

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
OF TRAVIS COUNTY WCID – POINT VENTURE

January 27, 2022

STATE OF TEXAS §

COUNTY OF TRAVIS §

The Board of Directors of the District met in regular meeting, open to the public, at the Venture Room located at 555 Venture Blvd. S., Point Venture, Texas 78645, on the 27th day of January, 2022 at 3:00 p.m. with the Directors present being Fred Marshall, Chris Lippe, Manuel Macias, Barry Pasarew and Anne Kikta.

Others in attendance were Allen Douthitt of Bott and Douthitt, PLLC, David Vargas and Steven Young of Trihydro Corporation, Kay Olsen, Clayton Chapel and Jean Cecala of Inframark, Matthew McPhail, Bill Flickinger, Hunter Hudson and Allison Nix of Willatt & Flickinger, PLLC, Jimmy Romell of Maxwell, Locke and Ritter and Point Venture residents Roy Ables and Steve Tabaska.

1. CALL TO ORDER.

Board President Fred Marshall called the meeting to order at 3:00 p.m.

2. ROLL CALL OF DIRECTORS.

Jean Cecala called roll of Directors. All Directors were present thus constituting a quorum.

3. PUBLIC COMMENTS.

There were no public comments.

4. DECEMBER 16, 2021 REGULAR MEETING MINUTES AND JANUARY 3, 2022 SPECIAL MEETING MINUTES.

The proposed minutes of the December 16, 2021 regular meeting and the January 3, 2022 special meeting minutes were presented for approval. Director Chris Lippe made a motion to approve the minutes as presented. The motion was seconded by Director Barry Pasarew. Motion unanimously approved.

5. ANNUAL AUDIT BY MAXWELL, LOCKE AND RITTER.

Mr. Jimmy Romell of Maxwell, Locke and Ritter presented the annual audit to the Board of Directors. Mr. Romell said, included with the audit, is a letter from the District's accountant, Allen Douthitt, that everything was completed. The audit was given an unmodified, clean opinion, which is the best given. The Board had no questions. Director Anne Kikta made a motion to approve the execution of the annual filing affidavit and submit the audit to the Texas Commission of Environmental Quality ("TCEQ") as required by law. The motion was seconded by Director Manuel Macias. Motion unanimously approved.

6. BOOKKEEPER'S REPORT ON THE FINANCIAL AFFAIRS OF THE DISTRICT, INCLUDING AUTHORIZATION OF PAYMENT OF BILLS – BOTT AND DOUTHITT, PLLC.

Mr. Allen Douthitt of Bott and Douthitt, PLLC, gave the financial report for the District. Currently bills are paid through the bookkeeper's account. Mr. Douthitt briefly went over invoices paid by the District in December 2021 and presented the November 2021 financials.

Mr. Douthitt brought to the Directors' attention the extra expense for the handrails on the steps to the barge. Mr.

Douthitt also reminded the Directors that the annual bond payment is due in February and asked for approval to make the payment.

Mr. Douthitt answered questions from the Directors. Mr. Douthitt then asked for approval of payments of monthly bills as well as authorization to transfer funds as noted on the report and make the annual bond payment. Director Manuel Macias made a motion to approve the financial report, payment of the monthly bills and annual bond payment as well as authorize fund transfers as recommended by Mr. Douthitt. It was seconded by Director Kikta. Motion unanimously approved.

7. ENGINEER'S REPORT – TRIHYDRO CORPORATION.

Mr. David Vargas of Trihydro presented the engineer's report for January.

Mr. Vargas noted that Trihydro is working with Inframark to find a solution for a couple of homes experiencing low water pressure issues. A major sewage blockage occurred this month affecting multiple homes and Trihydro and Inframark are assessing the existing pressure sewer system to determine the root cause of the blockage. Additionally, Trihydro, Inframark and the District are working on assessing and evaluating matters related to the effluent storage ponds and clogging of spray irrigation heads.

Mr. Vargas said the zebra mussel mitigation project is moving forward with the receipt of three signed contract agreements from the contractor, PrimeSpec. A pre-construction meeting was rescheduled from January 27 to January 31 to include the engineers, contractor, Inframark staff and committee members from the Board.

Finally, Mr. Vargas said the Emergency Preparedness Plan is moving forward. A letter was received from Pedernales Electric Cooperative ("PEC") designating the District's water treatment plant ("WTP"), wastewater treatment plant ("WWTP"), three existing lift stations and water storage tank site as critical loads. This designation does not exempt these facilities from any rotating outages PEC may be called on to deploy as directed by ERCOT. The designation means PEC anticipates the ability to provide advanced notice of any rotating outages as well as priority restoration if service at the site is interrupted due to rotating outages.

Mr. Vargas answered questions from Directors. Director Lippe made a motion to accept the engineer's report. The motion was seconded by Director Kikta and unanimously approved.

8. PROPOSED BOND PROJECTS IN DISTRICT AND DISCUSSION OF BOND RELATED PROJECTS AND ISSUANCE OF CONTRACT AGREEMENTS.

Mr. Vargas updated the Directors on the bond related projects and contracts. The new Wastewater Treatment Plant ("WWTP") is at 65 percent completion for drawings and project manual documents. The expected time frame to accept bids for this project is mid-June.

Lift Station Rehabilitation project drawings are at 70 percent completion. Trihydro surveyed existing manholes and quantified which need to be replacement or rehabilitated. Trihydro anticipates project going out for bid advertisement in the next two months.

Water System Analysis project engineering has just begun. Trihydro is working towards completion of the GIS water system map and drafting exhibits. Inframark has provided an updated water valve data and other pertinent survey information.

Mr. Vargas concluded that other projects will be developed in various stages. Mr. Vargas answered questions from the Board. Director Kikta made the motion to accept the bond projects report. The motion was seconded by Director Pasarew. Motion unanimously approved.

9. APPROVAL OF CONSTRUCTION PLANS AND PAY ESTIMATES, CHANGE ORDERS AND ACCEPTANCES OF COMPLETION WITH RESPECT TO CONSTRUCTION CONTRACTS.

No action was taken on this item.

10. ADVERTISEMENT FOR BIDS AND APPROVAL, AWARD, RECOMMENDATION AND ADMINISTRATION OF CONSTRUCTION CONTRACTS.

No action was taken on this item.

11. OPERATIONS AND MAINTENANCE REPORT – INFRAMARK.

Ms. Kay Olsen of Inframark gave the operations and maintenance report.

Surface water treatment plants (“WTP”) – Scada controls are an ongoing problem. Ms. Olsen said that Inframark has a working relationship with an expert in the Scada field. President Marshall directed Ms. Olsen to contact the company to get this problem solved.

Distribution system – The booster pump that failed in December has been repaired and delivered to Point Venture. Staff will install it in the next few days. Inframark is searching for another pump that is like in kind to have on hand as a backup. A leak was repaired on Mariners this past month.

Wastewater Treatment Plant (“WWTP”) / Collection System – A sewage blockage in the District was the main challenge over the last few weeks. Vacuum services were called out multiple times to relieve pressure; a frac tank was delivered for sewage to go into while troubleshooting the lines took place. Lines were jetted and the system is back in service. Inframark will leave the frac tank in place a while longer to assure that the lines are working properly.

Inframark is working with Aquatic Features on treated effluent water quality options. This is in response to an algae bloom or duck weed growing in the pond causing a problem in the golf course irrigation system. The pond was lowered, inspected and sludge readings were taken. Inframark will provide a write up of the recent pond inspection per Board request. Inframark is also securing quotes from Omni and FleetZoom for lift station rehabilitation project.

Ms. Olsen answered questions from the Directors. Director Macias made a motion to accept the operations and maintenance report. The second was made by Director Lippe and unanimously approved.

12. EXPENDITURES, CONTRACTS, REPAIRS, REPLACEMENTS AND MAINTENANCE TO OPERATIONS AND MAINTENANCE REPORT IN ITEM 11 ABOVE.

Inframark had no expenditures, contracts, repairs, replacements and maintenance expenses to be approved by the Board.

13. RATE ORDER.

President Marshall said this item will be discussed at the March meeting. The finance committee and the District’s account, Mr. Douthitt, will meet in the next few weeks to discuss maintenance costs to determine whether a rate increase is necessary.

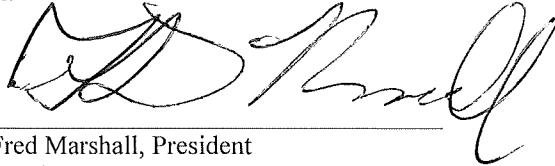
14. DISPOSAL OF EFFLUENT AND GOLF COURSE IRRIGATION.

Wet weather tank levels were reported at approximately 1.4 million gallons. Director Kikta mentioned researching better irrigation sprinkler heads for the golf course. Mrs. Jean Cecala of Inframark said that after the initial problem on the course of clogged heads, the contractor has only cleaned about 13 of debris. Golf course personnel believe the problem has mostly solved itself.

President Marshall thanked long-time attorney Matthew McPhail for his work with the District. Mr. McPhail is moving to a new firm and this was his last meeting. Mr. Bill Flickinger addressed the Board that his firm would continue to work with the District. Mr. Flickinger will oversee the District's affairs with assistance from attorney Hunter Hudson. Mr. Flickinger as well as the Directors wished Mr. McPhail the best in his future endeavors.

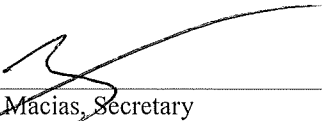
15. ADJOURN THE MEETING.

Motion was made by Director Macias to adjourn the meeting. The motion was seconded by Director Pasarew. The motion carried unanimously. Meeting adjourned at 4:14 p.m.



Fred Marshall, President
Travis County WCID – Point Venture

ATTEST:



Manuel Macias, Secretary
Travis County WCID – Point Venture

(SEAL)