

CHRIST THE KING PARISH SCHOOL

7414 SE Michael Drive
Milwaukie, OR 97222
www.ctkweb.org
(503) 785-2411



Admissions Timeline & Information

January

- 1: Applications for Tuition Assistance are Available (Online.FACTSmgt.com/Aid)
- 4: Current Student Sibling Applications Open
- 4: Current Student Registration Rolls Over
- 28: Open House 12-2pm, Applications Open to the Public (ctkweb.org/admissions, Non-refundable Application and Assessment Fee of \$50)

February

- 1: FACTS Application for Financial Aid Due (Online.FACTSmgt.com/Aid)
- 1: Open House 5-7pm
- 8: Current Student Intent NOT to Return Cut Off
- 12: New Student Assessments Begin
- 12: New Student Enrollment Offer Emails Begin (Non-refundable Registration Fee of \$250 Per Student)
- 28: Priority Enrollment Ends

April

- 1 - Financial Aid Award Letters Emailed to Families

Admissions Requirements

PreK Students

1. Completed Online New Student Application (Non-refundable Application and Assessment Fee of \$50)
2. Copy of Child's Birth Certificate and Baptismal Records (Can be uploaded directly to the application site.)
3. PreK Assessment with Mrs. Caoile on Tuesday, February 20, 2024
4. Complete and Submit Child Enrollment Authorization Form
5. Complete and Submit PreK Parent Questionnaire

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Kindergarten Students

1. Completed Online New Student Application (Non-refundable Application and Assessment Fee of \$50)
2. Copy of Child's Birth Certificate and Baptismal Records (Can be uploaded directly to the application site.)
3. IEP/504 Plan if Applicable
4. Kindergarten Assessment/Meet & Greet with Mrs. McClain on Tuesday, February 20, 2024
5. Complete and Submit Authorization to Release Preschool Records Form

New K-8 Students

1. Completed Online New Student Application (Non-refundable Application and Assessment Fee of \$50)
2. Copy of Child's Birth Certificate and Baptismal Records (Can be uploaded directly to the application site.)
3. IEP/504 Plan if Applicable
4. Copy of Child's Last Report Card if Applying for Grades 1-3 -OR- Copy of Child's Last Three Years' Report Cards if Applying for Grades 4-8
5. Assessment with Learning Specialist Office

Admissions Priorities

Priority of acceptance is given in the following order as space permits assuming that a student qualifies in good standing:

1. Current Students
2. Siblings of Current Students (Regardless of Parish Status or Religious Affiliation)
3. Children of Christ the King Parishioners
4. Children of Full-time Christ the King Parish School Employees
5. Children from other Catholic Parishes with Full Classes or No School Option
6. Others who Support the Mission of Christ the King Parish School

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Acceptance and Registration

Once the application processes and materials have been completed and submitted, a decision letter will be emailed to you. If the application is submitted outside the timeline dates listed above, expect a decision to be made two weeks after the application materials have been submitted and a new student assessment has been completed. If accepted, registration materials will be provided via email.