TUITION AND SCHEDULE OF FEES/ POLICY 23/ 24

School Payments: Each family is required to set up a family account with FACTS for automatic bank account withdrawal or credit card charge of most school fees: registration, tuition, extended day care, enrichment programs, script/gift card buyout balances, etc. You will be notified by email from FACTS about upcoming charges. Please contact the school office if you have any questions or concerns about payments and/or the FACTS program. Here is the link to FACTS: Signin (factsmgt.com)

Continuous Enrollment: HTS assumes your family/children will be staying at HTS through eighth grade unless you advise the office in writing/ email to the contrary. FACTS will roll over your demographic and banking information (to facilitate ongoing payments) from year to year until graduation or until you tell HTS to stop.

Annual Registration: fees are payable via automatic withdrawal/charge from your family's FACTS account in December at a rate of $150/student for returning students and $200/student for new students. All registration fees are non-refundable.

Tuition:

New students are required to pay a **10% nonrefundable tuition deposit by check by February 28th.** (i.e. February 2023 deposit for the 2023-2024 school year.) The balance of the tuition is paid via FACTS based on the tuition plan you selected. There are 3 payment plan options:

- Option 1 – payment in full thru FACTS less a 2% cash discount (annual $15 fee applies). Payments are withdrawn/charged in May. Withdrawals/charges made after May 31st are not eligible for the 2% discount.
- Option 2 – two equal payments thru FACTS (annual $ 15 fee applies). The initial withdrawal/charge is in May and the second withdrawal/charge is in November.
- Option 3 – 10 monthly payments through FACTS (annual $ 45 fee applies). Monthly withdrawals/charges are made from May through February.

Returning students are required to pay **a 10% nonrefundable tuition deposit via FACTS** within 30 days of the Tuition Schedule being finalized—usually in March. The balance of the tuition is paid via FACTS based on the tuition plan you selected. There are 3 payment plan options as stated above.

Extended Day Care: HTS will bill families based on their participation in the EDC Program; payments are via automatic withdrawal/charge from FACTS. For the 23-24 school year, the Extended Care fee is $10.00 per hour per child. (A reduced rate of $ 8.00/child will be charged for siblings who attend aftercare together.) Extended Care ends promptly at 6 p.m. Additional charges will apply for late pickup.

Annual Class Dues of $ 35/ student are collected via FACTS in September / October.

Raise Right/ Gift Card: In addition, each family must participate in the "Raise Right/Gift Card Program." Specifics are detailed below.

Each family must generate a minimum of $325/year in revenue to support our school in one of three ways:

1) Join the Raise Right/ Gift Card program and make purchases by April, 2024. There are over 780 stores in the program! The rebate amount to the school must total $325/family/year. Family and friends can sign up and make purchases on behalf of your family too.

- Here is a video that explains the Raise Right/ Gift Card program: Hear about the benefits of gift card fundraising, including testimonials from participants who use RaiseRight to earn for their organization. (1:19)

https://www.raiseright.com/resources/organization/videos/

- Click here to enroll; use the left side to join an existing program.
  https://www.raiseright.com/enroll

- RaiseRight also has a free app that you can get from the Apple or Google Play store. Sign in with your same RaiseRight username and password, access your gift cards right away and check out with your already saved payment information.

- Questions about the gift card program? Please email script@holytrinityschool.org.

2) **If you don't register with Raise Right AND place at least one order by October 31st**, your FACTS account will be charged a buy-out fee of $ 325 in November which will fulfill your obligation for the school year. (Buyouts are non-refundable.)

3) A combination of both! As long as your family generates revenue for the school totaling $325/ year, you will have met your obligation. Any unfulfilled scrip/ gift card obligations (buyout balance) will be added to your FACTS account for withdrawal/charge before the end of the school year.

Family BONUS for the 23/24 School year: If your rebate amount exceeds $325., 50% of the excess will be credited to next year's tuition account in FACTS. Families who are graduating / not returning will receive a check for the excess rebate. Please give Scrip a try and help us exceed our goal!

Each Family Is Responsible for Meeting its Financial Obligations (tuition, fees, scrip program, EDC, etc.) in a timely manner according to the Schedule of Fees published for each school year. When a family fails to meet its financial obligations, payments are considered in arrears. Services may be suspended until all financial obligations have been met.

Contract: Upon initial placement at HTS, parents are required to sign a **Tuition Contract** stating that they have read and agreed to the Tuition and Fee Schedule/ Policy. (see attached)