



Van Buren County Emergency Management School Emergency Drills Documentation Form

* Seven-day advance notice required for proper public safety coordination.

Send notice by fax to 269-657-7787 or email to kirkr@vbco.org / skinnert@vbco.org.

Type of Drill:

- ☒ Fire Drill (5 required)
- ☐ Tornado Drill (2 required)
- ☐ Lock Down / Shelter in Place Drill (3 required)

Time of Drill:

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Event

Name of Reporting School: Saint Basil Catholic School

Date of Drill: 10/16/20 Time Drill was Held: N/A ☐ a.m. ☐ p.m.

Exact Time Required to Evacuate / Shelter / Secure: N/A Minutes.

Remarks: each classroom conducted their own due to
Covid-19.

This Report is for Emergency Drill # 2 for School Year: 2020-2021

Name of Person Conducting Drill: Camille Delano ? Teachers

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: Camille Delano

Drill was Coordinated with:

- ☐ Office of Domestic Preparedness

Name and Title: _____

AND

- ☐ Law Enforcement (County Sheriff or Chief of Police or designee or Michigan State Police)

Name and Title: _____

OR

- ☐ Fire (Fire Chief or designee)

Name and Title: _____