



Van Buren County Emergency Management School Emergency Drills Documentation Form

* Seven-day advance notice required for proper public safety coordination.
Send notice by fax to 269-657-7787 or email to kirk@vbco.org / skinnert@vbco.org.

Type of Drill:

- ☒ Fire Drill (5 required)
☐ Tornado Drill (2 required)
☐ Lock Down / Shelter in Place Drill (3 required)

Time of Drill:

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Event

Name of Reporting School: Saint Basil Catholic School

Date of Drill: 2/18/21 Time Drill was Held: n/a ☐ a.m. ☐ p.m.

Exact Time Required to Evacuate / Shelter / Secure: n/a Minutes.

Remarks: Each classroom conducted their own due to COVID.

This Report is for Emergency Drill # 4 for School Year: 20-21

Name of Person Conducting Drill: Caroline Salgado

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: Caroline Salgado

Drill was Coordinated with:

☐ Office of Domestic Preparedness

Name and Title: _____

AND

☐ Law Enforcement (County Sheriff or Chief of Police or designee or Michigan State Police)

Name and Title: _____

OR

☐ Fire (Fire Chief or designee)

Name and Title: _____