s premises for compliance with the Rules and tariff violations. The customer shall allow the District and its personnel access to the customer’s property to conduct any water quality or other tests or inspections required by law, by the District’s permits or by this Order. Unless necessary to respond to equipment failure, leak or other condition creating an immediate threat to public health and safety or the continued provision of adequate utility service to others, such entry upon the customer’s property shall occur during normal business hours and the District personnel will attempt to notify the customer that they will be working on the customer’s property. The customer may require any District representative, employee, contractor, or agent seeking to make such entry to identify themselves, their affiliation with the District, and the purpose of their entry.

All customers or service applicants shall provide access to meters, utility cutoff valves and grinder pump controls at all times reasonably necessary to conduct ordinary utility business and after normal business hours as needed to protect and preserve the integrity of the public drinking water supply.

E. District Service Rates.

1. Monthly District Water Rates. For water service within the District’s corporation boundaries, each customer will be charged a Base Rate as determined by the size of the meter and a Volume Rate as determined by the actual water usage.

<u>Meter Size</u>	<u>Base Rate</u>
¾”	\$25.00
1”	\$25.00
2”	\$25.00

Volume Rate - Residential

0 to 2,000 gallons	= \$25.00 per month
2,001 to 5,000 gallons	= \$4.00 per 1,000 gallons
5,001 to 10,000 gallons	= \$5.25 per 1,000 gallons
10,001 to 15,000 gallons	= \$6.75 per 1,000 gallons
15,001 to 25,000 gallons	= \$8.50 per 1,000 gallons
25,001 to 50,000 gallons	= \$11.00 per 1,000 gallons
50,001 or more gallons	= \$15.00 per 1,000 gallons

a. Bulk Water Sales. The District will sell bulk water to irrigators, hydro mulch operations, water delivery services, and other commercial haulers on an as-needed basis. All hauling vehicles

must conform to potable water sanitation standards with the proper air gaps and backflow devices installed. Vehicles must be inspected and approved by the field supervisor or District representative prior to being issued a hauling permit.

Bulk water will also be made available for sale to District customers who wish to haul water for home or irrigation use and whose property is not currently located near a waterline. Bulk water customers will not be required to pay an Impact Fee; however, when a waterline is constructed which will serve their property, bulk water hauling will no longer be permitted and water service to the property will require a service connection and payment of all appropriate fees to establish service, including an Impact Fee. *[JEAN'S REDLINE ASKS IF THIS PARAGRAPH IS STILL APPLICABLE. ALSO, THERE IS CURRENTLY NO IMPACT FEE.]*

Bulk water will be prepaid, permitted and drawn from designated hydrants only. Refunds for bulk water not used will be made only in the month in which the permit was issued.

Bulk Water Rate: \$5.00 per 1,000 gallons

- b. Surplus Water Sales. The District may sell surplus water to neighboring utilities that have entered into an Emergency Interconnect Agreement with the District.

Surplus water rates will also apply to all infrastructure construction flushing as required to ready water for service.

Surplus Water Rate: \$3.00 per 1,000 gallons

2. Monthly District Wastewater Rates. The District charges a standard wastewater flat rate of \$14.00 per townhome per month, \$13.00 per home for up to 5,000 gallons used and \$2.00 per 1,000 gallons for 5,001 to 10,000 gallons used. Volumetric charges for residential accounts shall be based on actual usage. *[TOOK OUT LANGUAGE ABOUT WINTER AVERAGING PER JEAN'S REDLINE.]*

3. Fire Hydrant Meter Fees. Water meters are installed on fire hydrants for sale of water for construction purposes on a temporary basis and shall be requested from the District's representative. Backflow prevention assemblies are required to be installed by the contractor and tested by a certified backflow technician within forty-eight (48) hours of installation. Fees associated with fire hydrant meters are as follows:

Initial Setup Fees: Meter Deposit and New Service Fee based on meter size requested.

Water Rates: Base Rate is charged according to meter size. **Volume Rate is Commercial. [JEAN'S REDLINE NOTES THAT THERE IS NO COMMERCIAL RATE.]**

4. TCEQ Regulatory Assessment Fee. The District is required to collect the assessment fee from customers and remit the amount collected to the Texas Commission on Environmental Quality ("TCEQ"), the regulatory authority of the District. The regulatory assessment is not to be collected from state agencies, wholesale customers, or buyers of non-potable water. Because this fee is not tax, tax-exempt institutions also must pay the regulatory assessment. School districts and similar institutions are not considered to be state agencies and so are subject to the regulatory assessment.

Regulatory Assessment:

0.5% of water charges

0.5% of retail wastewater charges

5. Fire Flow Facilities. The District was established to provide municipal water supply and is not required to provide fire flow. Emergency Services District, the local fire authority, has adopted a fire code which requires all new developments to have fire protection and has established requirements for both firefighting water flow and duration. Should the District be required to provide additional facilities for this fire flow protection, the customer using these additional facilities will be required to pay their portion of the costs to provide such facilities.

IV. Additional Service Fees.

- A. Service Connect Fee. A \$100.00 fee will be charged to customers to reestablish water service if the water meter remains in ground and the disconnection was requested by the customer.
- B. Service Calls. There is currently no charge to customers for service calls made to the District. **[JEAN'S REDLINE NOTE: MIGHT WANT TO CONSIDER.]**
- C. Fire Flow Test. A \$100.00 fee will be charged to customers who place a service call to the District for a fire flow test to be performed.
- D. Repairs. Customers who make a service call to the District for repairs will be charged an hourly charge for time spent by District staff, plus costs of materials, water and equipment, if used. The District staff's hourly charges are as follows:

Office Staff Hourly Charge: \$30.00 per hour

Field Staff Hourly Charge: \$60.00 per hour per man, plus any outside contractor fees

- E. Meter Calibrations. There is currently no charge to customers for meter calibrations performed by the District.
- F. Pulling/Resetting Meters. The following charges will be assessed for pulling and resetting meters at the request of a customer:
- Pulling Meters:** \$50.00
Resetting Meters: \$50.00
- G. Water/Wastewater Sampling. There is currently no charge to customers for water or wastewater sampling performed by the District.
- H. Returned Check Fee. In the event a check, draft or any other similar instrument is given by a person, firm, corporation or partnership to the District for payment of services provided for in this Order, and the instrument is returned by the bank or other similar institution as insufficient or non-negotiable for any reason, the account for which the instrument was issued shall be assessed a returned check fee of \$25.00. After three occurrences of insufficient payments to the District within any one-year period, the account is placed on a cash-only basis for the following year.
- I. Grinder Pumps Maintenance Fee. All. *[THIS IS LITERALLY WHAT REPLACED THE PREVIOUS TEXT ON JEAN'S REDLINE.]*
- J. Copies. The charges for obtaining copies of District records that are subject to inspection under Chapter 552 of the Texas Government Code are as follows:
[JEAN'S REDLINE ASKS IF WE SHOULD INCLUDE TX GOV. CODE 552.261 OR BE SPECIFIC FOR EACH LINE BELOW.]

Standard-size paper copy: \$0.15 per page

Color paper copy:

Standard size - \$0.20 per page

Legal size - \$0.50 per page

Ledger size - \$1.00 per page

Non-standard-size copy:

Diskette - \$1.00 each *[JEAN'S REDLINE SAYS THIS ONE SHOULD PROBABLY BE DELETED.]*

Paper copy - \$0.50 each

Other – Actual cost

Personnel charge: \$15.00 per hour

Miscellaneous supplies: Actual cost

Postage and shipping charge: Actual cost

Fax charges:

Local - \$0.50 per page

Long distance, same area code - \$0.50 per page

Long distance, different area code - \$1.00 per page

Overhead charges: Per Texas Building and Procurement Commission regulations, overhead charges will be applied whenever labor charges are applicable to the document request and will be computed at 20% of the labor charge.

1. The charge for providing a copy of public information shall be an amount that reasonably includes all costs related to reproducing the public information, including costs of materials, labor and overhead. If a request is for fifty (50) or fewer pages of paper records, the charge for providing the copy of the public information may not include costs of materials, labor or overhead but shall be limited to the charge for each page of the paper record that is photocopied, unless the pages to be photocopied are located in:
 - a. two or more separate buildings that are not physically connected with each other; or
 - b. a remote storage facility.
2. If the charge for providing a copy of public information includes costs of labor, the requestor may require the governmental body's officer for public information or the officer's agent to provide the requestor with a written statement as to the amount of time that was required to produce and provide the copy. The statement must be signed by the officer for public information or the officer's agent and the officer's or the agent's name must be typed or legibly printed below the signature. A charge may not be imposed for providing the written statement to the requestor.
3. For purposes of subsection (1) above, a connection of two buildings by a covered or open sidewalk, an elevated or underground passageway or a similar facility is insufficient to cause the buildings to be considered separate buildings.
4. Charges for providing a copy of public information are considered to accrue at the time the governmental body advises the requestor that the copy is available on payment of the applicable charges.
5. Except as otherwise provided by this subsection, all requests received in one calendar day from an individual may be treated as a single request for purposes of calculating costs under Chapter 552, Texas Government Code. A governmental body may not combine multiple requests under this subsection from separate individuals who submit requests on behalf of an organization.

K. Maps. A \$1.00 fee will be charged to obtain an 11" x 17" copy of a District map.

[I OMITTED "PLOT PAGE 18X24 - \$4.00" BECAUSE JEAN'S REDLINE SAYS THEY DON'T HAVE THAT CAPABILITY.]

[TRASH AND RECYCLING SERVICES AND FEES WERE OMITTED.]

V. Delinquent Accounts and Discontinuation of Service.

- A. Delinquent Accounts. The District shall bill each customer monthly for all services rendered in the preceding month. All bills shall be due on the due date as specified on the bills and shall become delinquent if not paid as set forth on the bills.
- B. Late Payment Fee. Once per billing period, a late payment fee of \$10.00 shall be applied to delinquent accounts. This late payment penalty shall be applied to any unpaid balance.
- C. Discontinuation of Service. If a bill remains delinquent for **fifteen (15) days**, water service shall be discontinued in accordance with this paragraph. Prior to termination, the customer shall be notified of the amount due by letter sent by United States Mail, First Class. A delinquent bill renders the entire account delinquent and the entire account must be paid in full in order to avoid interruption of service. The notice shall state the date upon which water service shall be terminated, which date shall be not less than seven (7) days from the date such notice is sent. Such notice shall state the time and place at which the account may be paid and that any errors in the bill may be corrected by contacting the District's representative, whose telephone number shall also be given in such notice. Provided, however, that in the event the customer contacts the District's representative within such seven (7) day period, the District's representative may, at its option, allow the customer to make arrangements to pay the delinquent amount in installments to be approved by the District's representative. Prior to termination, the customer shall receive **three (3) days' notice** of such termination by the District's representative placing the notice at the customer's service address. **After termination of service, payment by the customer of delinquent amounts due and reconnection charges shall be payable only by credit card, money order or cashier's check. No personal checks will be accepted.**

VI. Reconnection of Service after Discontinuation.

Charge for Reconnection. If service to a customer is discontinued for nonpayment of a delinquent bill or for any cause legally authorized (including discontinuation upon a customer's request), the customer will be assessed a **\$100.00** reconnect fee, and such fee must be paid prior to reconnection.

VII. Penalties/Fines.

Amounts Owed to The District Resulting from Enforcement of District Rules. Fines, penalties, costs, expenses, reimbursements and any other charges imposed by the District pursuant

to enforcement of the Rules shall be added to and included on the bills sent monthly to customers, and in accordance with Texas Water Code Section 49.212, shall be subject to the treatment of delinquent accounts as hereinafter provided.

- A. Cross Connections. Any connection made straight to a meter without a hose bib and vacuum breaker installed is assessed the following penalty:

Direct Cross Connect Fine: \$500.00
Repeat Offense: \$1,000.00

- B. Equipment Damage Fee. If the District's facilities or equipment have been damaged by tampering, bypassing, installing unauthorized taps, reconnecting service without authority or other service diversion, a fee shall be charged equal to actual costs for all labor, material and equipment necessary for repair, replacement or other corrective actions by the District. This fee shall be charged and paid before service is reestablished. If the District's equipment has not been damaged, a fee equal to the actual costs for all labor, material, equipment and other actions necessary to correct service diversion, unauthorized taps or reconnection of service without authority shall be charged. All components of the fee will be itemized, and a statement shall be provided to the customer. If the District's facilities or equipment have been damaged due to negligence or unauthorized use of the District's equipment, right-of-way or meter shut-off valve, or due to other acts for which the District incurs losses or damages, the customer shall be liable for all labor and material charges incurred as a result of said acts or negligence.

Tampering with Fire Hydrant Fee: \$4,000.00
Tampering with Tank Site Fee: \$10,000.00

- C. Illegal Water System Connection Penalty. The following penalties will be assessed for an unauthorized connection to the water system that bypasses a meter ("Hot Tap"):

Builders/Contractors: 1st offense: \$2,000.00
 2nd offense: \$3,000.00
 3rd offense and beyond: \$4,000.00 (per offense)
 plus meter connect fee and costs to clean or replace meter.

Customers: 1st offense: \$200.00
 Repeat offense: \$500.00 (per offense)

This penalty will apply if service was disconnected for nonpayment and customer turns service back on without paying the District for past due amounts owed and reconnection fees.

- D. Illegal Wastewater System Connection Penalty. A \$500.00 fine will be assessed for any unauthorized connection to the District's wastewater system.
- E. Water Restriction Violations. A fee of up to \$2,000 per day, per occurrence is applied when the District has issued mandatory outdoor water restrictions. Water Restriction Violation Fines are imposed as follows:
- 1st offense: Warning issued.
 - 2nd offense: \$200 fine and water service discontinued until fine is paid.
 - 3rd offense: \$500 fine and water service discontinued until fine is paid.
 - 4th offense: \$1,000 fine and water service discontinued until fine is paid.
 - 5th offense and beyond: \$2,000 fine and water service discontinued until fine is paid.
- F. Exceedance of Wastewater Quality Limits. A \$250.00 fine will be assessed, plus actual fees as charged by the District and any of its wholesale service providers whose system is affected to restore the system to normal operation.
- G. Sewer Cleanouts. A fine of up to \$100.00, plus actual costs for repairs, will be assessed for broken cleanouts or impaired sewer plan function due to illegal introduction of foreign substances into the sewer collection system or failure to cap cleanouts where water or debris enter the wastewater system. Customers will be charged \$500.00 plus actual costs of repairs (time and materials) for repairs performed by a District representative to broken cleanouts with no other damage.
- H. Other Violations of District Rules. A fine of \$5,000.00 maximum per occurrence may be assessed for other violations of the District's Rules.

VIII. Leak Billing Adjustments.

One time in any given three-year period, the District will allow a customer with a verifiable leak to pay a special rate of twenty-five percent (25%) of the current rate for the excess gallons used above the customer's normal billing history for that month. It is at the sole discretion of the District to determine if the high water usage was a leak covered under this rule or another event that caused the higher-than-normal water usage. Temporary Construction Memberships do not qualify for a leak adjustment. A leak adjustment request must be submitted to the District representative within thirty (30) days of the District's written notification of high water usage, meaning the water bill received by the customer. This will be the only notification sent to the customer by the District.

IX. Filing of Order.

The Secretary of the Board is hereby directed to file a copy of this Order in the principal office of the District.

PASSED AND APPROVED this 15th day of August, 2020.

Fred Marshall, President
Travis County Water Control and
Improvement District – Point Venture

ATTEST:

Brian Probst, Secretary
Travis County Water Control and
Improvement District – Point Venture

[DISTRICT SEAL]

DRAFT

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8/13/2020