Diocese of Santa Rosa Department of Religious Education
P.O. Box 1297, Santa Rosa, CA 95403
707-566-3366 **fax 707-542-9702** dre@srdiocese.org

REFERENCE FORM

(To be used in lieu of a formal recommendation letter)

INSTRUCTIONS FOR CANDIDATE OR CATECHIST TO BE CERTIFIED:
This form may be used to partially fulfill requirements for certification. In place of this form, the recommender may submit a personal letter of recommendation which testifies that you are active at your parish as a practicing Catholic. The preferred recommender should be a catechetical leader. Submit all paper work to the address above with "ATTN: Carmen Aanenson" in a timely manner.

TO BE FILLED OUT BY CANDIDATE FOR CERTIFICATION:

Name: _____
Parish/School: _____
Email & Tel#: _____

INSTRUCTIONS FOR RECOMMENDER (such as a pastor, priest, DRE/CRE, principal or master catechist): The candidate named above has requested a reference. As the recommender, please complete this form and either (a) submit to the Department of Religious Education or (b) return to the candidate.

TO BE FILLED OUT BY RECOMMENDER:

1.) How long have you known the candidate/teacher/catechist? _____
2.) Briefly describe the candidate's involvement at the parish, school and/or ministry:
_____
3.) What charisms and/or qualities do you see in the candidate that could help build up the local parish/school and the Body of Christ? _____
4.) Would you recommend the candidate for certification?
_____ Yes _____ Yes, with further formation/preparation _____ No, not at this time
5.) What other comments would you like to add:
_____

Recommender Name: _____ Master Catechist? Y / N
Position: _____
Mailing Address: _____

Signature _____ Date ___/___/___